

**MINUTES OF MEETING  
HERITAGE OAK PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The workshop meeting of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, June 17, 2021 at 9:00 a.m. with the regular meeting immediately following at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida, Call-In Number 800-747-5150; Access Code 2836125.

Present and constituting a quorum were:

Paul Falduto, Jr.	Chairperson
Edward Carey	Vice Chairperson
Brian Bitgood	Assistant Secretary
Steve Horsman	Assistant Secretary (via telephone)
Kent Weeks	Assistant Secretary
Michelle Egan	Project Manager, Inframark
Bob Koncar	District Manager, Inframark (via telephone)

*The following is a summary of the minutes and actions taken at the June 17, 2021 regular meeting of the Heritage Oak Park CDD Board of Supervisors.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

- Mr. Falduto called the meeting to order and Ms. Eagan called the roll.

On MOTION by Mr. Carey seconded by Mr. Bitgood with all in favor Mr. Horsman attending the meeting by telephone was approved. 4/0
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**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

- The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

- With no Audience comments, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Comments from the Chairman**

- Mr. Falduto stated there were incidents of theft in the District.
- Mr. Falduto commented on activities taking place in the District.
- Mr. Falduto commented on hurricane season.

**FIFTH ORDER OF BUSINESS**

**Approval of Consent Agenda**

**A. Approval of the Minutes of the May 20, 2021 Meeting**

**B. Financial Statements and Check Register**

On MOTION by Mr. Bitgood seconded by Mr. Carey with all in favor the Consent Agenda was approved. 5-0

**SIXTH ORDER OF BUSINESS**

**Old Business**

**A. Gate Entry Box**

- Ms. Eagan updated the Board on the gate entry boxes. A new proposal was obtained for \$434.00 higher and an additional \$607.00 for a hood.

On MOTION by Mr. Horsman seconded by Mr. Bitgood with all in favor a not to exceed additional amount of \$1,650.00 to install gate entry boxes was approved. 5-0.

- A discussion ensued.

On MOTION by Mr. Bitgood seconded by Mr. Horsman with all in favor Precision Gate to upload current gate database to the new system database and to train Ms. Egan on new system uploads at \$900.00 was approved. 5-0.

**SEVENTH ORDER OF BUSINESS**

**New Business**

There being no new business, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Attorney**

No report.

**B. District Engineer**

No report.

- Ms. Egan stated that there has been communication regarding the mainline project.

**C. District Manager**

No report.

**NINTH ORDER OF BUSINESS**

**On-Site Administration Report – Project Updates**

- Ms. Egan stated the pool is being closed overnight due to black algae growth in response to the current increased rain. The pool is being treated and there will be an employee checking on the progress throughout the night.
- The concrete work is starting for the walkway.
- The chairlift will be installed when the bracket comes in.
- Fencing quotes will be coming in from two companies soon.
- The camera box at the back gate needs replaced. It is rusted and the airconditioning line running through that box has left ice in the box.
- The mainline project materials are being delivered through next week. Ms. Egan asked that everyone use caution within the parking lot, as it will be very busy.
- Phone interviews were done for the Activities position. Two of these applicants are being asked to come in for an in-person interview.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests**

- Mr. Weeks expressed his concern for a crosswalk to the YMCA.
- Mr. Weeks stated he is having an issue with getting irrigation repairs done.
- Mr. Carey stated he is curious of the size of the pipe being used around the pond.
- Ms. Bitgood reminded everyone that the next meeting is a Public Hearing.

**ELEVENTH ORDER OF BUSINESS**

**Audience Comments**

- A resident commented on the holiday lights and asked if the District could put more lights.
- A resident commented on not being able to see the keypad at the gate.
- A resident asked how many phone numbers a resident can have added to the gate system. Ms. Egan will be doing a mailing to residents for sending in their phone numbers.
- A resident requested that being able to call in to a meeting be restored.

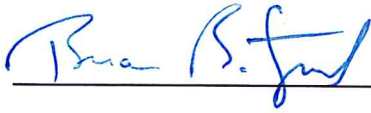
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**TWELFTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Carey seconded by Mr. Bitgood with all in favor, the meeting being adjourned. 5-0.



Secretary



Paul Falduto  
Chairman