

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
May 9, 2019 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:00 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Brian Fendley were present at the meeting.

Staff Present: Deputy Chief Sparks, District Administrator Robin Ward and White Peterson Attorney William Gigray were all present. Chief Timinsky was absent from the meeting.

Approval of Meeting Agenda: District Administrator Robin Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on May 7, 2019, at Star Fire Station #1, Star Fire Station #2 and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Fendley seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on April 11, 2019, as presented, and found them to be consistent with what occurred at that meeting.

Comm. Fendley moved to approve the Minutes of the Regular Board Meeting held on April 11, 2019, as presented. Comm. Moyle seconded the motion, motion passed unanimously.

Financial Reports: District Administrator Robin Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$244,171.11 be authorized. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)

Public Comment/Special Presentations: Star City Councilman Hershey thanked the crews for their quick response to a neighbor that had collapsed and 911 had to be called.

Staff Reports:

Chairman of the Board: Chairman Moyle had nothing additional to report.

Vice Chairman of the Board: Comm. Fendley had nothing additional to report.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky by Deputy Chief Sparks: Chief Timinsky was out of town teaching a Blue Card class in Shaker Heights Ohio and Deputy Chief Sparks reported on the following items:

- **Operations and General Information:**
 - Maintenance Division – Shop is busy as normal, getting things in and out fast.
 - North Fork Nutra will be moving soon, the remodel project took a little longer than planned.
 - BRS Architects and their team are working on the plans for our remodel, that is moving along great. We hope to have plans by the end of May.
 - Landscapers are finished cleaning up the new building, all the sprinkler systems have been repaired or replaced, most of them had been broke or frozen.

- **Prevention/Community Growth:**
 - Community is still growing fast, continue to have lots of interest in commercial and residential and people wanting to purchase land.

- **Training:**
 - Multi agency trainings continue to go well.
 - Wildland Refresher has started for all Ada and Canyon County agencies.

Deputy Chief Sparks: DC Sparks had nothing additional to report.

Firefighters Union Representative: President Danny Garringer reported the following:

- Fire Ops will be next Saturday, Councilman Chadwick will be attending.
- Fill the Boot – will be next Friday the 17th.
- They plan to raffle off another side by side for the Annual Hunter’s Breakfast.

District Administrator: Robin Ward reported on the following:

- 2018 Work Comp Audit is scheduled for Friday, May 10th, recently added some new classifications and hope to see a decrease in the annual premium.
- Chief has changed the weekly management meetings (that include Middleton) from weekly to bi-weekly to allow for a little more time to make progress on assigned tasks.
- Chief and Ward have started the discussion of the possibility of obtaining a voter approved bond for the new building. This would provide the funds to buy out the City of Star’s interest and to remodel the building. Attorney Gigray had recommended to them to contact Hawley Troxell for advice and to discuss the possibility of obtaining Bond Council which is required by State Statue. Ward provided a letter of proposal that had been received from Hawley Troxell for those services for the Board’s information. Hawley Troxell also suggested obtaining Municipal Advisor services that would provide financial advice to the District through the Bond process. The Board requested that at least one additional proposal be obtained for Bond Council Services and a quote from a Financial Advisor and to put this item on the next meeting agenda for discussion and consideration. Ward also provided information regarding a draft of a reimbursement resolution that would be used to reimburse the District for any general funds used towards any costs related to remodeling the building prior to a bond passage. This would allow the District to move forward and fund the remodel project while going through the Bond election process and then pay back those funds to the general fund.

Attorney Report: Attorney Gigray discussed the progress being made on Impact Fees in Ada, Canyon and the City of Eagle. He also confirmed that he had recommended obtaining Bond Council as reported earlier by District Administrator Robin Ward.

Committee Reports:

- **Impact Fee Committee:**
 - Ada County – Attorney Gigray completed his legal review of the changes made by the County, this should be finalized soon and able to move forward. Anne Wescott has scheduled another meeting for June 5th with the Commissioners to discuss the proposed impact fee agreements and ordinance.
 - Canyon County – Still waiting for Caldwell’s CIP, Gigray has been in contact with Zack Wesley from the Prosecutors Office and they are trying to schedule a meeting for next week to go over the details of the proposed agreement and ordinance.
 - City of Eagle – Gigray is waiting to hear back from their attorney.

- **2019 Budget Committee:** District Administrator Robin Ward reported that the first budget workshop had been held on May 2nd and they plan to meet again in June to continue working on the proposed 2020 Budget.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** – DC Sparks had nothing new to report.

- **ACCESS (Ada County City EMS System)** – DC Sparks had nothing to report.

- **New Station 1 Remodel:**
 - As reported earlier, BRS is getting close to completing the plans for the remodel. The current tenants should be moved by the end of the month.

New Business: None

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS: Chairman Moyle announced that there was no need for an executive session at this time.

Announcement of the Next Meeting:

Chairman Moyle announced that the next regular meeting is scheduled for Thursday, June 13, 2019, at 7:00 p.m.

Comm. Moyle moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 7:45 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the June 13, 2019, Regular Meeting of the Board.

Jared Moyle, Chairman

Appended to these Minutes:

- Agenda Notice
- Treasurer’s Report prepared by District Administrator Robin Ward
- Attorney’s Report and Memo's if Applicable