

PART 2
ADMINISTRATION

§8-201. Building Permits Required.

Building permits shall be required before any construction or development is undertaken within any area of the Borough of Philipsburg.

(Ord. 944, 6/11/1990, Art. II, §2.00)

§8-202. Issuance of Building Permit.

1. The Building Permit Officer shall issue a building permit only after it has been determined that the proposed work to be undertaken will be in conformance with the requirements of this and all other applicable codes and ordinances.
2. Prior to the issuance of any building permit the Building Permit Officer shall review the application for permit to determine if all other necessary government permits required by State and Federal laws have been obtained, such as those required by the Pennsylvania Sewage Facilities Act (Act 19978-325, as amended), the Pennsylvania Clean Streams Act (Act 1937-394, as amended), the U.S. Clean Water Act, §404, 33 U.S.C. §1344. No permit shall be issued until this determination has been made.
3. No encroachment, alteration or improvement of any kind shall be made to any watercourse until all adjacent municipalities which may be affected by such action have been notified by the Borough of Philipsburg and until all required permits or approvals have been first obtained from the Department of Environmental Protection.
4. In addition, the Federal Insurance Administrator and Pennsylvania Department of Community and Economic Development, Bureau of Community Planning shall be notified by the Borough of Philipsburg prior to any alteration or relocation of any watercourse.

(Ord. 944, 6/11/1990, Art. II, §2.01; as amended by A.O.)

§8-203. Application Procedures and Requirements.

1. Application for such a building permit shall be made, in writing, to the Building Permit Officer on forms supplied by the Borough of Philipsburg. Such application shall contain the following:
 - A. Name and address of the applicant.

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- B. Name and address of owner of land on which proposed construction is to occur.
 - C. Name and address of contractor.
 - D. Site location.
 - E. Listing of other permits required.
 - F. Brief description of proposed work and estimated cost.
 - G. A plan of the site showing the exact size and location of the proposed construction as well as any existing buildings or structures.
2. If any proposed construction or development is located entirely or partially within any identified floodplain area, applicants for building permits shall provide all the necessary information in sufficient detail and clarity to enable the Building Permit Officer to determine that:
- A. All such proposals are consistent with the need to minimize flood damage and conform with the requirements of this and all other applicable codes and ordinances.
 - B. All utilities and facilities, such as sewer, gas, electrical and water systems are located and constructed to minimize or eliminate flood damage.
 - C. Adequate drainage is provided so as to reduce exposure to flood hazards.
3. Applicants shall file the following minimum information plus any other pertinent information (e.g., any or all of the technical information contained in §8-502) as may be required by the Building Permit Officer to make the above determination:
- A. A completed building permit application form.
 - B. A plan of the entire site, clearly and legibly drawn at a scale of 1 inch being equal to 100 feet or less, showing the following:
 - (1) North arrow, scale and date.
 - (2) Topographic contour lines, if available.
 - (3) All property and lot lines, including dimensions and the size of the site expressed in acres or square feet.
 - (4) The location of all existing and proposed buildings, structures and other improvements, including the location of any existing or proposed subdivision and land development.

- (5) The location of all existing streets, drives and other accessways.
 - (6) The location of any existing bodies of water or watercourses, identified floodplain areas and, if available, information pertaining to the floodway and the flow of water, including direction and velocities.
- C. Plans of all proposed buildings, structures and other improvements, drawn at suitable scale showing the following:
- (1) The proposed lowest floor elevation of any proposed building based upon National Geodetic Vertical Datum of 1929.
 - (2) The elevation of the one-hundred-year flood.
 - (3) If available, information concerning flood depths, pressures, velocities, impact and uplift forces and other factors associated with a one-hundred-year flood.
 - (4) Detailed information concerning any proposed floodproofing measures.
- D. The following data and documentation:
- (1) Documentation, certified by a registered professional engineer or architect, to show that the cumulative affect of any proposed development within an AE Area/District, when combined with all other existing and anticipated development, will not increase the elevation of the one-hundred-year flood more than one foot at any point.
 - (2) A document, certified by a registered professional engineer or architect, which states that the proposed construction or development has been adequately designed to withstand the pressures, velocities, impact and uplift forces associated with the one-hundred-year flood. Such statement shall include a description of the type and extent of floodproofing measures which have been incorporated into the design of the structure and/or the development.
 - (3) Detailed information needed to determine compliance with §8-403(F), "Storage" and §8-404, "Development Which May Endanger Human Life," including:
 - (a) The amount, location and purpose of any dangerous materials or substances which are intended to be used, produced, stored or otherwise maintained onsite.
 - (b) A description of the safeguards incorporated into the design of the proposed structure to prevent leaks or spills of the danger-

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ous materials or substances listed in §8-404 during a one-hundred-year flood.

- (4) The appropriate component of the Department of Environment Protection, "Planning Module for Land Development."
- (5) Where any excavation or grading is proposed, a plan meeting the requirements of the Department of Environmental Protection to implement and maintain erosion and sedimentation control.

(Ord. 944, 6/11/1990, Art. II, §2.02; as amended by A.O.)

§8-204. Review by County Conservation District.

A copy of all applications and plans for any proposed construction or development in any identified area to be considered for approval shall be submitted by the Building Permit Officer to the County Conservation District for review and comment prior to the issuance of a building permit. The recommendations of the Conservation District shall be considered by the Building Permit Officer for possible incorporation into the proposed plan.

(Ord. 944, 6/11/1990, Art. II, §2.03)

§8-205. Review of Application by Others.

A copy of all plans and applications for any proposed construction or development in any identified floodplain area to be considered for approval may be submitted by the Building Permit Officer to any other appropriate agencies and/or individuals (e.g., Planning Commission, Borough Engineer, etc.) for review and comment.

(Ord. 944, 6/11/1990, Art. II, §2.04)