Dear Parent:

Our school district is working with the New York State Education Department (NYSED) to collect information on how we help you and other parents of students with disabilities to be involved in their children’s education. Parents from school districts throughout the State are completing the same survey. NYSED is working with the Potsdam Institute for Applied Research (PIAR) at SUNY Potsdam, an independent research firm, to collect the information.

Your answers to the survey are very important to us. They will help us identify how well we work with parents in order to improve services and results for all our students with disabilities. No one from our school district will see how you answered the questions. PIAR will compile the results of the surveys from all our parents and the results will be available to you in a public report issued by NYSED for our school district.

To complete the questionnaire, you will be asked to fill out the paper survey when you arrive for your child’s CSE meeting and mail it to PIAR in the postage-paid envelope when finished. Please take the time to complete the survey as soon as you receive it. If you prefer to complete the survey online, please speak with someone in the CSE office for instructions on this process.

Thank you for your assistance. If you have any questions, you may call Christopher Leins, Director of Special Education at the number listed above.