



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

May 6, 2015
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

Commissioner Hill called the meeting to order at 1703 hrs.

ADDITION TO THE AGENDA

- No additions

THOSE PRESENT:

Commissioner AJ Hill
Commissioner Gregg Couch
Fire Chief William Whealan
District Secretary Slita Bradley
Captain Ed Dunbar
Lieutenant Tom Harper

Lieutenant Kevin Gaidos
FF/Paramedic Josh Jordon
FF Tyler Reynolds
FF Monte Elmore
City Liaison Ron Hayden
FF Martin Fitzhugh

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 05/06/2015
- Approval of Regular Meeting Minutes dated 04/15/2015
- Approval to accept and pay:
- *Expenditures*

522 Fire Control	51,199.87
001 General Fund	51,199.87
<hr/>	
522 Fire Control	1,327.76
110 EMS Fund	1,327.76
<hr/>	

Total: 52,527.63

Commissioner Hill made a motion to approve the consent agenda, seconded by Commissioner Couch and the motion carried.

RESOLUTIONS/MOTIONS

- No resolutions r motions

DISTRICT REPORTS

- Union Report
 - Lieutenant Harper reported that Mayor Gerry agreed to participate in Fire Ops on 05/15/2015.

- Volunteer Report
 - No report
- City Liaison Report
 - Councilman Hayden reported that the Keene and Belmont projects are moving forward.
- Commissioner's Report
 - Commissioner Hill reported that he was looking for an approval to submit a letter to the editor based on recommendations from our public affairs company.
 - Commissioner Hill attended the Chamber luncheon about fraud prevention provided by GESA. The District can request a speaker at no cost.
 - Commissioner Hill reported that he was concerned that the County's website reported that the District's EMS levy ended in 2015. He clarified it with the levy deputy and it turned out to be at the end of 2016.
- Fire Chief's Report
 - He attended an Area Chiefs meeting about Southeast Regional Fire Mobilization Plan. Mutual aid plans will also be discussed at a later date.
 - He met with Michele Cherchi from the Aquilini Investment Group discussing the possibility of trading District's property for another of their properties. The location is on Sunset and Kennedy, which is further than what the District is looking for. Chief Duncan was involved to see if District 2 is interested in the property.
 - He attended the Eagle Scout ribbon cutting at the senior center. It was well attended.
 - He attended the Washington State One Net/First Net presentation. They are in the planning process for a nationwide public safety network.
 - He attended the Homeland Security Grant money project distribution between Benton County Police and Fire agencies.
 - He had meetings with new hire candidates. Matthew Borschowa started on 05/05/2015.
 - He attended Firefighter Powers going away celebration.
 - He had a teleconference with District Secretary Bradley and AJ Chase from Loomis Public Affairs on the creation of our new website. District Secretary Bradley will do the majority of the work to control the costs. Captain Dunbar will be an alternate on the public presentations.
 - He met with Stephen Recker on the status of the new storage facility. Change orders will be presented. The project is on track.
 - He met with Chief Duncan to review potential station location sites that were proposed by the Aquilini Investment Group
 - He reported that he won't be able to make it to the Chelan meeting on 06/05/2015 due to his oldest son's graduation.. Chief Whealan will select a replacement to attend in his spot.
- District Secretary's Report
 - She reported that she was working on completing the wages and benefits questionnaire from WFCA.

OPEN FORUM DISCUSSION

- No report

IMPORTANT DATES

- May 9 – Tri-County Commissioners Meeting, Walla Walla District #4, 0900 hrs.
- August 8 – Tri-County Commissioners Meeting, Walla Walla District #5
- November 14 – Tri-County Commissioners Meeting, BCFD #2 Station 210
- August 2016 – Primary Election – EMS Levy

CORRESPONDENCE

- No correspondence

AMBULANCE SERVICE PROGRAM UPDATES

- No report

UNFINISHED BUSINESS

- City of Richland's attorney letter
 - Chief Whealan did not write a letter per Commissioner's request from the last commissioners meeting due to not knowing what was intended by the request. But he had met with Captain Carlyle regarding the EMS billing contract with the City of Richland. He advised that the District has received everything requested from the City of Richland to date. Commissioner Hill and Couch were satisfied with the report and stated that a written report was not required
- EMS Week proposal
 - Lieutenant Gaidos reported that he wanted to do something nice for the personnel. Two lunches, one on Monday and one on Tuesday, and Dinner on Wednesday night for 2015 EMS week. He will pick the duffle bags up in Yakima to reduce shipping fees. Commissioners approved the expenditures from the EMS Fund.
- Shared Vision/Goals Presentation
 - Reported under Chief's report
- FDCARES
 - No report
- Research of Regionalization
 - No report. Remove from the agenda at this time.
- Storage facility
 - Reported that under Chief's report.

NEW BUSINESS

- No new business

AGENDA ITEMS FOR NEXT MEETING

- Shared Vision/Goals Presentation
- FDCARES
- Storage facility
- Chief's contract

EXECUTIVE SESSION

- At 1745 hrs. Commissioner Hill called an executive session per RCW 42.30.110 (g) to discuss the performance of employee for fifteen (15) minutes. At 1800 hrs, the meeting was resumed to regular session with no action to follow.

ADJOURNMENT:

The meeting was adjourned at 1800 hrs.

Attested:

 05/20/2015
SLITA BRADLEY, DISTRICT SECRETARY

 5/20/15
GREGG COUCH, COMMISSIONER

 05/20/15
WOODY RUSSELL, COMMISSIONER

 05/20/15
AJ HILL, COMMISSIONER