

# HMIS Data Collection Form for Project EXIT – SSVF Projects

The form is broken into two sections for *All Clients* and *Head of Household and Other Adults in the Household*. Data for All Clients must be collected for each adult and child household member.

## DATA FOR ALL CLIENTS

Respond to the following questions for all household members—each adult and child. A separate form should be included for each household member.

**CLIENT** (name or other identifier)

## PROJECT EXIT DATE (e.g., 08/24/2014)

The Project Exit Date will serve as the information date for all data elements collected on this form; all data must be accurate as of this date, regardless of the date collected.

		/			/				
Month			Day			Year			

## DESTINATION

- |  |   |
|--|---|
| <input type="checkbox"/> Deceased  | <input type="checkbox"/> Rental by client, no ongoing housing subsidy                                     |
| <input type="checkbox"/> Emergency shelter, including hotel or motel paid for with emergency shelter voucher   | <input type="checkbox"/> Rental by client, with VASH housing subsidy                                      |
| <input type="checkbox"/> Foster care home or foster care group home  | <input type="checkbox"/> Rental by client, with GPD TIP housing subsidy                                   |
| <input type="checkbox"/> Hospital or other residential non-psychiatric medical facility  | <input type="checkbox"/> Rental by client, with other ongoing housing subsidy                             |
| <input type="checkbox"/> Hotel or motel paid for without emergency shelter voucher   | <input type="checkbox"/> Safe Haven   |
| <input type="checkbox"/> Jail, prison, or juvenile detention facility  | <input type="checkbox"/> Staying or living with family, permanent tenure                                  |
| <input type="checkbox"/> Long-term care facility or nursing home   | <input type="checkbox"/> Staying or living with family, temporary tenure (e.g., room, apartment or house) |
| <input type="checkbox"/> Moved from one HOPWA funded project to HOPWA PH   | <input type="checkbox"/> Staying or living with friends, permanent tenure                                 |
| <input type="checkbox"/> Moved from one HOPWA funded project to HOPWA TH   | <input type="checkbox"/> Staying or living with friends, temporary tenure (e.g., room apartment or house) |
| <input type="checkbox"/> Owned by client, no ongoing housing subsidy   | <input type="checkbox"/> Substance abuse treatment facility or detox center                               |
| <input type="checkbox"/> Owned by client, with ongoing housing subsidy   | <input type="checkbox"/> Transitional housing for homeless persons (including homeless youth)             |
| <input type="checkbox"/> Permanent housing for formerly homeless persons (such as CoC project; or HUD legacy program; or HOPWA PH)                     | <input type="checkbox"/> Other (Describe) _____   |
| <input type="checkbox"/> Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside) | <input type="checkbox"/> No exit interview completed  |
| <input type="checkbox"/> Psychiatric hospital or other psychiatric facility  | <input type="checkbox"/> Client doesn't know  |
|  | <input type="checkbox"/> Client refused   |

## DATA FOR ALL CLIENTS (CONTINUED)

### HEALTH INSURANCE

Is the client currently covered by health insurance?

<input type="checkbox"/>	No
<input type="checkbox"/>	Yes

<input type="checkbox"/>	Client doesn't know
<input type="checkbox"/>	Client refused



**[IF YES] Answer 'Yes' or 'No' for each health insurance source.**

Answer 'No' for sources that have been terminated, even if they were received in the past.

No	Yes	Source of non-cash benefit
<input type="checkbox"/>	<input type="checkbox"/>	Medicaid
<input type="checkbox"/>	<input type="checkbox"/>	Medicare
<input type="checkbox"/>	<input type="checkbox"/>	State Children's Health Insurance Program (or use local name)
<input type="checkbox"/>	<input type="checkbox"/>	Veteran's Administration (VA) Medical Services
<input type="checkbox"/>	<input type="checkbox"/>	Employer-Provided Health Insurance
<input type="checkbox"/>	<input type="checkbox"/>	Health insurance obtained through COBRA
<input type="checkbox"/>	<input type="checkbox"/>	Private Pay Health Insurance
<input type="checkbox"/>	<input type="checkbox"/>	State Health Insurance for Adults (or use local name)

## DATA FOR HEAD OF HOUSEHOLD AND OTHER ADULTS

Respond to the following questions for the head of household and each additional adult in the household. If the household is composed of an unaccompanied child, that child is the head of household. If the household is composed of two or more minors, data must be collected about the minor that has been designated as the head of household. A separate form should be included for each adult member of the household.

### INCOME AND SOURCES: Income from any source?

No

Yes

Client doesn't know

Client refused



**[IF YES] Answer Yes or No for each income source. If the response for a source is 'Yes', enter the monthly amount received based on current income. If unsure of the exact monthly amount, enter client's best estimate.**

Source of income	Receiving income from source?	If yes, monthly amount from source (round to nearest dollar)
Earned income (i.e., employment income)	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
Unemployment Insurance	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
Supplemental Security Income (SSI)	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
Social Security Disability Income (SSDI)	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
VA Service-Connected Disability Compensation	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
VA Non-Service-Connected Disability Pension	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
Private disability insurance	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
Worker's Compensation	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
Temporary Assistance for Needy Families (TANF)	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
General Assistance (GA)	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
Retirement Income from Social Security	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
Pension or retirement income from a former job	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
Child support	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
Alimony or other spousal support	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
Other source If yes, specify	No <input type="checkbox"/>	
	Yes <input type="checkbox"/>	\$ . 0 0
<b>Total monthly income</b>	<b>Monthly income from all sources</b>	<b>\$ . 0 0</b>

## DATA FOR HEAD OF HOUSEHOLD AND OTHER ADULTS (CONTINUED)

### NON-CASH BENEFITS

Non-cash benefits from any source?

No

Yes

Client doesn't know

Client refused



**[IF YES] Answer 'Yes' or 'No' for each non-cash benefit source. (Answer 'No' for benefits that have been terminated, even if they were received in the past.)**

No	Yes	Source of non-cash benefit
<input type="checkbox"/>	<input type="checkbox"/>	Supplemental Nutrition Assistance Program (SNAP)
<input type="checkbox"/>	<input type="checkbox"/>	Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
<input type="checkbox"/>	<input type="checkbox"/>	TANF Child Care services <i>(or use local name)</i>
<input type="checkbox"/>	<input type="checkbox"/>	TANF transportation services <i>(or use local name)</i>
<input type="checkbox"/>	<input type="checkbox"/>	Other TANF-Funded Services <i>(or use local name)</i>
<input type="checkbox"/>	<input type="checkbox"/>	Section 8, Public Housing, or other ongoing rental assistance
<input type="checkbox"/>	<input type="checkbox"/>	Temporary rental assistance
<input type="checkbox"/>	<input type="checkbox"/>	Other source: _____

### DATA FOR RAPID RE-HOUSING PROJECTS ONLY

Is the client in permanent housing as of the project exit date?

No

Yes



#### RESIDENTIAL MOVE IN DATE

**[IF YES] Enter the date the client moved into permanent housing**

		/			/				
--	--	---	--	--	---	--	--	--	--