



WEBCO HR, Inc.

Let Experience be Your Guide

WAREHOUSE MANAGER – CAMPBELL, CALIFORNIA

WEBCO HR, Inc. is seeking a Warehouse Manager for one of our clients located in Campbell, California.

SUMMARY:

Responsible for specialized warehouse tasks in shipping, receiving, process replacement parts, order pulling, loading, unloading, forklift, fabrication, counter, fulfilling sales orders and entering sales order. Full-time, Monday to Friday from 8am to 5pm

RESPONSIBILITIES:

- Complete tasks such as shipping, receiving inbound shipment, sorting, picking, stocking, staging, fulfilling sales orders and entering sales order.
- Build full/partial pallets that contains different sizes of boxes with single part number or multiple part numbers. The pallet and boxes are secured with carton bottom cover, carton corners, plastic strap and clear shrink wrap to prevent from damage.
- Prepare the shipping documents such as shipment tracker, packing list, BOL and commercial invoice if necessary and enter in warehouse database.
- Load and unload products to and from designated storage area such as container, trucks and warehouse. Operates pallet jack manual or electric.
- Responsible to provide the weight and dimension of products to Sales for shipping parcel/freight quotes purposes.
- Manages shipments issues related to customs, carrier, loss of shipment and etc...
- Get shipping freight quote from qualified freight carrier or other carriers.
- Responsible for RMAs (Return Merchandise Authorization)– pulling parts, packaging, printing shipping labels, schedule pickup and fulfillment in NS.
- Responsible for inventory count for Q1, Q2, Q3 and Q4 and coordinate inventory for 3rd party warehouses.
- Can do rework (product modification), simple testing, product relabeling.
- Keep warehouse organize and clean all the time.

REQUIREMENTS:

- HS diploma or GED.
- 2 years of warehouse experience.
- Knowledge of shipping, inventory and at least basic computer skills like Excel and Word.
- Ability to operate a forklift.

COMPENSATION:

- \$50,000-\$60,000
- Full Benefits

THE COMPANY:

Our client is the worldwide leader in Flex MLPE (Module Level Power Electronics) with innovative solutions that significantly enhance safety, increase energy production, and decrease operating costs of photovoltaic (PV) systems. Their TS4 platform maximizes the benefit of PV systems and provides customers with the most scalable, versatile, and reliable MLPE solution available.

They were founded in Silicon Valley in 2007 to accelerate the adoption of solar energy worldwide. Their systems operate on 7 continents and produce gigawatt hours of reliable, clean, affordable and safe solar energy daily.

The company needs top-notch individuals with a passion for solving complex problems and bringing renewable energy to the masses. Members of the team enjoy rewarding salaries, excellent benefits, an uninhibited work culture, and the satisfaction of helping to reduce the world's dependency on fossil fuels. They work hard knowing the results will impact the affordability, reliability, and safety of clean and renewable energy systems.

The company builds hardware and software intelligence into solar PV energy installations, making them more efficient, more manageable, and safer. By maximizing the energy output of each individual PV module, their advanced balance of system products deliver lower cost of ownership and faster return on investment for existing and new solar installations.

WEBCO HR, Inc. is an Equal Opportunity Employer

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