

PETITION FOR NEW CHAPTER

We, as vocational-technical education graduate students, former graduate students, professional vocational educators, or faculty of _____, hereby petition to establish a chapter of Omicron Tau Theta.

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

I, _____, as Chairperson of vocational-technical graduate programs at _____ do hereby certify that each of the above petitioning individuals has met the eligibility requirements for membership as specified in the Omicron Tau Theta Constitution and By-Laws. (See "Petitioning Membership Eligibility Requirements" on Page 5.)

_____ (Signature & Title)	_____ Date
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_____ Telephone	_____ Fax	_____ E-mail
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Address: _____

I, _____, as Faculty Sponsor for the petitioned new Omicron Tau Theta chapter at _____ do hereby agree to give leadership to the forming chapter and be the contact person to correspond with the Executive Director of Omicron Tau Theta.

_____ (Signature & Title)	_____ Date
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_____ Telephone	_____ Fax	_____ E-mail
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Address: _____

Office Use Only

Date petition received by National Office: _____

Signature of Executive Director: _____

PETITIONING MEMBERSHIP ELIGIBILITY REQUIREMENTS*

Any person who has specifically declared and is affirmatively committed to vocational-technical education and who meets either one** of the following two minimum requirements shall be eligible for candidacy to membership in this Society.

Eligibility Requirement 1

- a. The holding of a bachelor's degree from an accredited institution.
- b. The completion of eight semester hours of graduate work, at least three of which shall have been in professional vocational-technical education courses. The graduate average in these eight semester hours of credit shall be at least B or 85 percent.
- c. Evidence of vocational-technical education as the candidate's major field.

Eligibility Requirement 2

- a. Be a faculty member of the vocational-technical education instructional and supervisory staff of the institution.

*National Constitution, Article VI. Membership, Section 1. Eligibility.

**Requirement 1 applies primarily to graduate students or former graduate students while Requirement 2 applies to faculty of the petitioning institution.

REQUIRED MATERIALS TO PROCESS THE PETITION*

1. A brief history of the graduate program of vocational-technical education at the institution.
2. A description of the administrative control and supervision of the graduate program of vocational-technical education.
3. A description of the master's degree with a major in vocational-technical education and the requirements for the degree.
4. A description of the doctor's degree with a major in vocational-technical education and the requirements for the degree.
5. Detailed description of graduate courses in vocational-technical education.
6. Names, qualifications, and role of faculty members who participate in the vocational-technical education graduate program.
7. Enrollment figures of the (approximate) number of students enrolled in the graduate program of vocational-technical education for each quarter or semester of the preceding two years, including the number of master's and doctor's degrees.

*Petitioning institutions are encouraged to use existing documents (i.e., course catalogs, brochures, schedules) to simplify this process.

PETITION SUMMARY CHECK LIST

Instructions: Mail your petition and required materials for a new Omicron Tau Theta chapter when you can give an affirmative response to each of the following:

1. Is vocational-technical education at the graduate level a recognized area of instruction?
2. Have professional graduate courses in vocational-technical education been taught during each of the two years preceding the date of petition?
3. Has at least one professional graduate course (not including content courses) in vocational-technical education been offered on campus during the year preceding the date of petition?
4. Are at least two full-time faculty members engaged in teaching and supervision of vocational-technical education?
5. Have at least 15 master's degrees and/or doctor's degrees with a major interest in the area of vocational-technical education been conferred by the institution prior to the date of petition?
6. Have a minimum of ten individuals eligible for membership?
7. Has the required petition fee been forwarded to the Executive Director or attached to this application?