

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING
MINUTES: September 11, 2023**

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Ms. Taylor Thompson, Fiscal Officer

Guests: Mr. Tim Reese, Maintenance Supervisor
Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mr. Dan Tynan, Water Superintendent
Mr. Jeff Weidner, 418 Fairview Ave

Minutes: August 28, 2023 Meeting

Ms. Libby Stidam made a motion to approve the August 28, 2023 minutes as written.

Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Libby Stidam made a motion to approve the bills as paid by the Fiscal Officer.*

Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea. Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. August Water Loss Report

The August water loss was 29.4% with the annual average being 30.2%. All the hydrants were flushed in August as well as a leak on Burkhart Ave that contributed to the loss.

ADJUSTMENTS: None

RESOLUTIONS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. North Tower Light

The lights were fixed on September 8, 2023.

NEW BUSINESS:

A. Peterson Construction Quote- Plant Improvements

Mr. Dan Tynan present the board with CTI Engineers report and quote for the Low Lift pump improvements. Peterson Construction also provided a quote for the project. This improvement will help increase daily maximum flow and is critical in the process of providing water to the Hotel and any new developments. In order to install the new pump, the tank has to be drained and this gives a limited amount of time to complete the upgrade. The total cost for the improvement came in at \$26,600.00 which is \$2,400 lower than CTI Engineers estimate.

Ms. Libby Stidam made a motion to approve the Peterson Construction Pump Improvements in the amount of \$26,000.00.

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

B. CTI Lab Results

All raw and treated water test results were forwarded to CTI Engineers.

C. Hydrant flushing

Eleven Hydrants were flushed and all came out clean. This may cause some discoloration for a few homes.

D. TTHM & HAA5 Samples/ Copper & Lead Annual Samples

Mr. Tynan discussed the samples and what is required by the EPA. All samples have come back well and in a good range. The plant is in compliance with the EPA for copper and lead requirements and have submitted the testing report as well as a location list for the year.

E. Rudolph Assistance Request

The BPA received a request from Mr. James Rudolph, on behalf of the Rudolph Family Trust and the Jim Reed family for additional funding assistance with material costs for the relocated Washington Avenue infrastructure. After a lengthy discussion and many concerns, it was agreed by the board to purchase four Clow Valves for the four Fire Hydrants previously purchases by the board for the development.

Ms. Mary Herring made a motion to the purchase the four Clow Valves in the amount of \$3,554.76.

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

EXECUTIVE SESSION:

Ms. Libby Stidam made a motion to go into executive session pursuant to ORC 121.22, section G (1). Ms. Mary Herring seconded the motion to go into executive session at 5:46pm.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

Ms. Mary Herring made a motion to come out of executive session at 6:00pm. Ms. Libby Stidam seconded the motion.

Ms. Mary Herring moved to adjourn the meeting. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:01 p.m.

Next Meeting Date: **Monday, October 9, 2023 at 5:00 p.m.**

Taylor Thompson, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____