



## Attendance and Payment Policy

For

Kids To College

Student name: \_\_\_\_\_

Parent name: \_\_\_\_\_

In order for us to provide the best possible care to achieve your goals for your child, it is important for you to maintain diligent in keeping your appointments. To reinforce this strategy, our attendance and payment policy is as follows.

- A \$20.00 Registration fee and the first week's payment are due upon the date of registration.
- In the event that your child is absent, you are required to pay for that appointment. However, you can reschedule that appointment as long as Kids To College has been notified of your child's absence beforehand.
- Should you fall two or more weeks behind in payments, without having made arrangements with Kids To College, your Visa/MasterCard may be charged.
- In the event that your account is delinquent for more than 30 days, your account will be frozen and education sessions will need to be interrupted.
- Should your check be returned for any reason, you will be charged a \$25.00 fee in addition to the original amount of the check.

The following information is REQUIRED and will not be used without your consent unless your payment is delinquent by more than two weeks. We will always try to come to an agreement before charging your card. This information is kept in a secure, locked location.

To cancel or reschedule an appointment, please call 918.856.3577

I hereby certify that I have read, understand and agree to the Kids To College attendance and payment policy.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_