REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 APRIL 2023

FOR

CLARBESTON ROAD ASSOCIATION FOOTBALL CLUB

Llewelyn Davies
Chartered Accountants
Yelverton House
St John Street
Whitland
Carmarthenshire
SA34 0AW

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 APRIL 2023

The trustees present their report with the financial statements of the charity for the year ended 30 April 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of Clarbeston Road Association Football Club CIO is the promotion of community participation in healthy recreation, in particular by the provision of facilities for the playing of association football.

Significant activities

The primary activities of the charity throughout the year have been to continue to provide the opportunity for members of the community to participate in football, as players, spectators and as volunteers.

The increased interest in football since the end of pandemic restrictions has been sustained and playing membership at the end March 2023 was 380 across 19 teams. A new team for Under 9 Girls was formed during the year to meet increased interest in female participation. Demand beyond our current capacity for mini football age groups (5-11 years) has led to the need for waiting lists and trustees have agreed and communicated a policy to prioritise applications based on existing links to the club (such as siblings already being members) proximity to the club, and school catchments.

Charity volunteers now run successful after school clubs at 3 local primary schools (St Aidans VA School, Ysgol Maenclochog and Spittal VC School).

The trustees have continued to develop funding bids to progress projects and to enable the master plan for improvements to the club facilities to be implemented. During the year, the following projects were developed/progressed:

- On 4th August 2022 the charity took delivery of a Community Access Public Defibrillator from the Wales Ambulance Service and installed this at the Knock Field site. This followed a successful application to Save a Life Cymru for funding.
- Also in August, disability access to the Knock Field toilets was completed with a new ramp and railings
- Work commenced on developing an application for the 2023 round of funding being made available from the Cymru Football Foundation for new facilities. It is hoped that a successful application will allow the construction of new changing rooms and a club room as part of the Stage 2 development of the Knock Field site
- In April permission was granted by the Cymru Football Foundation, following a successful grant application, to proceed with a project to sow wild flowers on the embankment separating the Mini Pitch and Pitch 1 at Knock Field and to install LED lights in the club Portakabin. The 80% grant award is equivalent £827.40 towards a total project cost of £1,034.25. The wildflower seeding was completed on 26th April.

Trustees are aware of the public benefit requirements for the activities of the charity and have been provided with links to the relevant guidance issued by the Charity Commission so that they are fully conversant with these requirements.

Public benefit

Trustees are aware of the public benefit requirements for the activities of the charity and have been provided with links to the relevant guidance issued by the Charity Commission so that they are fully conversant with these requirements.

Investments

The charity has no investments apart from the land and equipment in its ownership.

Grantmaking

The charity does not make grants.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 APRIL 2023

OBJECTIVES AND ACTIVITIES

Volunteers

All the activities undertaken by the charity are supported by voluntary effort and there are no paid employees.

ACHIEVEMENT AND PERFORMANCE Charitable activities Support to other charities and organisations

Link agreements remain in place between the club and 3 local primary schools (Spittal VC School, Ysgol Maenclochog and St Aidans School, Wiston), including supporting weekly after school football clubs.

In June 2022 the Knock Field facilities were made available to local residents for a community Platinum Jubilee picnic event, attended by around 120 people.

In July 2022 Spittal VC School was supported as part of the link agreement with the charity, by marking out their football pitch and running lanes for their school sports.

Also in July new nets were fitted to the goals on Spittal Green ahead of a Football Fun Day and as part of support provided by the charity to the Community Council and Forum in exchange for use of the pitch.

In November 2022 a match was hosted between Dyfed Powys and Gwent Police Forces as part of their inter-force competition.

In December 2022 the start of the YFC Illuminated Tractor Run was hosted, the event being held to raise funds for other charities.

Communications with members and the local community

The charity has maintained a web site, an official Facebook page and a Twitter feed. These social media tools considerably assist communications with club members and the local community. The Facebook page in particular is an important route for initial contacts from new members. The club has continued direct, electronic mailing of newsletters and bulletins to registered club members.

The charity trustees resumed face-to-face monthly meetings and AGM after a long period of using video conferencing technology because of pandemic restrictions. A volunteers Whatsapp group has continued to successfully support improved communications with volunteers.

The charity maintains a comprehensive Welcome Pack for members on the web site. This is updated at least annually.

Football achievements

The charity once again achieved Platinum accreditation from the FAW (for 2022-23), the highest level. It also achieved the Disability Sport Wales in Sport Bronze standard in January 2023.

The men's second team won the 2021-22 Pembrokeshire League Third Division Cup competition in May 2022.

In August the men's first team won the pre-2022-23 season John Bailey Memorial competition hosted by Goodwick United FC.

In August 2022 3 free Fun Football sessions were held for children and young adults with Additional Learning Needs.

In October 2022 Steve Brown, Chairman, received the FAW/McDonalds Award for National Volunteer of the Year at a ceremony in Cardiff.

The Women's team completed their fixture programme for the season undefeated, having won all of their games.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 APRIL 2023

ACHIEVEMENT AND PERFORMANCE

Fundraising activities

The charity resumed an events and fundraising programme following the removal of pandemic restrictions, with the following events held/hosted during the year:

- A Platinum Jubilee Community Picnic in June
- A Football Fun Day on Spittal Green in July
- The annual Michael Thomas Memorial Tournament in August
- A Girls and Women's Festival and Open Day in August
- Clarbeston Road Village Sports Day in August
- A pan-Disability Festival in September
- A Comedy Evening and Music event in October
- A Children's Halloween Disco in October
- Two Christmas Turkey Bingo evenings in December
- The start for the Christmas Illuminated Tractor Run in December
- A music concert in April featuring Eve Sherratt and Haverfordwest Male Voice Choir

Funds raised from these events have helped maintain a secure financial position for the charity and to build a fund to support future development projects.

In June a donation of £1,095 was received from a group of "Friends of Clarbeston Road AFC", presented to the club by Susan Thomas.

Also in June just under £1,000 was received from Broadway Communications as part of a sponsorship arrangement for funding new playing kits for both senior men's teams. The company also provided the charity with a free, fast broadband connection in April 2023 with a free service for 3 years and a 50% discount for the remainder of the contract.

In July £500 was awarded from the Valero Community Fund for a new playing kit for the Under 12s team.

In March 2023 grants were awarded totalling £2,034 by a group of town councils, the Milford Haven Round Table and the Barclays Community Football Fund to fund bus travel costs for the Clarby Warriors and Fishguard Thunderbolts pan-disability teams, allowing them to participate in festivals across South Wales.

FINANCIAL REVIEW

Principal funding sources

The charity has been largely dependent on training subs, sponsorship and fundraising events for delivery of its objects. There has generally been a regular and predictable income against which expenditure is carefully balanced, alongside which specific fundraising events are held. Any surplus above an upper limit set out in the Reserves Policy is used to support improvements in the facilities and equipment for delivery of football activities. Disruption to the weekly training schedules because of poor weather and clashing events during 2022-23 has reduced income and the trustees have agreed to implement a membership fee instead for the 2023-24 season, commencing in July 2023. This should provide a more reliable income stream and simplify payment processes for both the charity and members.

Details of fundraising and expenditure are provided in the accounts. All funds raised are used for supporting the key objectives of the charity.

The charity's financial procedures were reviewed as part of the move away from cash collection in March 2023.

Reserves policy

The charity has a Reserves policy. This has been regularly reviewed by the trustees throughout the year to ensure appropriate financial management. Details may be accessed through the following link:

http://www.clarbestonroadafc.co.uk/financial-reserves-policy.html

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 APRIL 2023

FUTURE PLANS

The charity continues to make progress in delivery of its strategic plan for improvement of facilities and to provide more support to enable improved access from the wider community, particularly for female participation and disability football. Refurbishment of the Portakabin has been completed, improved disability access to the toilets has been constructed and a public access defibrillator has been installed.

It is planned to progress funding applications for Stage 2 of the Ground Development Plan, covering the development of new changing rooms and a clubroom during 2023. It is still planned to develop an additional playing area although given the potential cost of the original proposal for an extra pitch at the Graham Roberts Playing Field, this is being re-appraised.

STRUCTURE, GOVERNANCE AND MANAGEMENT Governing document

The charity is controlled by its governing document, a constitution. The charity is constituted as a Charitable Incorporated Organisation.

Recruitment and appointment of new trustees

Trustees are appointed at Annual General Meetings in accordance with the appointment provisions set out in the constitution. At each AGM one third of trustees retire in rotation. These retirees are eligible for re-election/re-appointment by the members alongside any other persons who are nominated. Trustees may also appoint to unfilled vacancies at any other time.

Organisational structure

The trustees form the Management Committee for the charity and meet on a monthly basis. Governance is a standing agenda item to ensure compliance with regulatory requirements and good practice.

The charity has a vision and strategy for future direction and development that was last reviewed in March 2023. It has adopted a range of policies which are regularly reviewed and which are published on the charity web site. Policies adopted, in place or reviewed during the year include the following:

- Anti-corruption and Bribery Policy
- Anti-money laundering Policy and Procedure
- Care Support Policy
- Conflicts of Interest Policy
- Data Protection Policy
- Disciplinary Policy
- Equal Opportunities Policy
- Environment Policy
- Financial Reserves Policy
- Health and Safety Policy and risk assessments
- Membership Policy
- Risk Management Policy and charity risk matrix
- Social Media Policy
- Travel Policy
- Volunteers Policy
- Welsh Language Policy

The charity has also adopted and follows the FAW and Disability Sport Wales (sport governing body) policies for Safeguarding.

The charity financial procedures were reviewed in March 2023 as part of a move away from cash collection from members to payments by direct debit for membership, to be implemented from July 2023.

REFERENCE AND ADMINISTRATIVE DETAILS Registered Charity number

1163455

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 APRIL 2023

Principal address

In Between Walton East Pembrokeshire SA63 4SX

Trustees

Mrs J Lewis
Mr S Russell-Stretch
Mr O Roberts
Mrs J Philipps-Harries
Mr P B Bromley
Mr S J Brown - Chairman
Mr K Morris
Mr M Davies
Mr I Eynon
Mr J J Wall
Mrs K Hamid (appointed 15/3/2023)

Independent Examiner

C R John FCA FCCA Llewelyn Davies Chartered Accountants Yelverton House St John Street Whitland Carmarthenshire SA34 0AW

Solicitors

Stephen O.Hill LL.B.B.C.L Price & Son 33 Hill Lane Haverfordwest Pembrokeshire SA61 1PS

Approved by order of the board of trustees on 28th June 2023 and signed on its behalf by:

Mr S J Brown - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CLARBESTON ROAD ASSOCIATION FOOTBALL CLUB

Independent examiner's report to the trustees of Clarbeston Road Association Football Club

I report to the charity trustees on my examination of the accounts of Clarbeston Road Association Football Club (the Trust) for the year ended 30 April 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C R John FCA FCCA

Llewelyn Davies Chartered Accountants Yelverton House St John Street Whitland Carmarthenshire SA34 0AW

28th June 2023

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 APRIL 2023

INCOME AND ENDOWMENTS FROM Donations and legacies	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £ 3,910	2022 Total funds £ 6,577
Charitable activities General Grants - Restricted	4	22,042 -	<u>-</u> -	22,042 -	29,343 11,643
Other trading activities Investment income	2 3	27,178 	<u>-</u>	27,178 	14,943 <u>2</u>
Total		51,096	2,034	53,130	62,508
EXPENDITURE ON Raising funds		11,810	-	11,810	8,081
Charitable activities General Grants - Restricted		32,972 	2,032 14,254	35,004 14,254	31,870 14,254
Total		44,782	16,286	61,068	54,205
NET INCOME/(EXPENDITURE)		6,314	(14,252)	(7,938)	8,303
RECONCILIATION OF FUNDS Total funds brought forward		60,062	380,266	440,328	432,025
TOTAL FUNDS CARRIED FORWARD		66,376	366,014	432,390	440,328

The notes form part of these financial statements

BALANCE SHEET 30 APRIL 2023

FIXED ASSETS Tangible assets	Notes 7	Unrestricted fund £	Restricted funds £	2023 Total funds £ 381,738	2022 Total funds £ 395,835
CURRENT ASSETS Cash at bank and in hand		50,652		50,652	44,493
NET CURRENT ASSETS		50,652		50,652	44,493
TOTAL ASSETS LESS CURRENT LIABILITIES		66,377	366,013	432,390	440,328
NET ASSETS		66,377	366,013	432,390	440,328
FUNDS Unrestricted funds Restricted funds	8			66,376 366,014	60,062 380,266
TOTAL FUNDS				432,390	440,328

The financial statements were approved by the Board of Trustees and authorised for issue on 28^{th} June 2023 and were signed on its behalf by:

Mr S J Brown - Trustee

Mrs J Lewis - Trustee

Mrs J Philipps-Harries - Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 APRIL 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property - 2% on cost Plant and machinery - 10% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Grant income

Grant income is recognised in the Statement of Financial Activities (SoFA) when the charity is fully entitled to this income. Where funding has been specifically provided for fixed assets, then the income is shown in the SoFA on receipt.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 APRIL 2023

2.	OTHER TRADING ACTIV	VITTE		
۷.	OTHER TRADING ACTIV	VIIIES	2023	2022
			£	£
	Fundraising events		13,130	4,263
	Shop income Sponsorships		2,110 5,051	1,354 2,376
	Match Day Raffles		456	209
	Bonus Ball		6,431	6,741
			27,178	14,943
3.	INVESTMENT INCOME		2023	2022
			£	£
	Deposit account interest			2
4.	INCOME FROM CHARIT	ABLE ACTIVITIES		
			2023	2022
		Activity	£	£
	Training/Astroturf	General	13,355	14,600
	Kit Pembrokeshire League	General General	4,479 657	7,070 236
	Equipment income	General	-	200
	Trips	General	1,310	1,987
	Comet Registrations	General	2,241	1,250
	Covid grants/Local		•	·
	authority	General	-	4,000
	Grants	Grants - Restricted		11,643
			22,042	40,986
	Grants received, included	in the above, are as follows:		
	·	·	2023	2022
			£	£
	Pembrokeshire County Co Sports Wales - Be Active	ouncil - Enhancing Pembrokeshire	-	7,250
	Local Giving Magic Little (_	2,643 500
		rs / RWE Pembroke Power Station		1,250
				11,643

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 April 2023 nor for the year ended 30 April 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 April 2023 nor for the year ended 30 April 2022.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 APRIL 2023

6.	COMPARATIVES FOR THE STATEMENT OF FINANCIA	L ACTIVITIES Unrestricted	Restricted	Total
		fund	funds	funds
		£	£	£
	INCOME AND ENDOWMENTS FROM Donations and legacies	6,577	-	6,577
	Charitable activities			
	General Grants - Restricted	29,343 -	11,643	29,343 11,643
	Other trading activities Investment income	14,943 2	<u> </u>	14,943 2
	Total	50,865	11,643	62,508
	EXPENDITURE ON Raising funds	8,081	-	8,081
	Charitable activities General Grants - Restricted	27,477 -	4,393 14,254	31,870 14,254
	Total	35,558	18,647	54,205
	NET INCOME/(EXPENDITURE)	15,307	(7,004)	8,303
	RECONCILIATION OF FUNDS Total funds brought forward	44,755	387,270	432,025
	TOTAL FUNDS CARRIED FORWARD	60,062	380,266	440,328
7.	TANGIBLE FIXED ASSETS	Freehold property	Plant and machinery	Totals
	COST	£	£	£
	At 1 May 2022 Additions	482,370 	49,632 570	532,002 570
	At 30 April 2023	482,370	50,202	532,572
	DEPRECIATION At 1 May 2022 Charge for year	115,581 9,647	20,585 5,021	136,166 14,668
	At 30 April 2023	125,228	25,606	150,834
	NET BOOK VALUE At 30 April 2023	<u>357,142</u>	24,596	381,738
	At 30 April 2022	366,789	29,047	395,836

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 APRIL 2023

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8.	MOVEMENT IN FUNDS	At 1.5.22 £	Net movement in funds £	At 30.4.23 £
	Unrestricted funds General fund	60,062	6,314	66,376
	Restricted funds Project Knock Field Project 2 Restricted fund	221,423 10,084 148,759 380,266	(8,085) (220) (5,947) (14,252)	213,338 9,864 142,812 366,014
	TOTAL FUNDS	440,328	(7,938)	432,390
	Net movement in funds, included in the above are as follows:		Posourcos	Movement
	Unrestricted funds	Incoming resources £	Resources expended £	Movement in funds £
	General fund	51,096	(44,782)	6,314
	Restricted funds Project Knock Field Project 2 Restricted fund	- - 2,034	(8,086) (221) <u>(7,980</u>)	(8,086) (221) <u>(5,946</u>)
		2,034	(16,286)	(14,252)
	TOTAL FUNDS	53,130	(61,068)	<u>(7,938</u>)
	Comparatives for movement in funds			
		At 1.5.21 £	Net movement in funds £	At 30.4.22 £
	Unrestricted funds General fund	44,755	15,307	60,062
	Restricted funds Project Knock Field Project 2 Restricted fund	222,250 10,305 154,715	(827) (221) <u>(5,956</u>)	221,423 10,084 148,759
		387,270	(7,004)	380,266
	TOTAL FUNDS	432,025	<u>8,303</u>	440,328

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 APRIL 2023

8. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	50,865	(35,558)	15,307
Restricted funds Project Knock Field Project 2 Restricted fund	7,250 - 4,393	(8,077) (221) (10,349)	(827) (221) <u>(5,956</u>)
	11,643	(18,647)	(7,004)
TOTAL FUNDS	62,508	<u>(54,205</u>)	8,303

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.5.21 £	Net movement in funds £	At 30.4.23 £
Unrestricted funds General fund	44,755	21,622	66,377
Restricted funds Project Knock Field Project 2 Restricted fund	222,250 10,305 154,715	(8,912) (442) <u>(11,903</u>)	213,338 9,863 142,812
	387,270	(21,257)	366,013
TOTAL FUNDS	432,025	365	432,390

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	101,961	(80,339)	21,622
Restricted funds Project Knock Field Project 2 Restricted fund	7,251 - 6,426	(16,163) (442) (18,329)	(8,912) (442) (11,903)
	13,677	(34,934)	(21,257)
TOTAL FUNDS	115,638	(<u>115,273</u>)	365

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 30 APRIL 2023

9.	RELATE	O PARTY	' DISC	LOSURES
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The only related party transaction during the year ended 30 April 2023 was a payment to S & A Rees in respect of ground maintenance for £642 (2022 – £Nil)