

Sydenham Parish Council

Minutes of Parish Council meeting 11th December 2019 at 6pm in the Old School Room

Present: Alison Isherwood (AI)
 Michael May (MM)
 David Wilkins (DW)
 Cheryl Belson (CB)
 Hayley Smith (HS)
 Heather Mullins (HM) – Clerk

134	Members' declaration of interests (for items on the agenda)	No interests declared.	
135	Approval of minutes	The minutes of the previous meeting were approved and signed.	
136	Planning	P19/S4132/LDE Wayside, Kingston Stert OX39 4NL Certificate of Lawful Development for the continued use of a timber business Recommend for refusal	
137	Finance	The following items were approved for payment: £3.09 SSE telephone box November £7.96 Buzz Networks virtual landline £354.20 Clerk's salary for December £19.90 DM expenses, fuel for mower £170.53 DM expenses, replacement for broken mower blades £35.42 Builders Marketplace, pinboard for noticeboard £15.55 Repay Mat Belson for noticeboard posts £20.16 Clerk expenses, mileage for training course £360.00 Estate of J M Wallington, hedge and verge works £6,185.40 Oxford Direct Services, pinch point installation and resurfacing	
138	NatWest Current a/c: b/f £5,987.36 NatWest Reserve a/c: b/f £24,136.27	Payments: £308.00 Clerk's salary for October £489.02 Repay clerk for GoDaddy renewals £28.15 DW expenses, fuel for mower £45.60 Community Heartbeat, spare defibrillator pads £3.17 SSE, November supply for defibrillator £7.96 Buzz Networks virtual landline (Nov) £35.42 Builders Marketplace, pinboard for notice board £25.00 Safe custody hold charge £308.00 Clerk's salary for November £3.84 interest for November	Closing balance at 30/11/19 £4,737.04 £24,140.11

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139		Finance report – outturn against budget circulated. The draft budget for 2020/2021 was discussed and agreed. The precept for 2020/2021 was discussed based upon the budget set. It was agreed that the precept should be set at £16,000. The precept form to be signed at the January meeting for submission by 10 th January.	HM
140	Matters carried forward	SSE Works have commenced and it is hoped that the cable undergrounding will be complete by Christmas	
141		Playing Field The new benches have been installed. Estimates to be obtained for the replacement sign on the gate to prevent parking.	DW
142		Speeding and pinch point installation A meeting was held with OCC Highways and County Councillor Jeannette Matelot to investigate design options for a built-out chicane and to obtain a cost estimate to allow a grant application to be made to the OCC Councillor Priority Fund before the deadline for 2019/2020. Application form to be submitted by 20.12.19. The OCC report indicates an estimated cost in the region of £15,000 (plus VAT) and clarification is to be sought on exactly what this would cover. It was decided that the balance of the funding would consist of CIL monies from the Sydenham Grove development, precept and a further grant application for 2020/2021 if successful.	MM/HM MM
143		Neighbourhood Plan The Neighbourhood Plan team are finishing the response to SODC which will address issues raised by the independent examiner and respondents to the formal consultation. It is anticipated that a referendum on the Plan will take place early in 2020.	
144		Parish footpath review Ongoing checks are being undertaken by the footpath team, with updates being provided to OCC.	
145		Benches at playing field and Plough Corner The playing field benches have been installed and the refurbished notice board and new bench at Plough Corner will be completed soon.	
146		Survey on leisure facilities 72 responses to the survey were received. The results show that the adult gym equipment in the playing field is not supported and so this will not be pursued. 80% of responses were in favour of improving accessibility on footpaths and bridleways, and the most popular	

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		<p>routes were shown to be the bridleway from Sewells Lane, the route across Thame Park and the bridleway in front of The Jays.</p> <p>Costs and possible grants for flattening the Sewells Lane route and replacing stiles with gates along the Thame Park route to be investigated. The path in front of the Jays has been improved by widening, but the cost of drainage works has been investigated in the past and would be a prohibitive.</p> <p>Landowners to be contacted regarding the possibility of installing gates.</p> <p>OCC Countryside department have been contacted regarding the use of bridleways by vehicles, and a response is awaited.</p>	<p>MM/HM</p> <p>MM</p> <p>HM</p>
147		<p>Gully clearance</p> <p>OCC will be clearing gullies throughout the village on 21st and 22nd December. Existing problems have been posted on FixMyStreet and extra photos are to be submitted.</p> <p>The gully by Sydenham Grove to be reported on FixMyStreet.</p>	<p>DW</p> <p>DW</p>
148		<p>Neighbourhood Watch</p> <p>The PCSOs are not involved in this, and advised that TVP alerts are an alternative option.</p> <p>The Neighbourhood Watch scheme is no longer viable for this particular village.</p>	
149	Matters arising	<p>Sydenham Grove</p> <p>Soha Housing have agreed that development of the site will commence in line with the existing planning permission, and have advised that redevelopment of the site is likely to commence in April 2020 with completion by August 2021.</p> <p>Contacts to be established with both Soha and the contractor, and a village meeting arranged before work commences.</p>	MM/AI
150	Correspondence	<p>Clr Lynn Lloyd – Presentation by Police and Crime Commissioner in Chinnor</p>	HM
151	Any Other Business	<p>The missing junction warning sign on the B4445 has been marked for a replacement pole on FixMyStreet.</p> <p>Date of January meeting – to be moved to Wednesday 8th January and the hall to be booked accordingly.</p>	HM
		<p>There being no other business the meeting closed at 19.30pm</p> <p>The next meeting date will be Wednesday 8th January at 7.30pm in the Old School Room</p>	

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