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When a Speech-Only student needs to be reevaluated for speech. (This student currently has speech services but needs a new evaluation to determine continued eligibility.)

1. SLP is the Case Manager. Case manager sends invitation A-0. Check “Plan and/or conduct a reevaluation.” The case manager notifies the following people of the date/time of the meeting:

General Education Teacher

Parent

Speech Therapist

2. Hold a Reevaluation Planning Meeting with: general ed teacher, parent, and SLP. SLP explains why student needs speech eval.

*Use Notice B-6. Have parent sign permission to evaluate. Teacher, parent, and SLP all sign the document. Give parent a copy of the PRISE. Now SLP can test the child.

*If parent does not attend: Have teacher and SLP sign B-6. Send Notice B-0 home with a copy of the PRISE. In 15 days, SLP can test.

3. SLP evaluates within 50 days. (The parent has to be given the evaluation report at least 10 days before the meeting, and the next meeting has to be held within 60 days of the consent to evaluate.)

4. SLP sends invitation A-0. Check “Interpret Assessments and/or data,” check “Determine continuing eligibility,” and check “review/revise the IEP.” The same people have to be present at this meeting: general ed teacher, parent, SLP.

5. If student qualifies for speech, SLP adds/adjusts speech services/goals to IEP and adds info to PLAFFP. Make a new IEP with dates starting from the day of the meeting and ending on June 30. Also, make a new Eligibility Report indicating the date of the meeting as the eligibility date.

If the student does NOT qualify for speech, SLP makes an eligibility report indicating that the student is NOT eligible (on the Statement of Eligibility and Notice Requirements page.) DO NOT make a new IEP.

6. Hold an Eligibility/IEP meeting with teacher, parent, SLP. Go over the results. Go over the new IEP. Everybody signs. Done!
If the parent does not attend: teacher and SLP sign. Send a copy of new document home with the PRISE and you’re done.

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Special Education Compliance Tutorial
For Child Study Team Members, Teachers, Parents