

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

**MEETING MINUTES
January 16, 2018**

Mayor Reames called the Meeting to order at 7:00 p.m.

Mayor Reames administered the Oath of Office to Council Member Kelly Huffman

Roll Call: Ms. Marie Hendel, present; President Pro-Tem, Mr. John Huffman, present; Ms. Kelly Huffman, present; Mr. Greg Iiams, present; Ms. Joan Maxwell, present; Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Mr. Roger Brown, Code Enforcement Officer
Ms. Pat Cochenour, 347 Westview, Russells Point
Ms. Sharon DeVault, 209 E. Elliott, Russells Point
Mr. Tim Reese, Street Superintendent
Ms. Libby Stidam, 413 Fairview Ave., Russells Point

Minutes: **January 2, 2018 Council Meeting**

Mr. John Huffman moved to approve the January 2, 2018 Council Meeting Minutes. Mr. Greg Iiams seconded the motion.

*The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, abstain;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.*

The motion passed: 5 yeas – 0 nays – 1 abstain

Reports: **Fiscal Officers Report -**

Mr. Weidner referred Council to the December 2017 bank reconciliation; cash fund reports, and payment register. The reconciliation report shows the Village books reconciled with the bank statement. The Village has a pooled cash balance of \$3,689,271.93. Council was also provided a copy of the final appropriation and revenue status reports for 2017.

Mr. John Huffman moved to approve the Fiscal Officers Report as submitted. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

BPA Report –

Pat Cochenour reported that due to the sub-zero temperatures, the board decided to not proceed with shut-offs for the month of January in fear of resident's water lines freezing. The department has also reported very high usage. Some significant leaks were found and usage is gradually getting better, however it is still high, and more leaks are expected to be found while meters are being read.

Code Enforcement Report –

Mr. Brown reported on recent zoning permits, notices of violation, and contractor registrations and gave a brief overview of comparisons to prior years.

Street Department Report –

Mr. Reese reported that the department has been busy with plowing and spreading grit due to the recent snowfalls. He also noted that the new toolcat has been a great asset for spreading grit and would like to consider putting a plow blade on the front of it in the future.

Lands & Buildings Committee Report –

The committee discussed replacing the sinks and drains in both restrooms, as well as removing the paneling and painting the walls. They will be getting estimates on this project. Replacement of the main garage door and motor to the impound bay was also discussed. One quote has been obtained but they will be getting other estimates as well.

The committee made a recommendation to council to proceed with polishing the concrete floors in the council chambers, offices, hallway, and the conference room; and the bathroom floors being refinished in a poly chip coating. The estimated cost for all floor covering is approximately \$13,000 which includes a machine to clean the floor and help protect the finish. They also recommended that council approve the expenditure at a maximum amount of \$16,000 which is what was budgeted for the project. The additional funds will be used to purchase mats and runners to be placed in various traffic areas.

Mr. Greg Iiams made a motion to allow the expenditure of no more than \$16,000 for the purpose of refinishing the floors and purchase of floor mats, and allow the Mayor to sign any purchase order in excess of \$5,000 for this project. Ms. Marie Hendel seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Indian Lake EMS Report –

Mayor Reames reported on the recent EMS meeting. She also reported that the board had discussed assigning the EMS Chief Adam as the project manager for the completion of the new building; however, she had voiced her opposition to the idea noting that the board is placing too many administrative duties on the Chief. Mr. Wallace suggested that the EMS check to see if the project would need to be rebid due to the length of time the project was initially started and then put on hold.

Indian Joint Fire District Report –

Ms. Maxwell reported on the recent Fire Board meeting. The 2018 board members are Ms. Joan Maxwell, Mr. Rick Beck, and Mr. Jim Reed.

ORDINANCES & RESOLUTIONS:

A. Ordinance 18-1159; Code Enforcement Agreement

AN ORDINANCE AUTHORIZING THE MAYOR OF RUSSELLS POINT, OHIO TO ENTER INTO AN AGREEMENT WITH ROGER BROWN TO PERFORM THE DUTIES OF THE CODE ENFORCEMENT OFFICER AS AN INDEPENDENT CONTRACTOR AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO.

Mr. John Huffman made a motion to waive the three reading rule. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Greg Iiams made a motion to accept Ordinance 18-1159 by title. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

B. Ordinance 18-1160; 2017 Final Appropriations

AN ORDINANCE AUTHORIZING FINAL PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF RUSSELLS POINT, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2017, AND DECLARING AN EMERGENCY.

Mr. Dave Wallace made a motion to waive the three reading rule. Mr. Greg Iiams seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Dave Wallace made a motion to accept Ordinance 18-1160 by title. Mr. Greg Iiams seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

**C. Ordinance 18-1161; Medical Marijuana
TO PROHIBIT MEDICAL MARIJUANA CULTIVATION, PROCESSING, AND RETAIL DISTRIBUTION WITHIN THE VILLAGE OF RUSSELLS POINT, OHIO**

Mr. Dave Wallace made a motion to accept Ordinance 18-1161 by title on the first reading. Mr. Greg Iiams seconded the motion.

Discussion: As discussed in the prior meeting, it was understood that the legislation would be written as a moratorium with no deadline. As explained by the solicitor prior to this meeting, a moratorium is prohibiting the action for a period of time to allow further discussion or research on the subject; without a deadline established, council would be prohibiting the action; and that this ordinance can be amended at any time. Some members felt that this ordinance may appear that council has made a decision to prohibit medical marijuana, deterring possible interested parties to seek establishment within the village, when council has not made a final determination on the subject.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

**D. Ordinance 18-1162; Income Tax Amendment
AN ORDINANCE TO AMEND CHAPTER 182 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF RUSSELLS POINT REGARDING MUNICIPAL INCOME TAX IN THE VILLAGE OF RUSSELLS POINT AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO**

Mr. John Huffman made a motion to waive the three reading rule. Mr. Greg Iiams seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Dave Wallace made a motion to accept Ordinance 18-1162 by title. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

CITIZEN COMMENTS: None

OLD BUSINESS:

A. Board of Public Affairs Vacancy

Mayor Reames asked council to accept her recommendation of Ms. Libby Stidam to fill the vacant seat on the Board of Public Affairs.

Mr. Dave Wallace made a motion to accept the Mayor's recommendation of Ms. Libby Stidam to fill the vacancy on the Board of Public Affairs. Mr. Greg Iiams seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mayor Reames administered the Oath of Office to Ms. Stidam.

B. Tree Removal

Out of the thirteen request for quotes that were mailed out to remove two trees and stumps on Navaho Alley and to remove an additional stump along SR 708, the Village only received one quote in the amount of \$1,435 from Sidney Tree Care, LLC.

Mr. Dave Wallace made a motion to accept the proposal from Sidney Tree Care and proceed with the removal of the trees and stumps. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

C. Water Clerk Position

Several applications were received for the Water Clerk position. Interviews are being scheduled.

NEW BUSINESS:

A. EMS and ILJFD Board Members and Standing Committees

Mr. Huffman made the recommendation to make no changes to the standing committees and appoint the current EMS and IJFD board members and alternates to serve again in 2018.

Mr. Dave Wallace made a motion to accept the standing committee members with no change from 2017; appoint Mayor Reames to the IL EMS Board and Ms. Libby Stidam to serve as the alternate; and to appoint Ms. Joan Maxwell to the Indian Joint Fire Board and Mr. Dave Wallace to serve as the alternate. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

B. Council Rules Amendments

Council was provided a copy of two proposed changes to the 2017 council rules. The proposal changes the wording in section B12 regarding absences, and the second changing section B14 regarding reports of committees and boards.

Mr. Greg Iiams made a motion to accept the proposed changes to section B12 and B14. Mr. Dave Wallace seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

The fiscal officer will prepare a completed updated copy to council at the next meeting.

C. Vectren Leak Survey

The village received a letter from Vectren stating that they will be contracting with Health Consultants to conduct leak surveys on all underground and inside piping including gas meters. The letter does not state when surveying will begin however once that is determined the village will notify residents of the surveys and how to identify the technicians from Health Consultants.

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Mr. Greg Iiams.
The meeting was adjourned at 8:42 p.m.

Next Ordinance: 18-1163 Next Resolution: 18-898

Scheduled Meetings:

A. **Council Meeting: Monday, February 5, 2018 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Monday, January 22, 2018 at 5:30 p.m.

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed