

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
TWIN OAKS VILLAGE COMMUNITY ASSOCIATION, INC.**

**April 18, 2013  
11201 Lake Woodbridge  
Sugar Land, Texas 77489**

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**CALL TO ORDER AND ADOPT AGENDA**

A quorum having been established, Mr. Chester called the meeting to order at 6:40 p.m. Board members in attendance at 11201 Lake Woodbridge, Sugar Land, Texas 77498 were T.J. Chester, President, and Paula Urban, Vice President/Treasurer. Also in attendance Ry Reid, CMCA, AMS, PCAM, is representing Sterling ASI.

ABSENT: Rob Tice, Secretary

**March 26, 2013 MEETING MINUTES REVIEW**

The Board reviewed the March 26, 2013 Meeting Minutes and Mr. Chester made a motion to approved the minutes as written and Ms. Urban second and the Board approved as corrected.

**FINANCIAL REPORT**

The Board reviewed the March 2013 financials.

**OLD BUSINESS**

Mr. Chester requested that Mr. Canady, CPA, be informed that the 2011 Audit needs to be completed by May 23<sup>rd</sup>, the Annual Meeting of Members. The Board also requested that the 2013 Budget and the Income Statement for 2012 be available to the residents.

The Board reviewed the City Maintenance Fence Stain Contract and approved 20 to 25% draws on the contract.

The Board reviewed the requirements for the 46LF fence at Sorrell Oaks Cul-De-Sac and stated that the fence needs to be secured better with additional 2 X 4s.

**NEW BUSINESS**

The Board requested signs for sign in and Pool Cards be placed at the table for quicker service of the residents. The Board also stated that no ticket will be handed out unless the person wanting the ticket is requesting the ticket is present. Requested Sterling check with stripes to see if they would supply the ice again this year. The Board also requested that Mr. Reid contact Aquatico to ensure there would be lifeguards available for the Saturday and Sunday of the Spring Festival.

The Board reviewed three (3) proposals for placement of Kiddie Cushion at the Clarendon Bend Playground. Ms. Urban made a motion to accept the McKenna Construction bid, Mr. Chester 2<sup>nd</sup> and the Board approved.

The Board reviewed three (3) proposals for the Highland Oaks Monument lighting. The Board tabled this item until the May meeting.

The Board reviewed the 2013-14 Aquatico Pool Contract and Ms. Urban made a motion to accept the contract, Mr. Chester second and the contract was approved.

**EXECUTIVE SESSION**

No decisions were made during executive session.

Next meeting scheduled for May 16, 2013 at 6:30pm at 11201 Lake Woodbridge, Sugar Land, Texas 77498 and the Annual Meeting will be May 23<sup>rd</sup>, 7pm at the Barbara Jordan Elementary School.

With no further business to come before the Board, Mr. Chester moved that the meeting be properly adjourned at 8:07pm; Mr. Tice seconded and the motion passed unanimously.

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Rob Tice, Secretary