

**Jackson Township
Board of Fire Commissioners
District #1**

81 South Hope Chapel Road Jackson, New Jersey 08527
732-363-2595

<u>President</u> David L. Johnson	<u>Vice President</u> Martin Flemming III	<u>Secretary</u> Robert Redington Jr.	<u>Treasurer</u> Martin Flemming IV	<u>Commissioner</u> Clarence Edward Aldrich IV
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Monthly Business Meeting
November 11, 2013

The regular business meeting of the Board of Fire Commissioners of District #1 was held at 81 South Hope Chapel Road on November 11, 2013. The meeting was called to order at 8:00 PM by President Johnson. In attendance were Commissioners Johnson, Commissioner Flemming III, Commissioner Redington, and Commissioner Flemming IV and Commissioner Aldrich. Also in attendance were Chief Rauch, Assistant Chief Johnson and Board Accountant Robert Elliott.

Minutes from the October 2013 meeting were read.

After review of the minutes one change was made. Under unfinished business the notation of the cost of "ACTIVE 911" system should read \$12 per person, per year of operational expense.

Without further comment Commissioner Aldrich made a motion to approve the October 2013 minutes. The motion was seconded by Commissioner Flemming IV.

Without further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed.

NOTICES AND COMMUNICATIONS

The proposed LAWN MAINTENANCE agreement between the fire company and the Board was presented for review.

OPRA request is received from Amanda Oglesby of the Asbury Park Press for certain information.

A proposal for work to be performed at the fire house for fencing and a driveway gate is received from Jeff Blasi Fencing.

American Cancer Society (Ray Cattonar) requested the Board provide a letter of approval for two helicopters to land at Jackson Liberty High School, on 05-17-2013, for the relay for life fund raiser program. Also for a fire truck and crew for "show and tell" display at the event.

The Board received a violation notice from the Bureau of Fire District #3 for minor concerns to be addressed.

CHIEF'S REPORT

Total Fires	20
In District	10
Out of District	10
Drills	2

No further movement on the proposed fire company in District #3. There appears to be some ongoing talks between Station 55 and the Board (Dist#3) to resolve the issues.

Vehicles

5700 No Issues

5710 No Issues

5701 No Issues.

5705 No issues.

5708 No issues.

5709 The fire pump failed. County Line Hardware to look into the matter for evaluation and repair.

BUILDING AND PROPERTY

No report.

UNFINISHED BUSINESS

A proposal is received from Jeff Blasi Fencing for the installation of a new fence around the emergency generator and a new driveway gate across the south parking lot entrance. The proposal calls for the existing fencing to be removed and new vinyl fencing and gate to be installed. Further, a new driveway gate is to be installed on the entrance to the south parking lot to secure that lot while not in use.

After review of the proposal and considering no other proposals have been submitted, Commissioner Aldrich made a motion to accept Jeff Blasi Fencing's proposal in the amount of \$3700 cost.

Without further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

The motion passed. The agreement was signed and forwarded to Jeff Blasi Fencing.

As this year's lawn maintenance program schedule has concluded with the fire company members providing all of the labor to maintain the grounds of the fire house, the board considered providing payment to the fire company since no professional contractor was retained. Further, the amount of \$1500 proposed to the Board by the fire company is \$1000 less than previous years of contracted service. In consideration of these facts Commissioner Redington made a motion that the Board make payment to the fire company in the amount of \$1500 for lawn maintenance for the year 2013. The motion was seconded by Commissioner Johnson.

Without further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming III	X			
Commissioner Redington	X			
Commissioner Flemming IV	X			
Commissioner Aldrich	X			

Financial Report October, 2013

Date	Check #	Payee	Use	Voucher #	Amount
11/10/2013	7754	Cablevision	TV/Phone/Web	5788	\$ 179.75
11/10/2013	7755	Waste Management	Garbage Service	5789	\$ 224.48
11/10/2013	7756	Allcomm Technologies	Pager Parts	5790	\$ 30.00
11/10/2013	7757	Blaze Emergency Equipment LLC	Truck Repair	5791	\$ 1,716.81
11/10/2013	7758	Electronic Measurements Labs Inc.	Meter Repairs	5792	\$ 259.29
11/10/2013	7759	Richard M. Braslow Esq.	Legal Services	5793	\$ 717.50
11/10/2013	7760	Toms River Fire Academy	Training	5794	\$ 300.00
11/10/2013	7761	Whitesville Vol. Fire Co.	Fire Suppression Contract	5795	\$ 6,000.00
11/10/2013	7762	Whitesville Vol. Fire Co.	Lawn Maintenance Contract	5796	\$ 1,500.00
					<u>\$ 10,927.83</u>

Harmony Bank
Checks 7754-7762

\$219,066.09
\$ 10,927.83
 \$208,138.26
\$118,548.01
 \$326,686.27

Cash Management

\$ 6,135.00 Cell Tower Rental to Date

Executive session

New Business

No Report

Joint Board of Fire Commissioners

Information regarding the County's progress with the new "700 meg" radio communication operation is beginning to promulgate. Jackson Township Fire Services needs to send a letter to the County asking that we (Jackson) be included in the new build out to be able to utilize the system.

TREASURERS REPORT

Board Accountant Robert Elliott presented a preliminary 2014 District Fire Budget. Many of the aspects of the budget were reviewed. It was brought to Mr. Elliott's attention that the Board will more than likely have two, full time, permanent employees on or about April 1, 2014. This information prompted Mr. Elliott to ask for a little more time in preparing the 2014 budget to include these employees. It is noted that the budget will be complete before the statutory date of December 17, 2013 for introduction and approval.

See the attached monthly expense report.

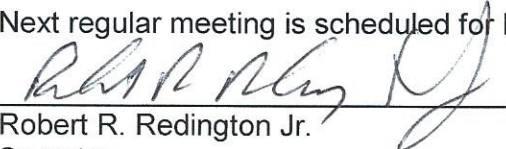
A motion to authorize payment of funds to these services and materials was made by Commissioner Redington and seconded by Commissioner Aldrich.

Without further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington	X			
Commissioner Flemming	X			
Commissioner Aldrich	X			

The motion passed.

Next regular meeting is scheduled for December 9, 2013 at 8:00 PM.



Robert R. Redington Jr.
Secretary