

# Coral Foundation for Excellence in Education

4401 Silver Ave SE  
Albuquerque, NM 87108

## MINUTES

**07-27-2021**

**5:30 pm**

(Meeting held via Zoom)

**Directors Present** : Amber Jaramillo, Leah Woods, Sarah Means, Yamavathi Kona  
**Guests Present** :  
**Directors Absent** : Jessica Alcala  
**Executive Director** : Nayamin Cisneros

Agenda Item	Presenter	Notes
1. Call to Order & Introductions	Ms. Jaramillo	Meeting called to order at 5:32 pm by A. Jaramillo.
2. Approval of Agenda	Ms. Jaramillo	A Jaramillo motioned to approve the July 2021 agenda. L. Woods seconded. Motion carried.
3. Approval of Minutes from 06-29-2021	Ms. Jaramillo	A. Jaramillo motioned to approve the minutes. S. Means seconded. Motion carried.

<p>4. Treasurer's Report</p> <ul style="list-style-type: none"> <li>● Review Bank Statements from June</li> <li>● Discussion and Action on 06-30-21 Financial Report</li> </ul>	Mrs. Woods	<p>L. Woods advised the reconciliation with books and bank matched and were up-to-date. We did not have the PNL report as our bookkeeper is in the middle of the audit and the reporting is not update until she is done. All monthly activities accounted for and accurate.</p> <p>A. Jaramillo motioned to approve the Treasures Report. S. Means seconded. Motion carried.</p>
6. Website and Donation	Ms. Bachman & Ms. Jaramillo	No new updates
7. Capital Update	Ms. Bachman	No new updates
8. Golf Tournament Fall/2021	Ms. Jaramillo	<p>N. Cisneros has updated Event Caddy for sponsorship and player registration and it is ready to go.</p> <p>J. Alcala and Y. Kona have created a logo and "theme" for the tournament, "Tee Up for Coral's Kids". We have purchased Adobe Illustrator as she used this program to create the logo under a trial membership.</p> <p>S. Means has updated the sponsor list and flyer and is ready to distribute once the logo is added to it.</p> <p>A. Jaramillo noted that we need to add the flyer to the Foundation website page as soon as it is ready.</p>
10. Future Agenda Items	Ms. Jaramillo	None discussed
11. New Business	Open	None discussed
11. Set August Meeting Date	Ms. Jaramillo	A. Jaramillo motioned to set a meeting date for Tuesday, August 24 <sup>th</sup> 2021 at 5:30 pm. S. Means seconded. Motion carried.

12. Adjournment	Ms. Jaramillo	Meeting adjourned at 5:53 pm.
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