

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: August 12, 2013

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Mike Myers, present; Chairperson, Ms. Pat Cochenour, present.

Recorder: Jeff Weidner, Fiscal Officer

Guests: Richard & Carol McGowan, 104 Grand, Russells Point
Mr. Dale Albert, Contracted License Holder
Mr. Greg Iiams, 211 Clermont, Russells Point

Minutes: July 22, 2013
Mr. Mike Myers moved to approve the July 22, 2013 minutes as submitted. Ms. Ann Elleman seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.
The motion passed: 3 yeas – 0 nays

Vouchers: *Mr. Mike Myers moved to approve the bills that were paid for the Board.*
Ms. Ann Elleman seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.
The motion passed: 3 yeas – 0 nays.

REPORTS:

- A. June Water Loss Report
June's report showed a loss of 18.2%.

ADJUSTMENTS:

- A. Acct. 3035-RO, Odegaard, 107 Wilgus
The amount of \$29.72 was credited to the account. The property was sold at sheriff's sale.
- B. Acct. 3285-1-RO, Gordon Booze, 434 Harborview
This account had an erratic meter read date of 7/23/2016 ultimately charging the account the minimum charge each month with a total bill amount of \$1126.99. CUSI software support had to correct the read date and an adjustment of \$1085.77 was credited to the account.

Ms. Pat Cochenour moved to approve the adjustment as submitted.
Ms. Ann Elleman seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.
The motion passed: 3 yeas – 0 nays.

RESOLUTIONS:

- A. Tax Lien Resolution
A report has been printed for those accounts over 30 days that will be used to prepare the resolution to place those amounts on the property taxes. The resolution will be completed for approval by the board at the next meeting. Any customers that pay their balance, prior to the lien being submitted to the county auditor, will be removed and noted to inform the board at the subsequent meeting.

TABLED ITEMS: None

CITIZEN'S COMMENTS:

A. Richard & Carol McGowan, 110 Grand

The McGowan's addressed the board in regards to issues relating to the recent installation of two taps for structures located at 110 Grand.

The first issue was the ill repair of the alley which was trenched to lay the new lines. The alley was left with large ruts and a large pile of dirt on the property from the dig. Pictures were distributed to the board showing a truck that got stuck in the alley showing the tire sunk approximately half way up the wheel.

The second issue dealt with the placement of the meter at 110C Grand. The McGowan's noted that the meter was placed at the farthest point from where the old line entered the house. The placement of the meter will cause them to either have to remove a portion of concrete patio, have the line installed under the foundation, or trench the remaining distance around the house, to attach the main in the same location in which the house is plumbed.

The third issue was in regards to the placement of the meter at 110B Grand, noting that it was placed in the middle of the driveway. Their plans included installation of additional gravel in the driveway. Once this is installed, the meter would be buried.

Other issues included complaints that the gas line was broke during the installation process, and although the gas company made the repairs, they have been told that there is still a leak. In addition, they tried to contact the water department to discuss the plans of the installation with the Water Superintendent however, their calls were not returned.

After discussion the following decisions were made:

Gravel will be added to the alley to fill the ruts and holes Thursday, August 15, 2013 weather permitting.

The meter installed at 110C will be removed and relocated near the entrance of the previous water main.

When the McGowan's are ready to install additional gravel in the driveway at 110B, the water department will install a riser on the meter pit.

B. Mr. Greg Iiams, 211 Clermont

Mr. Iiams reminded the board that it has been ten years since the water main that was put in by the Indian Lake School District was given back to the Village and there is no longer any reduced rates given to those that have tied into the addition.

OLD BUSINESS:A. Beatley Property Tap-In

Mr. Albert sent a letter to Mr. Beatley informing him that although the main line has been run to his property, the water will not be turned on until the tap-in fee has been paid.

B. Pump Upgrade Project

The revisions to the plans have been completed.

C. UCMR3 Testing

As required, the Village will start collecting water samples for the testing of UCMR3 (steroids), from January 1, 2014 through June 30, 2015.

NEW BUSINESS:A. South Water Tower Interior Coating

The interior of the south water tower has been drained and re-coated. The tower is currently being re-filled which will take approximately 3-4 days. Once the tower is full, the water will be tested and then re-opened for service.

B. RE Becker Hotel Plans

Mr. Becker has been in contact with Mr. Albert regarding the possibility of obtaining a 10 inch water main to his proposed site for a hotel just east of Township Road 239. Mr. Albert noted that hotels normally have one meter with one minimum charge plus usage.

C. Filling of Fire Trucks

The Indian Joint Fire District uses a fire hydrant located at the water plant to re-fill their tanker truck. It was questioned as to whether they are being billed for the water. Mr. Albert will check to see if the hydrant was correctly metered and if they are being billed accordingly.

D. Tap Fee Increase

Mr. Albert suggested that the board consider raising their fees for tap-ins during their next review of the water rates. The suggestion was made due to the increase in the cost of brass which has gone up from 30-50%. Board members also noted that it should be added into the rates resolution that all tap-ins will be completed within 30 days from receipt of payment.

Mr. Mike Myers moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays.

The Meeting was adjourned at 6:46 p.m.

Next Meeting Date: **Monday, August 19, 2013**

Next Resolution No.: **13-12**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____