

**October 28, 2019 SUPERVISORS REGULAR MEETING**

Polk Township Supervisors Brian K. Ahner, Carl S. Heckman, & Michael D. Hurley met for a Regular Meeting on Monday, October 28, 2019 at 7:00 pm at the Municipal Building, 165 Polk Twp. Rd., Kresgeville, PA. Solicitor James V. Fareri, Engineer Russell R. Kresge, Jr., Zoning/Codes Official Justin Burkner and Treasurer Beverly A. Christman.

**Pledge of Allegiance.**

**Public Comment:** No Public Comment

**Minutes:** Hurley moved to approve the 9/23/19 Supervisors Regular Meeting minutes; Second by Heckman. Vote, 3-0. Motion carried.

**Correspondence:** (1) Audit of Polk Twp. Tax Collector Carolyn Meinhart (2) Monroe County Trails & Greenways Save the Date (3) Pick up the Poconos 9/28 Results (4) PVSD School Bus Stop Sign requests (5) MCPC 10/8/19 Agenda and 9/10/19 Minutes (6) Grassroots Week In Review 10/11/19 (7) PA Hardwood's Development Council- Forestry Ordinance (8) DEP Inspection report: Berger & Mohammed (9) MCCD Robinhood Lakes Inspection (10) Shiffer Bituminous NPDES renewal notice

**REPORTS:**

**Polk Twp. Vol. Fire Chief Tippett:** (1) September: 21 calls, 175 hours of training, 256 fundraising hours. October: 17 calls. YTD calls-166 (2) Members completed Pump Operations I, Pump Operations II, and Hazardous Material classes in the past month. (3) Christmas Toy Bingo is on November 9. Tickets are still available. (4) Orders are being accepted for the annual filling sale until Nov. 15. See any member if interested. (6) The grant application was denied for the AFG Grant through FEMA for air packs.

**Treasurer Christman:** (1). **Deposits**-\$36,233.97 (2). **Bills**-\$163,259.54 Heckman moves to pay the Bills; Second by Ahner. Vote, 3-0. Motion carried. (3). **10/25/19 Report:** Total General Fund is \$1,695,770.61 comprised of: [PLGIT \$560,148.73; Checking \$499,729.36; Payroll \$27,077.75; ESSA account \$608,814.77]. Highway Aid Fund is \$282,874.93. **All Funds Total \$1,978,645.54.** Total Escrow Funds of \$53,935.81 are comprised of: Driveways \$20,629.88; Camp Harlam Girls Septic \$2,005.90; & Detention Basins \$31,300.03. Ahner moves to approve the 10/25/19 Treasurer's Report; Second by Hurley. Vote, 3-0. Motion carried. (4) Audit Report for Liquid Fuels Tax Fund was received. There were no findings to report. (5) Central PA Teamsters Health & Welfare Fund Payroll Audit was completed. No adjustments were made.

**Roadmaster Ahner:** (1) A speed study was completed by Keystone Engineering for the entire length of Long Mountain Road. Keystone suggests a 40 MPH speed limit for both directions and suggested signage along parts of the road. (2) A quote was received from Chemung Supply to replace guardrails along Lower Middlecreek Bridge and Upper Green Hill Rd. Kresge would like to confirm with the Bridge Inspector that the quote provides the minimum requirements from PennDot. Ahner motions to approve the quote for the guardrails for Lower Middlecreek Road and Upper Green Hill Road contingent that the standards meet PennDot requirements.; Second by Hurley. Vote 3-0. Motion carried. (3) The '98 box truck was put on Muncibid for auction. No bids were received. (4) The Dorshimer Bridge will be restructured in 2020. Ahner mentions that due to the cost of replacing culverts, Bear Road will be replaced next year and Dotters Corner in 2021. A culvert replacement Proposal was received by Keystone Engineering. Ahner motions to authorize Keystone Engineering to proceed on obtaining permits for Bear Road culvert replacement. (5)MISC: Paving was finished by Roadcrew on Golf View Dr & in the Birches. Trucks have been prepared for winter. On roads that were paved, the driveways need to be cracked sealed. Loader needs 4 new pins. Anti- Skid has been hauled. Cardboard was hauled out. New dumpster was delivered and lettered. Carts with wheels were ordered for cardboard hauling to and from the Recycling center.

**Solid Waste & Recycling Center:** (1) A Change Order was received to tie in the existing gutters to the new addition gutters. Heckman motions to approve the Change Order in the amount of \$1,140; Second by Hurley. Vote 3-0. Motion carried.

(2) Quotes from Dutchman Contracting Doors for the modification to the existing building doorway and Palmerton Doors for new garage doors were received. Ahner motions to accept Dutchman proposal to modify the opening of the existing

doorway in the amount of \$7300; Second by Hurley. Vote 3-0. Motion carried. Ahner motions to accept Palmerton Door proposal for new garage doors in the amount of \$3790; Second by Hurley. Vote 3-0. Motion carried.

(3) The old doors that were on the existing building will be modified and installed on the doorway into the new building. Palmerton Doors gave an estimate for work. They will need to weigh the doors and buy springs according to the weight of the doors. Heckman motions to approve the estimate of \$1150 for time and materials for Palmerton Doors to install the existing garage doors contingent that prevailing wages will be applied to this project; Second by Ahner. Vote 3-0. Motion carried.

(4) Heckman motions to approve Big Creek proposal of \$11,011 to complete 8" concrete floor in the Recycle Building Addition; Second by Ahner. Vote 3-0. Motion Carried.

(5) Electrical work and concrete stairs are still outstanding for the Addition.

(6) Heckman motions payment to Dutchman Contracting in the amount of \$68,108.00 for the construction of the Recycle Building Addition contingent upon receiving all required paperwork for bid and grant requirements; Second by Ahner. Vote 3-0. Motion Carried.

**Secretary:** No report

**Solicitor Fareri:** (1) Fareri reviewed codification documents and changes are satisfactory. (2) Fareri wants to inform the Supervisors of the Assessment Repeal process. Fareri currently gets copied on all appeals in Polk Township. He suggests attend any repeal hearing that involves any repeal amount in excess of \$200,000. Hurley motions to authorize Solicitor Fareri to attend the hearing of any tax appeals in Polk Township that are in excess of \$200,000 of the assessed value; Second by Ahner. Vote 3-0. Motion Carried. (3) Fareri discussed the process of how tax millage is calculated. Tax assessor calculates millage rate by dividing the county's property assessments by the county's budget. The Tax Assessor will certify the millage rates.

**Zoning/Codes Official:** (1.) October- 11 Building permits, 12 Zoning permits and 5 outstanding violations (2) Burker informs the Supervisors that he received a complaint that Robinhood Development completed electrical work without permits. Burker was instructed to call the President of the HOA to discuss the requirements. (3) Burker asks for guidance regarding Everette's property since there is no progress made to clean up the junk vehicles. Fareri suggests Burker file with the Court of Common Pleas against Lorraine Everett for the outstanding violations on 109 Scenic Drive and 986 Interchange Road. Hurley motions to file with the Court of Common Pleas against Lorraine Everett regarding violations on 2 properties 986 Interchange Rd (trash) and 109 Scenic Drive (junk vehicles); Second by Ahner. Vote 3-0. Motion carried.

**Parks:** Board Chairman Robert Butler: (1).The Committee had a tree planting day on October 4. Volunteers helped plant the trees temporarily until they can be planted along the trail in spring. Butler requests that wood chips be placed on top of the saplings over the winter. (2) Next meeting is on December 26, 2019 at 6pm. (3) 2 Letters of interest were received from Candy Burger and Dorothy Baclawski. Supervisors suggest waiting until Reorganization meeting in January.

**PLANS:** No plans

**OLD BUSINESS:**

**Proposed Nuisance Ordinance:** Ahner motions to advertise a "Notice of Adoption" for the Nuisance Ordinance; Second by Hurley. Vote 3-0. Motion Carried.

**NEW BUSINESS:**

**Proposed Short Term Rental Ordinance:** The draft is ready but Fareri suggests waiting to adopt until a UCC company is hired to enforce the Ordinance. The Ordinance will be tabled for January.

**2019-2020 Winter Plow Agreement:** Ahner motions to approve the agreement with Bruce George Paving & Excavating to provide plowing at a rate of \$62.50 an hour if needed this winter; Second by Heckman. Vote 3-0. Motion carried.

**Memorandum of Understanding VAMC:** Ray Fitzpatrick, a volunteer that drives Veterans to appointments is required to park the vehicle at a government building. Fitzpatrick asks for permission to park at the Township Building. Ahner suggests a spare set of keys are left so the vehicle can be moved for snow removal Ahner motions to approve the agreement contingent to Fareri's changes and a spare set of keys are provided; Second by Hurley. Vote 3-0. Motion carried.

**CJERP:** November and December meetings have been canceled.

**PUBLIC COMMENT:** A resident commends the fire company for their quick response times to the structure fires recently.

**EXECUTIVE SESSION:** The Supervisors and Solicitor Fareri went into executive session at 8:18pm and returned at 8:28pm to discuss a personnel matter.

**ADJOURNMENT:** Chairman Ahner adjourned the meeting at 8:28 pm.

Respectfully submitted,



Rebecca Tippet  
Township Secretary

