

Seasonal Position

Up to 40 hours per week. Includes some evenings and weekends

Applications may be downloaded from the park's website: **momenceparkdistrict.org** or picked up at the park office 9:00 am until 5:00 pm, Monday through Friday. Completed applications from those with a current and valid Driver's license, received by May 3, 2019 will be considered. Completed applications should be returned to:

Momence Park District

79 Mill Street, P.O. Box 665

Momence, Illinois 60954-0665

The Momence Park District is an Equal Opportunity Employer

Seasonal position (up to 40 hours per week) at the Momence Park District

Under the direction of the Park Manager tasks assigned could include but are not limited to,
in all weather conditions:

- Trash collection and disposal (organic and inorganic)
- Daily maintenance of all facilities as directed by checklists, **including restrooms**
- Planting flowers and other greenery in park gardens
- Weeding gardens and around hard structures
- Cleaning and organization of work and storage areas
- Reporting and possibly assisting with equipment repair
- Painting (buildings, equipment & other)
- Preparation of and attendance at special events for the purpose maintaining a neat, clean Park
and restrooms.
- Special project assignments
- Other duties as assigned

This list is a representation of the type of work that may be performed. It is only intended to
give a snapshot of the broad range of work that may assigned.

Valid Drivers license required.



COMPANY NAME: Momence Park District
 Employment Application

APPLICANT INFORMATION

Last Name		First	M.I.	Date
Street Address			Apartment/Unit #	
City		State	ZIP	
Phone		E-mail Address		
Date Available	Social Security No.		Desired Salary	
Position Applied for				
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain	

EDUCATION

High School		Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Degree		
College		Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Degree		
Other		Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Degree		

REFERENCES

Please list three professional references.

Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	

PREVIOUS EMPLOYMENT

Company	Phone ()	
Address	Supervisor	
Job Title	Starting Salary \$	Ending Salary \$
Responsibilities		

From	To	Reason for Leaving
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May we contact your previous supervisor for a reference? YES NO

Company	Phone ()	
Address	Supervisor	
Job Title	Starting Salary \$	Ending Salary \$
Responsibilities		

From	To	Reason for Leaving
------	----	--------------------

May we contact your previous supervisor for a reference? YES NO

Company	Phone ()	
Address	Supervisor	
Job Title	Starting Salary \$	Ending Salary \$
Responsibilities		

From	To	Reason for Leaving
------	----	--------------------

May we contact your previous supervisor for a reference? YES NO

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature _____ Date _____