

**MINUTES OF THE BOARD OF DIRECTORS MEETING
TWIN OAKS VILLAGE
May 14, 2018
2200 South Texas Hwy 6
Houston TX 77077**

CALL TO ORDER AND ADOPT AGENDA

A quorum having been established, Mr. Planz called the meeting to order at 6:40p.m. Board members in attendance were Brian Planz, President, Paula Urban, Vice President/Treasurer, Sonyan Stephens, Secretary, and Rob Tice, Director, John Falkenbury, Director. Also in attendance, Bernita Armstrong, PCAM, CMCA, AMS representing Sterling ASI.

Ms. Urban made a motion to accept the agenda, second by Mr. Tice, all in favor, motion carried.

MINUTES REVIEW

The April 30, 2018 minutes were reviewed with corrections. Ms. Urban made a motion to approve, Mr. Tice, seconded the motion, all in favor, motion carried.

FINANCIAL REVIEW

The April 30, 2018 financials were reviewed in detail.

OLD BUSINESS

Update on Pool Repairs: Managing agent stated to the Board that the repairs will be finished before the pool opening day.

Update on Electrical Meter

Mrs. Armstrong stated that meter will be installed by the end of the week.

Update on Slide

The slide is expected to deliver by the 2nd week in June.

Pump Room Door

The pump room door has been installed but the contractor still need to install the frame on the door.

Annual Meeting

Mr. Planz has started working on the Power Point presentation and the managing agent will forward him the slides for the financials.

Spring Festival ‘

Mr. Planz will place the signs out on Wednesday for the Spring Festival.

Splash Pad Signage

Mrs. Armstrong will follow up with the County to obtain the verbiage for the signs at the splash pad.

NEW BUSINESS

Monarch Estimates:

The Board reviewed estimate#3970 for the removal of the wisteria off of fences along Westmoor and Morningbloom. After much discussion a motion was made, seconded and carried to approve estimate#3970 in the amount of \$2,273.25.

Estimate#3969 was reviewed to fill in the flowerbeds on Branford Park. R. Tice made a motion to approve

estimate#3969 in the amount of \$3,889.24, S. Stephens seconded the motion and the motion carried.

The Board reviewed estimate#3975 to fill in the flowerbeds at the splash pad. A motion was made, seconded and carried to approve estimate #3975 in the amount of \$1,772.32.

The Board reviewed estimate#3968 to install (28) 3-gallon drift roses between foxtails in front sidewalk bed at the pool entry. The board suggested that the landscaper revised the proposal to install a different type of plant besides roses.

Irrigation-

There was a discussion regarding the irrigation on Bellaire and West Oaks Village, the flowers at this entrance is withering.

Garage Sale Banners: Mr. Tice stated that (2) two more banners are needed for the community garage sale, managing agent to order two double sided banners.

EXECUTIVE SESSION

The Board adjourned to Executive Session at 7:50pm.

- a. Delinquencies: Board reviewed no additional action at this time.
- b. The Compliance report will be emailed.

At 8:15 pm the Board adjourned from Executive Session and entered into General Business.

The next Board Meeting will be June 28, 2018 at 11201 Lake Woodbridge, Sugar Land, Texas 77498.

With no further business to come before the Board, Ms. Urban moved that the meeting be properly adjourned at 8:20 pm; with Mr. Tice second and the motion passed unanimously.

Sonyan Stephens, Secretary