

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

MEETING MINUTES

January 22, 2019

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Marie Hendel, present; Mr. John Huffman, present; Ms. Kelly Huffman, present; Mr. Greg Iiams, present; Ms. Joan Maxwell, present; President Pro-Tem, Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Mr. Roger Brown, Code Enforcement Officer
Ms. Sharon DeVault, 209 Elliott, Russells Point
Mr. Tim Reese, Street Superintendent
Mr. Joe Freyhof, Police Chief

Minutes: **January 7, 2019 Council Meeting**

Mr. John Huffman moved to approve the January 7, 2019 Council Meeting Minutes as submitted. Ms. Marie Hendel seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Reports: **Fiscal Officers Report -**

Mr. Weidner referred Council to the December 2018 bank reconciliation, cash summary reports, and payment register. The reconciliation report shows the Village books reconciled with the bank statement. The Village has a pooled cash balance of \$4,095,545.18. Since it was the end of the fourth quarter, council was also provided a copy of the appropriation and revenue status reports. The annual financial report has been submitted to the State and the required advertisement has been placed in the Bellefontaine Examiner.

Mr. Greg Iiams moved to approve the Fiscal Officers Report as submitted. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Police Report –

Chief Freyhof has not received any update on when the new cruiser will be delivered. The 2008 Charger had a tie rod issue which was covered under warranty, and the brakes have been replaced. One of the tasers needs to be replaced for around \$1,000.00. A donation was received from Honda Transmission in the amount of \$3,275 for the purchase of a new cruiser camera system.

Code Enforcement Report –

Mr. Brown reported on recent zoning permits, notices of violation, and contractor registrations. The planned development on Wilgus that he has been working with the developer on is ready to go to the planning commission on February 19, 2019.

Maintenance Department Report –

Mr. Reese reported that the department completed a repair on Chase Ave. which took approximately seven hours to complete. He thanked Mr. Wallace for his help during that dig. Mr. Reese also thanked councilman John Huffman for helping to plow after the recent snow

event. Three new applications were received for the open positions in the maintenance department. Currently the department only has Mr. Reese working full-time, and Jason Richter, who agreed to remain as part-time to help with water testing and emergency situations. Mayor Reames and Mr. Reese would like to hire one full-time person and two part-time people for reading water meters, shut-offs for non-payment, mowing, and various maintenance. This would allow the full-time individuals to concentrate on village infrastructure.

Indian Lake EMS Report –

Mayor Reames reported on the January 9, 2019 EMS Board meeting.

ORDINANCES & RESOLUTIONS:

A. Resolution 19-913; Appointment of Kyle Myers

A RESOLUTION CONFIRMING THE MAYOR’S APPOINTMENT OF KYLE MYERS AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF RUSSELLS POINT, OHIO AND DECLARING AN EMERGENCY.

Mr. John Huffman made a motion to waive the three reading rule. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. John Huffman made a motion to accept Resolution 19-913 by title. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

CITIZEN COMMENTS:

A. Sharon DeVault

Ms. DeVault attended the recent Indian Lake School Board meeting and provided them with the information related to the Village of Russells Point Resolution 200 which states that two representatives appointed by the school board be placed on the village’s Board of Recreation.

Mr. John Huffman & Ms. Kelly Huffman excused themselves from the meeting due to a family issue at 8:14 p.m.

OLD BUSINESS:

A. Committee Assignments

It was confirmed that Steve Reid would like to remain on the Lands & Buildings Committee, and that the Clean Ohio Committee will be dissolved and taken over by the Parks Committee.

B. Choice One Engineering

A meeting was held with Choice One Engineering to review the various storm water infrastructure improvement suggestions by the engineering firm and funding options.

C. Pay Scales

Clemans-Nelson provided a quote of \$5,760 to \$6,840 for consulting with the village to prepare a compensation plan and pay schedule. The Mayor has also contacted Fischel, Downey, Albrecht and Riepenhoff, LLP to obtain an additional quote.

D. Purchase of New Copier

Mr. Dave Wallace made a motion to proceed with the purchase and maintenance agreement for a new copier from Donnellon McCarthy not to exceed \$10,000.00. Ms. Joan Maxwell seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 4 yeas – 0 nays.

E. Purchase of Two Yard Waste Dumpsters

Mr. Dave Wallace made a motion to proceed with the purchase of two 40-yard waste dumpsters from Roe Transportation not to exceed \$19,000.00. Greg Iiams seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 4 yeas – 0 nays.

F. Roof Repairs to South Side of Honda Warehouse

Mr. Greg Iiams made a motion to proceed with retrofitting the south section of the Municipal Building (Honda warehouse roof) as quoted by Cotterman Roofing, not to exceed \$50,000.00. Ms. Joan Maxwell seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 4 yeas – 0 nays.

G. Municipal Building Siding & Soffit

Mr. Dave Wallace made a motion to proceed with the siding, soffit & window repairs to the municipal building as quoted by Link Construction, not to exceed \$50,000.00. Mr. Greg Iiams seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 4 yeas – 0 nays.

NEW BUSINESS:

A. Banked Leave Adjustments

In accordance with the personnel policy manual, employees may only carry over 80 hours of vacation, and 8 hours of banked holiday time into the first pay period of the year. Council was informed of those employees that required adjustments to their leave time.

B. 2018 In Review

Mayor Reames reported on the village's accomplishments recognized in 2018. Accomplishments included: retrofit roof of the north section of the Honda warehouse; electrical panel upgrade at the water plant; refurbishing the municipal building restrooms; removal of carpet, polishing of concrete in the council chamber, offices and conference room; OPWC grant awarded for Phase III river trail; online portal for payment of traffic tickets; installation of computer server; GIS mapping of water and storm water infrastructure; installation of security system and cameras; first annual trunk-or-treat; purchase of new police cruiser; and a Sister City agreement with Fatima, Portugal.

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Mr. John Huffman.

The meeting was adjourned at 8:21 p.m.

Next Ordinance: 18-1169 Next Resolution: 18-914

Scheduled Meetings:

A. **Council Meeting: Monday, February 4, 2019 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Monday, January 28, 2019 at 6:00 p.m.

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed