



PALOS FIRE PROTECTION DISTRICT
8815 WEST 123RD STREET
PALOS PARK, ILLINOIS 60464

JAMES GRABEN
Chief

BOARD OF FIRE COMMISSIONERS

James Staszczuk,
Paul Boehlke
Robert Stevens

NOTICE OF SCHEDULED MEETING

The Board of Fire Commissioners for the Palos Fire Protection District will hold its November meeting on **THURSDAY, NOVEMBER 10, 2016, at 5:00 p.m.**

The meeting will be conducted at the Palos Fire Protection District Station #1, located at 8815 West 123rd Street, Palos Park, Illinois 60464.

James Staszczuk, President
Board of Fire Commissioners

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Public Comment
4. Approve Minutes of October 13, 2016 Meeting
5. Old Business
 - a. Lieutenant's Promotional Exam
Review and Calculate Educational/Merit Points
Post List
 - b. New Fulltime Employee
Review test results for New Fulltime Employee-Aaron Hamrick
Motion to Approve Hiring of New Fulltime Employee-Aaron Hamrick
6. New Business
7. Possible Closed Session
8. Adjournment

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POSTED: NOV. , 2016

**PALOS FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
MINUTES OF REGULAR MEETING
NOVEMBER 10, 2016**

CALL TO ORDER: A regular meeting of the Board of Fire Commissioners of the Palos Fire Protection District was called to order on November 10, 2016, at 5:00 p.m. by President James Staszczuk at Station #1, 8815 W. 123rd Street, Palos Park, Illinois.

ROLL CALL: On the call of the roll, the following Commissioners responded as present: Commissioners James Staszczuk, Paul Boehlke and Robert Stevens.

OTHERS PRESENT: Chief James Graben, Captain Jeffrey Rath, Tom Crowhurst, Fire District Personnel, Aaron Hamrick and recording secretary, Maxine Bell.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: The minutes of the Special Meeting of October 4, 2016, were reviewed. A motion was made by Commissioner Boehlke to approve the minutes, as written. The motion was seconded by Commissioner Stevens. The minutes of the regular meeting of October 13, 2016 were also reviewed and a motion was made by Commissioner Boehlke to approve the minutes, as written. The motion was seconded by Commissioner Staszczuk and by call of the roll, these motions passed.

OLD BUSINESS: Chief explained that the District had a position that needed to be filled and the testing procedure was completed and final list was posted. Aaron Hamrick is the candidate that landed number 1 on the list and he was offered a conditional offer of employment and Aaron Hamrick accepted. What was required of Aaron Hamrick in this conditional offer of employment was that he had to go for a medical physical, a psychological profile and the District had to do a background check and these are the reports that the Chief had for the Commissioners to review today and his application is here. Commissioner Staszczuk asked what the trustees had to say about this. Chief explained that the trustees approved the hiring of a new employee. With that in mind, Commissioner Staszczuk made a motion to hire Aaron Hamrick as a new firefighter for the District. Commissioner Stevens seconded this motion and by call of the roll, the motion passed. Chief will take care of the swearing in of Aaron Hamrick and Chief will also get a start date for Mr. Hamrick. Chief stated that Aaron needs a little time to give his current job notice. Commissioners all congratulated Aaron Hamrick who was present at this meeting.

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Lieutenants Promotional Exam. Chief explained that he would like Commissioners, at this point, to review the education and merit points of all the candidates. A discussion pursued regarding schedules of candidates for oral interviews.

The firefighters were given a letter stating that they had until November 7th to turn in their application (Form 8) and any of their certifications that they had along with evidence that they have a degree if they do have a degree. Chief stated that Commissioners will verify all points listed for each candidate. A computer was set up to begin doing this.

Chief stated that what is required is a Certificate of Completion from Fire Marshall's Office which means that candidate completed State exam. Discussion and verification pursued on each of the candidate. Commissioner Boehlke discussed how they were going to add merit points to list and post it. Commissioner Boehlke said list was not weighted. They were going to add a second column for merit. Firefighters present helped Commissioner Boehlke with the spreadsheet by having Mr. Boehlke read the names and points of each candidate to firefighter Joe Lenzen.

The merits points listed for each candidate were as follows:

Agostinelli, Nick	6
Card, Ryan	12
Gabriele, Michael	25
Goldschnikl, Joshua	25
Lenzen, Joseph	34
O'Connor, Thomas	24
Patti, Michael	25
Queen, Eric	25
Stukel, William	21
Tonra, Thomas	43
Vlcek, Brian	40
Zanta, Matthew	40

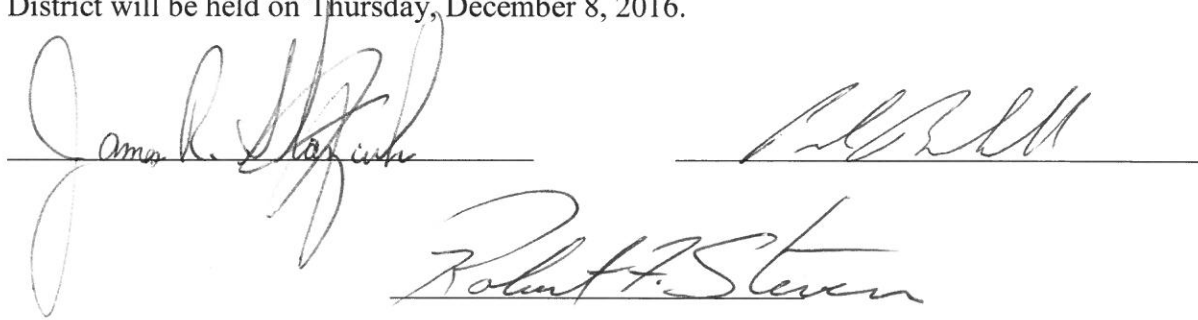
The last candidate, Matthew Zanta's form 8 was not signed. The commissioners decided to go through the Rules & Regulations to see what to do. Chief read through pages of Rules & Regulations while commissioners waited to see how they should move forward. Chief explained that the application for the offered position contained a signature page and Chief would read this as an incomplete application without a signature. Commissioners agreed that since this form was due on November 7, 2016, this candidate never applied and he, therefore, would be eliminated from the testing process. Commissioners, at this point, wanted to read the Rules and Regulations again. Discussion pursued as to what was stated in the Rules and Regulations. Mr. Boehlke said there was nothing regarding this issue in the Rules and Regulations. Chief said that possibly language regarding this issue was in Policy and Procedure Manual. Chief read to Commissioners the language he found in regards to signature page for the Promotional Exam. Much discussion,

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at this point, continued. Chief wanted to know how we should continue with this application for officer's position personal data questionnaire without a signature. No signature ultimately means that this candidate never applied. Mr. Boehlke stated that it is not a completed application without a signature. Commissioners concurred.

ADJOURNMENT: There being no further business to come before the Board, a motion was made by Commissioner Staszczuk to adjourn the meeting. The motion was seconded by Commissioner Boehlke. By call of the roll, the Motion carried unanimously. The meeting adjourned at 6:32 pm.

The next regular meeting of the Board of Fire Commissioners of the Palos Fire Protection District will be held on Thursday, December 8, 2016.



Three handwritten signatures are present, each written over a horizontal line. The signature on the left is 'James R. Staszczuk'. The signature in the middle is 'Robert F. Steven'. The signature on the right is 'Robert F. Steven'.