TEXAS ASSOCIATION OF REALTORS®

COMMERCIAL LEASE APPLICATION

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1. INDIVIDUAL:

Name: _____

E-mail: _____ Home Phone: _____

Work Phone: _____ Mobile/Pager: _____

Soc. Sec. No.: _____ Driver License No.: _____

Date of Birth: _____

Home Address: _____ How long at this address?

_____ _____

Bank Name: _____

Bank Address: _____

Type Account: _____ Account No.: _____

Type Account: _____ Account No.: _____

Bank Officer: _____ Telephone: _____

Your Employer: _____ Telephone: _____

Employer Address: _____

If employed less than two years, please list previous employer: _____

Previous Employer Address and Telephone: _____

_____

2. BUSINESS:

Name: _____

E-mail: _____ Phone: _____

Tax I.D. No.: _____ ❏ C Corp ❏ S Corp ❏ Gen'l Partnership ❏ L.L.P. ❏ L.L.C. ❏ P.A.

Other Operating Name or DBA: _____

Address: _____ How long at this address?

_____ _____

Current Landlord or Management Company: _____

Contact & Telephone No.: _____

If less than two years at current address, please list previous Landlord: _____

Previous Address & Telephone No.:_____

_____

Bank Name: _____

Bank Address: _____

Type Account: _____ Account No.: _____

Type Account: _____ Account No.: _____

Bank Officer: _____ Telephone: _____

Please list two Credit References, their telephone numbers, and your account number for those references:

_____

_____

Emergency Contact Information:

Name: _____

Phone: _____

E-mail:_____

Attach the Following:

☐ Balance sheet
☐ Income statement
☐ Federal income tax returns for the past _____ years
☐ Proof of funds on deposit
☐ _____

Authorization: Applicant authorizes Landlord and Landlord's agent, at any time before, during, or after any tenancy, to:

(1) obtain a copy of Applicant's credit report;
(2) obtain a criminal background check related to Applicant and any other occupant; and
(3) verify any rental or employment history or verify any other information related to this application with persons knowledgeable of such information.

Notice of Landlord's Right to Continue to Show the Property: Unless Landlord and Applicant enter into a separate written agreement, otherwise the Property remains on the market until a lease is signed by all parties and Landlord may continue to show the Property to other prospective tenants and accept another offer.

Privacy Policy: Landlord's agent or property manager maintains a privacy policy that is available upon request.

Applicant represents that the statements in this application are true and complete. Applicant understands that providing inaccurate or incomplete information is grounds for rejection of this application and that Landlord is relying on the truthfulness and completeness of the information in making Landlord's decision whether to enter into a lease with Applicant.

Date: _____

Applicant: _____

By: _____

By (signature): _____
Printed Name: _____
Title: _____

By: _____

By (signature): _____
Printed Name: _____
Title: _____

TEXAS ASSOCIATION OF REALTORS®

AUTHORIZATION TO RELEASE INFORMATION
RELATED TO A LEASE APPLICANT

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I, _____ (Applicant), have
submitted an application to lease a property at _____
_____ (address, city, state, zip).

The Landlord, Broker, or Landlord's representative is:

_____ (name)
_____ (address)
_____ (city, state, zip)
_____ (phone) _____ (email)

I give my permission:

(1) to my current and former employers to release any information about my employment history and income history to the above named person;

(2) to my current and former landlords to release any information about my rental history to the above named person;

(3) to my current and former mortgage lenders on property that I own or have owned to release any information about my mortgage payment history to the above named person;

(4) to my bank, savings and loan, or credit union to provide verification of funds that I have on deposit to the above named person; and

(5) to the above named person to obtain a copy of my consumer report (credit report) from any consumer-reporting agency and to obtain background information about me.

Date: _____

Applicant: _____

By: _____

    By (signature): _____
    Printed Name: _____
    Title: _____

By: _____

    By (signature): _____
    Printed Name: _____
    Title: _____