MINUTES OF THE REGULAR MEETING OF COUNCIL

FOR THE VILLAGE OF HAY LAKES HELD ON MONDAY, MAY 17, 2021

VIA: ELECTRONICALLY - GOOGLE MEET

PRESENT: Mayor Dave Vallee; Councillor Megan Patten; Councillor Faye Leicht; and Councillor Ron These

ABSENT: Deputy Mayor Dawn Pauls; CAO Shannon Yearwood

PUBLIC PRESENT: Mike Nicholson; Cory Zetson

MUNICIPAL RECORDER: Sherry Krozser

DELEGATES: Mike Nicholson

Cory Zetson

Sherry Krozser

CALL TO ORDER: The Meeting was called to order by Mayor Vallee at 7:10 p.m.

RES 067-2021: AGENDA: Moved by Councillor These to accept the Agenda as amended to include resident, Mike Nicholson as a delegate.

CARRIED

**Delegations**:

Mike Nicholson: Mr. Nicholson attended the meeting to give some suggestions to Council and Administration regarding Public Works. Council discussed different issues and thanked Mr. Nicholson for his input. Mr. Nicholson left the meetings at 7:43 p.m.

Cory Zetson: Mr. Zetson appeared before council in his capacity as the Chairman of the Hay Lakes Playschool Board. He discussed the fence that the Board wants to put up at the Recreation Centre to keep the children somewhat contained while outside playing. The placement, height and type of fencing was discussed.

RES 068-2021: Mayor Vallee moved that the fence can move ahead based on the discussions tonight. The fence will be chain link at 5 feet tall. It will be located on the west side and north side of the property.

CARRIED

Council has asked administration to check with the Camrose County Development Officer, Anjah Howard, to ensure that we can approve a development permit for village property. Mr. Zetson left the meeting at 8:30 p.m.

Sherry Krozser: Ms. Krozser updated council on her progress through the Community Health Courses. She also discussed an initiative that she would like to implement within the Village to assist any resident that needs support or assistance. Council listened and thought that this would be a welcome addition to the Village and consented to allow Ms. Krozser to move forward with her plan.

**Adoption of Minutes:**

Adoption of the April 19, 2021 Regular Meeting Minutes of Council.

RES 069-2021: Councillor Patten moves to adopt the Minutes of the April 15, 2021 Regular Meeting of Council as presented.

CARRIED

**Public Works Report:** Assistant CAO presented the Public Works Report.

* + - Aaron Benoit, Public Works Foreman

RES 070-2021: Councillor These moved to have the Public Works Report accepted as presented.

CARRIED

**Administration Report:**

Assistant CAO presented the CAO Report for consideration by Council.

Council discussed the report and the Action List provided. Further directions were provided by council in handling the current bylaw violations before the Village. Administration will be moving forward with fines and letters to residents not complying with specific bylaws.

RES 071-2021: Moved by Councillor These to accept the Manager’s Report and Action List as information.

CARRIED

**Financial Report:** The Financial Reports were presented by Assistant CAO, Krozser, and several questions were brough forward by Council. Tax Rate Bylaw was discussed as was the Method of Tax Payment Including Penalties for Unpaid Taxes. Administration to get the Public Works spending up to date and submit that at the next meeting.

RES 072-2021: Moved by Mayor Vallee to accept the Budgetary Control from March to May 2021; the General Ledger to date; Invoice Posting Audit Trail for the period ending May 13, 2021; the February and March MasterCard Statements all as information.

CARRIED

**Bylaws/Policies:** Council discussed the current issues being faced by the village in bylaw enforcement issues. Administration to write to specific residents of the Village that are currently in violation of enacted bylaws.

A request to vary the Land Use Bylaw was discussed that had been submitted by a resident. This variance requested is to change the height requirement of the of a fence at the front of a property from the 3 foot height requirement to allow for a 4 foot height.

RES 073-2021: Councillor Patten moved to have the current Land Use Bylaw requirement of a 3 foot front fence be varied to allow this resident to install a 4 foot high chainlink fence along the front of the home.

CARRIED

**Business:**

* + - COVID-19: Councillor Patten updated council and administration on the new guidelines.
    - Unsightly Properties: Administration instructed to send letters to residents asking them to tidy up properties.
    - The land on the east side of the Village was discussed regarding safety. Administration to find the amount required to clean up the property by demolishing and remove all debris.
    - Village owned properties: Council has directed that administration send letters to all residents that currently have property stored on Municipal Land.
    - Library: Council tabled this to the Regular June meeting of council to have the Library submit the names, positions and the term lengths to satisfy the *Municipal Affairs Act.*
    - Website Upgrades: Tabled

**Committee Reports:**

* + - Infrastructure: updated schedule from TNT Engineering for lift station repair
    - Protective Services: putting up precautionary measures
    - Fire Department Report: report presented by Sherry Krozser
    - Development:
    - HARRB: Nothing to report
    - Ag Society: 4-H Clubs from Armena and Rollyview to use facility in June. Exit lights installed; fire extinguishers for $10,000.00;
    - Library:
    - Telegraph Park:
    - Recreation Centre: waiting on CFEP Grant to proceed with renovation
    - School Council: Nothing to report.
    - Rural Crime Watch: No meeting scheduled at this time.
    - CRSWSC – Water Commission: conducted the Annual General Meeting via Zoom on Thursday, May 19, 2021.

RES 074-2021: Moved by Councillor These to accept the Committee Reports as presented.

CARRIED

**Information and Correspondence:**

Tabled to next Regular Meeting of Council on June 21, 2021.

**Next Meeting of Council:**

The next Regular Meeting of Council will be held on Monday, June 21, 2021 via Google Meet beginning at 7:00 p.m.

**Adjournment:**

The being no further business to discuss Mayor Vallee adjourned the meeting at 9:54 p.m.

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Mayor Dave Vallee

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K. Shannon Yearwood

Chief Administrative Officer