



## **WEF Meeting Minutes**

**Tuesday, October 20, 2015**

The meeting was called to order at 7:10pm at the Galvin School Learning Commons. Co-presidents greeted the team and extended a special welcome to prospective new members in attendance (Kim Hartman, Peggy Hagopian, Doreen Bentubo, & Sarah Bardet).

**New members:** (ER/JT) introduced prospective new members, welcome packets were distributed describing who WEF is and what WEF does, each attendee introduced themselves around the table

**Officer Reports:** (VY) Sept. 2015 Meeting Minutes were approved; (ML) Treasurer Report was read and accepted

**Calendar Initiative:** (JT) noted only 5 calendars left of 600 & will bring in around \$9000; thinking of getting HS students to help out as an internship

**Grant Process:** (GC) went over Grant process next steps, anyone who wants to get involved or is seeking more information contact Jen or Colleen [Grant Due Date, 10/19 – grants will be posted to Google Drive; Meeting with Dr. Smith to review, 11/3; Notification Letters 11/16]

- Grant funding amount for next year was discussed and proposed by team to target \$25k (past president BH provided guidance)

**Publicity Update:** (CB) RFAA was posted in Wakefield Daily Item and email blast to schools, information will be rerun

**Facebook/Twitter Update:** (CG/KH) Colleen mentioned there are 85 Twitter followers so far; Kim volunteered to take-on Facebook communication and will start by posting RFAA event

**STARS (December program):** (BT) explained STARS program & is beginning to gather volunteers; around \$1500 was made last year

**Website Update:** (JH/FH/EC) Grant process and events postings up to date; if minutes are posted on Google can be more easily shared on Website

## Wakefield Educational Foundation

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**Somerville Road Runners:** (JE) shared that \$7000 was donated from SSR

**Run for All Ages:** (VY) upcoming RFAA event was described and that it was coming up soon (11/7), more members signed up for baking, water table and WEF table; according to pre-registration data so far runners' ages span 7 – 90 yrs old

**Cummings Grant:** (ER) looking into this possibility for WEF – Cummings awards \$100k each for 100 grants; process begins with filing a letter of inquiry

**November – WEF Night Out:** (JT/ER): attendees are invited to gather at Harrington's directly after our next meeting

**Adjournment:** October's meeting ended at 8:15pm

### Attendees

- Violeta Yu
- Fran Harrington
- Mary Letchford
- Kim Hartman
- Sandra Blois
- Chris Boulter
- Peggy Hagopian
- Elizabeth Russell
- Jennifer Theriault
- Doreen Bentubo
- Erin Colliton
- Nicole Jacob
- Colleen Guida
- Sarah Bardet
- Bernadette Thompson
- Gayle Wettach
- Linda McManama
- Beth Hendriks