

Town of West Jefferson - Board of Aldermen
Regular Meeting Minutes
December 3, 2018 | 6:00 pm

Board Members Present: Mayor Dale Baldwin, Alderman Calvin Green, Alderman Jerry McMillan, Alderman John Reeves, Alderman Stephen Shoemaker, Alderman Brett Summey, Sr. (absent)

Town Staff Present: Town Manager Brantley Price, Town Clerk Rebecca Eldreth, Police Chief Jeff Rose, Maintenance Supervisor Eric Miller, and WWTP Superintendent Brandon Patrick.

Several other residents of the community also attended.

At 6:00 p.m. Mayor Baldwin called to order the meeting of the Board of Aldermen. Alderman Shoemaker gave the invocation. Those in attendance then stood for the Pledge of Allegiance.

Approval of the December 3, 2018 Agenda – With no changes, Alderman McMillan made the motion to approve the agenda. Alderman Reeves seconded with a vote of 4-0 in favor.

Regular Session

Approval of Minutes – With no changes, Alderman Shoemaker made the motion to approve the minutes from the November 5th Meeting as presented. Alderman Green seconded with a vote of 4-0 in favor.

Resolution to Support Aesthetic Improvements for 221 Project 2915D – Mayor Baldwin introduced the members of the NCDOT in attendance. Jeff Lakey with the NCDOT presented the proposed project to the Board and explained the levels of improvements available for project 2915D including pictures of current projects throughout the state as examples. The project would require the Town to take over the maintenance of the improvements one year after the installation. By approving the resolution of support, the NCDOT can move forward with the design concepts and securing the funds equal to 1% of the total budget for project 2915D. The NCDOT will present the design concepts to the Board at a future meeting. With nothing further, Alderman Reeves made the motion to approve the resolution of support. Alderman Shoemaker seconded with a vote of 4-0 in favor.

ABC Report – Haskell McGuire presented his report for the 1st Fiscal Quarter 2018/2019 to the Board. Haskell highlighted several figures on the report including an increase of \$29,802 in sales from the same quarter of the previous year for a 6.08% increase. A check for \$17,500 has been delivered to the Town. Haskell provided an update on the store expansion that is now complete. An opened house will be scheduled in the Spring. Haskell also shared that the ABC Annual Financial Audit was conducted on July 24th with no adverse findings. The Board thanked Haskell for his report.

Resolution for Approving Water Shortage Response Plan – Brandon Patrick, Wastewater Superintendent presented the resolution to the Board stating the resolution is a required update. With no discussion Alderman Shoemaker made the motion to approve the resolution as presented. Alderman McMillan seconded with a vote of 4-0 in favor.

Consideration of RTAC Appointment – Mayor Baldwin stated that his term on the Rural Transportation Authority Committee has expired, and the committee must have one member from the Town of Lansing, Jefferson or West Jefferson. Alderman Reeves has agreed to serve on the board. Alderman Shoemaker made the motion to approve the appointment of Alderman Reeves. Alderman McMillan seconded with a vote of 4-0 in favor.

Discussion of Wayfinding RFP – Town Manager Brantley Price stated the Town received three quotes from the RFP. All quotes for the wayfinding signage included pricing up to NC DOT approval. The quotes

were more than expected and came in overbudget. Brantley asked how the Town would like to proceed with the findings. The Board tabled the matter until budget discussion.

Police Report – Police Chief Jeff Rose gave the Police report for the month of November. A total of 200 calls dispatched through the communications center: 19 auto collisions were investigated; 16 people were arrested on charges of DWI, larceny, assault, and drug related crimes. A total of 3 persons were arrested/charged for drug violations. The Board thanked the Chief for his report.

Water/Wastewater Report – WWTP Superintendent Brandon Patrick gave a report to the Board on the WWTP stating a bearing was replaced, construction has begun on the belt press, and the second filter is running. Communication was temporarily lost during the ice storm but has been restored, and all alarms have been tested. Brandon concluded his report by recommending the Board consider replacing the high-pressure system with a low-pressure system that is more up to date and easier to repair. The Board thanked Brandon for his report.

Maintenance Report – Absent

Town Managers Report – Brantley Price gave his report to the Board starting with an update on USDA ARC project for the new well site, belt press, and sewer lines. The new well has been plumbed and ready for the concrete pad to be poured, construction on the belt press has begun, and the water and sewer line extensions are moving forward with the water line extending in front of three houses. Brantley then provided an update on the proposed completion dates for the 221-widening project. Sections A and B are to be completed in 2021, Section C in 2020, Section D in May of 2019, and Section E is scheduled to start construction in 2019. Taxes collected to date totals \$1,022,213 which is 76% of the levy. The Northern Peaks Trail that will connect Boone and West Jefferson is still moving forward. The next meeting is scheduled for December 7th and Alderman Shoemaker will attend with Brantley. Construction of the Fire and Rescue Center in the West Jefferson Industrial Park has started with a completion date of August 2019. The fire department is looking at a new brush truck tonight at their monthly meeting. Brantley extended a welcome to the Board to the Annual Christmas Luncheon on December 20th. The Board thanked Brantley for his report.

Public Comment – None

Aldermen Comments – Alderman Shoemaker welcomed the members of the community in attendance. Alderman Reeves extended the greeting and wished everyone a Merry Christmas.

Adjournment –With nothing further, Alderman Shoemaker made the motion to adjourn the meeting, seconded by Alderman Reeves. A vote of 4-0 in favor.

Dale Baldwin, Mayor

Rebecca L. Eldreth, Town Clerk