



## **JOB ANNOUNCEMENT**

Hamilton-Madison House is seeking a temporary full time Project Hope Crisis Counselor who will provide outreach, counseling, crisis intervention and education in communities affected by COVID-19. The Project Hope provides free crisis counseling services to persons, families and groups most affected by COVID-19. Project Hope is funded by the Federal Emergency and Management Agency (FEMA) and is administered by the New York State Office of Mental Health (OMH) in conjunction with NYC Department of Health and Mental Hygiene. The Crisis Counseling Assistance and Training Program (CCP) aims to provide immediate behavioral health support, primarily relying on face-to-face and virtual contacts with individuals in their communities over a specific period of time. Provided services will be culturally and linguistically competent and include outreach and engagement in community settings; education and training; assessment and referral to mental health and substance abuse programs. This position will report to a Team Leader of Hamilton-Madison House. This is a grant-funded position. The initial grant period will run through December 16, 2021. This position does require in-person and remote work. Project Hope Crisis Counselor will be expected to conduct outreach in the community, if necessary. There are two positions available.

### **Minimum Qualifications:**

- High School Diploma or equivalent
- Knowledge of community mental health resources
- Excellent interpersonal and communication skills
- Ability to interface with service providers from all sectors of the service system
- Strong organizational skills
- Comfortable in providing virtual services
- Strong intuitive skills about people; good judgment and common sense; relate well to others; good listeners, capacity to demonstrate empathy
- Knowledgeable about the community to be served
- Demonstrates positive regard for others
- Communicates effectively
- Bilingual in English and Asian/Spanish language preferred

### **Responsibilities:**

- Conduct outreach, counseling, crisis intervention and education in communities affected by COVID-19
- Attend trainings and be able to assist disaster survivors to access services by guiding them through the assessment and referral processes
- Provide individuals with information and education about typical reactions, helpful coping strategies, and available COVID-19 related resources

- Speak at community forums, professional in service meetings and local government meetings
- Building relationships with community based organizations, faith-based groups and local agencies
- Attend community events to provide a compassionate presence and to be available to provide crisis counseling services, when needed

Compensation: Commensurate with qualifications and experience

Hours: 37.5 hours per week, Monday to Friday

To Apply: Submit your cover letter and resume to:

Human Resources

Fax: 212-349-2793

Email: [hrdept@hmhonline.org](mailto:hrdept@hmhonline.org)

Posting Date: February 18, 2021

Application Deadline: Until filled

**Hamilton-Madison House is an Equal Opportunity Employer**