

HAMLET OF SUNSET BEACH
ANNUAL GENERAL MEETING
OF RATEPAYERS

SATURDAY, JUNE 29, 2019

10:00 AM

SUNSET BEACH HALL

Agenda:

Review of Minutes of 2018 Meeting

Business Arising from Minutes

Financial Report

2018 Financial Results

2020 (Proposed) Budget

New Business

Playground equipment and related proposed special levy

Other Business from the Floor

Election of Board Member

**Hamlet of Sunset Beach
Budget - Recurring Expenses**

	Actual 2018	<i>Revised</i> Budget 2018	Budget 2019	<i>Proposed</i> Budget 2020
GENERAL GOVERNMENT SERVICES				
OTHER - MEETINGS AND OFFICE				
LEGAL				
AUDIT	268	250	250	275
WCB		25		
LIBRARY LEVY	66	50	75	70
BY-LAW ENFORCEMENT OFFICER	310	200	400	400
SAMA REQUISITION	670	650	650	700
SUB-TOTAL	<u>1,314</u>	<u>1,175</u>	<u>1,375</u>	<u>1,445</u>
PROTECTIVE SERVICES				
POLICE PROTECTION	228	200	250	250
Citizens on Patrol				
FIRE PROTECTION	2,800	2,800	2,800	2,800
ONE TIME CHARGE - 911				
SUB-TOTAL	<u>3,028</u>	<u>3,000</u>	<u>3,050</u>	<u>3,050</u>
TRANSPORTION				
GRAVEL		500	500	
ROADS MAINTENANCE - OTHER		500		250
MOWING				
DUST CONTROL		500	2,000	3,500
SNOW REMOVAL	1,200	1,000	1,750	2,500
STREET LIGHTING	3,139	2,500	2,600	3,200
SIGNS		100		100
MISCELLANEOUS		200	200	200
SUB-TOTAL	<u>4,339</u>	<u>5,300</u>	<u>7,050</u>	<u>9,750</u>
ENVIRONMENTAL HEALTH SERVICES				
WELL				
GARBAGE PICKUP	1,100	1,100	1,200	1,200
WM SITE MAINTENANCE	5,768	5,000	5,000	6,000
WM SITE CONSTRUCTION				
SEWAGE CONTRACT				
DUTCH ELM TREE REMOVAL				
SUB-TOTAL	<u>6,868</u>	<u>6,100</u>	<u>6,200</u>	<u>7,200</u>
ENVIRONMENTAL DEVELOPMENT SERVICES				
PLANNING AND ZONING				
PARCS				
WEED CONTROL				
SUB-TOTAL				
RECREATION & CULTURE SERVICES				
BEACH MAINTENANCE	1,500	1,500	1,500	1,750
PUBLIC WASHROOM AND FILETING BLDG				500
BEACH MAINTENANCE - EQUIPMENT				
SUB-TOTAL	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>2,250</u>
TOTAL RECURRING EXPENDITURES	<u>17,050</u>	<u>17,075</u>	<u>19,175</u>	<u>23,695</u>

Hamlet of Sunset Beach

Budget - Summary

	Actual 2018	Revised Budget 2018	Budget 2019	Proposed Budget 2020
TOTAL FUNDS AVAILABLE	26,393	26,625	28,375	26,242
TOTAL RECURRING EXPENDITURES	17,050	17,075	19,175	23,695
NET SURPLUS (DEFICIT)	9,343	9,550	9,200	2,547
SPECIAL LEVY TO BE APPLIED RE PLAYGROUND				5,000
HAMLET SHARE OF PLAYGROUND COSTS				5,000
DSL PROJECT COSTS	26,043	28,500		
SURPLUS, BEGINNING OF YEAR	19,929	19,929	979	10,179
SURPLUS, END OF YEAR	3,229	979	10,179	12,726
SURPLUS AS % OF TOTAL ASSESSMENT	16%	5%	50%	62%

**Hamlet of Sunset Beach
Budget - General Tax Levy**

	Actual 2018	Budget 2018	Budget 2019	<i>Proposed</i> Budget 2020
TOTAL ASSESSMENT				
Total assessment per allocation calculations by RM	6,197,120	6,000,000	6,000,000	
Effective mill rate (based on total regular assessment below)			7.0	
TAX LEVY				
TOTAL REGULAR ASSESSMENT	40,872	42,500	42,000	42,000
OTHER REVENUE				
INTEREST AND PENALTIES	280	250	250	250
TAXES CANCELLED				
LESS TAX DISCOUNTS	(1,536)	(1,500)	(1,500)	(1,500)
NET TAXES ASSESSED	39,616	41,250	40,750	40,750
RM SHARE OF TAXES LEVIED	19,808	(20,625)	(20,375)	(20,375)
ANNUAL HAMLET LEVY (Special Levy)				
PORTION OF HAMLET LEVY RETAINED BY RM				
SUB-TOTAL HAMLET LEVY	19,808	20,625	20,375	20,375
Grant from RM re SBR				
NET TO ACCOUNT OF HAMLET	19,808	20,625	20,375	20,375
PROVINCIAL GRANT	5,735	4,500	6,500	5,867
RM TRANSFER FROM GREEN SPOT				
TRAILER LICENSE FEES	850			
GRANT FROM RM RE PUBLIC RESERVE MAINTENANCE		1,500	1,500	
PDAP - road repairs				
TOTAL FUNDS AVAILABLE	26,393	26,625	28,375	26,242

**Minutes from Sunset Beach Annual General Meeting
June 29, 2019 - 10:00 am**

Present

David Criddle – Hamlet Board Member
Earl Gosick - Hamlet Board member
Shawn Zamrykut - Hamlet Board Member
Mike Lang – RM Councilor for Division 2
Harvey Mucha – Reeve for RM of Grayson No. 184
32 rate payers 1 guest

Meeting called to order at 10:00 am.

David Criddle introduced Mike Lang and Harvey Mucha welcomed then to the meeting.

Minutes from previous meeting held June 23,2018 were read

Motion: Minutes be accepted as read – Randy Durovick
Second: Beverly Criddle

CARRIED

Update on Items from 2018 Minutes:

Still some signage to be completed and installed re dogs on leashes and pick up after pets. Signage will include directions that once litter is picked up the bag is to be taken back to the resident's garbage for disposal – 'no discard of bags into neighboring bushes or elsewhere'. Documented violations of these rules can be reported to the RM Office for follow up by the Commissionaire.

Contact list is up-to-date, but a request was made for an updated hamlet directory. Meeting was advised that with new privacy rules we will have to contact all individuals to confirm that they agree to have their phone number and name included in such a directory. Hamlet Board to undertake.

New Business:

1. 2018 Financial Statements

David Criddle presented financial statements for 2018.

Motion: Accept financial statements for 2018 as presented – David Criddle
Second: Dean Baker

CARRIED

2. 2020 Budget

David Criddle presented the proposed budget for 2019.

Total projected revenue to hamlet - \$ 26,242

Total projected expenditures \$ 23,695

Projected surplus for the year \$ 2,547

Projected surplus end of year \$ 10,179

- Expected to maintain a 75% reserve
- Noted that 100% of special levy for playground goes to Hamlet (no RM share)

Motion: The 2019 budget as presented is accepted – David Criddle

Second: Randy Durovick

CARRIED

3. Playground Equipment Project

Info received in April 19 & resolution made for a \$5,000.00 special levy.

Motion: Dave Criddle - That the Hamlet Board be instructed to:

1. Provide a letter of commitment, at the earliest date, to Sunset Beach Recreation Inc., with a copy to the RM of Grayson. This letter of commitment will indicate that the Board of the Hamlet of Sunset Beach will request a special levy to be assessed in 2020 and will result in the amount of \$5,000 to be used in the purchase of playground equipment as described in the submission made by the aforementioned company in April 2019.
2. As the project proceeds, the Hamlet Board will receive any invoices or progress invoices for goods and services rendered in relation to this project and approved for payment by Sunset Beach Recreation Inc. and will, on a timely basis, render such invoices to the RM of Grayson for payment out of funds provided to the RM of Grayson by Sunset Beach Recreation Inc. or any other party;
3. Upon the delivery from Sunset Beach Recreation Inc. of:
 - a written financial report including a listing of all sources of funds and amounts of funding from each source, and a confirmation that funds sufficient (when combined with the aforementioned \$5,000 to be provided by the Hamlet of Sunset Beach) to complete the playground equipment project as described in the April 2019 submission, is in place;
 - a full accounting of all funds raised and expended (including any amounts transferred to the RM of Grayson) by Sunset Beach Recreation Inc. in relation to this project;

- a detailed report of any and all invoices for goods and services related to this project that remain unpaid at that time; and,
- confirmation that any and all actions that may be required to ensure that ownership of the playground equipment has been duly transferred to the RM of Grayson;

the Hamlet Board shall authorize the payment of the proceeds from this special levy to suppliers of goods and services pertaining to this project.

Second: Marion Patterson

Discussion: Randy – requested he provide an update

- Refused to sit down and stated that he can inform all ratepayers re. funding received etc.

Amendments:

- Cheryl Martin: Why is the resolution so complicated? Response: Because it is the rate-payers money and all things are stated to ensure no funds are released inappropriately.
- Cheryl also asked about DSL money and told all was done in 2019 and no more is funds required from ratepayers.
- Cindy: Sunset Beach Recreation Inc is in favor of this motion as put forth.
- George Green: Are some not in favor of the playground? Clarified that the resolution was passed in 2018 but info not received so could not go forward. Hence, the resolution is presented again at this meeting

CARRIED

4. Road access for Assman, Anderson, Lang

- Requested costs be funded by the Hamlet
- Noted costs could be great, especially if there is a retaining wall required.
- Chair requested for a resolution from ratepayers that states Hamlet not be responsible for costs.
- Noted that the access and retaining wall for Rieger, Paleniuk & Fafard was paid by those ratepayers and not by the Hamlet or RM.
- Noted that better access would increase property values and the ratepayer will benefit.
- Noted that RM doesn't pay for roads off the grid to a farmer's yard.
- Noted need for proper access for ambulances and fire as well
- Mike noted he had a conflict of interest but needs the access.
- Quote for road \$5,600.00
- Noted that the access had run across the three properties for years

- Norma Fleece, who used to own the lot now owned by Mike Lang, told ratepayers that when they asked for an access road in the past, the response from the RM was that any access would be at their own expense.

Motion: Hamlet Board draft letter stating ratepayers do not support paying for the private access roads and asking the RM not to assess the Hamlet of Sunset Beach for any costs associated with building private access roads. – Dave Criddle

Second: Dean Baker

CARRIED

5. Additional Discussion

- Kevin Criddle services – Randy Durovick – Stated Kevin handles pier, weeds, and grass maintenance and questions whether he was getting appropriate compensation.
 - He is paid \$1,500.00 for beach maintenance now and budgeted \$1,750.00 for 2020.
 - Noted Hamlet of Sunset Beach gets no tax revenues from Sunset Beach resort.
 - Beach users are Campground, Cowesses and then Ratepayers
 - Shawn has arranged for Lucas to cut the grass on the public reserve (approx. \$20-\$30/week)
 - We used to get \$1,500.00/year from Greenspot taxes but no longer receive that.
 - Also, our percentage of taxes retained went down from 65% to 50%, so between the two, a significant loss in revenue.
 - Clarified what public reserve actually is
 - Encouraged that Kevin should discuss any compensation with the Hamlet Board and not the ratepayers.
- Community Grant Program brought up by Randy Durovick
 - Saskatchewan Lotteries funding – last funding received in 1998 (\$250.00)
 - Follow up report wasn't submitted but the grant was forgiven
 - Sunset hasn't applied for the \$250/yr since 2000 but we can still apply.
 - Randy will do the application and follow up, etc.
 - Randy attended the RM meeting and stated to qualify for the grant they have to allocate one person out of the population to the Sunset Beach Hamlet to be the administrator of the community grant and that this would cost them \$6.50/year.
 - Question – Does Hamlet have standing? Yes, per Mike

Motion: Randy Durovick to be appointed as the administrator of the community grant and be the contact responsible to request this grant on behalf of the Hamlet of sunset beach. – Randy

Durovick
Second: Earl Gosick

CARRIED

6. Election of Board Members

Chair announced the position currently held by himself, David Criddle, is now up for election and asked for nominations. David Criddle announced he was not prepared to stand for re-election.

Call was made for nominations of new Board Members for a term of 4 years.

Earl Gosick nominated Rory Norton
Jack Martin nominated Randy Durovick

Motion: Nominations cease – George Green
Second: Ken Lemieux

CARRIED

- Request for information from candidates
 - Randy
 - Works for Saskatchewan Lotteries
 - Owned cottage for >20 years
 - Parks & Recreation background
 - Rory
 - Has been coming to Crooked Lake for 53 years
 - MBA
 - Worked for Gov't, Assistant Deputy Minister
 - Sold his private company in 2017
 - Currently works as a consultant
- Scrutineer – Debby Criddle / Al Johnston
 - Rory: 18/18
 - Randy: 15/15
 - Spoiled: 1

Following vote Rory Norton is declared elected for a term of four years

7. Propose reoccurring date for AGM

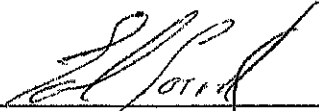
Motion: Annual Ratepayers Meeting to be held on first Saturday in June every year. – Norma Fleece.

Second: Wilfred Blaus

CARRIED

Ratepayers expressed thanks and appreciation to David Criddle for his time and effort on behalf of the hamlet.

Motion: To adjourn – Wally Harrick

A handwritten signature in black ink, appearing to read 'Wally Harrick', written over a horizontal line.

Board of the Hamlet of Sunset Beach