

Village of Sheridan
Board of Trustee Meeting
August 12, 2024

The meeting began with the Pledge of Allegiance.

The Village Board of Trustees met on the above date with the following members present: Judy Hinterlong, Heather Weber, Wendy Greenrod, and Marlene Woodward. Jake Naggs was absent.

Bills for July 2024 in the amount of \$39,804.32 were presented for approval. Judy Hinterlong motioned to approve the bills as presented. Heather Weber seconded the motion. All were in favor. Motion Carried.

Minutes from the July 8, 2024, Board Meeting were presented for approval. Marlene Woodward motioned to approve the minutes. Wendy Greenrod seconded the motion. All were in favor. Motion Carried.

Minutes from the July 22, 2024, Special Meeting were presented for approval. Wendy Greenrod motioned to approve the minutes as presented. Marlene Woodward seconded the motion. All were in favor. Motion Carried.

Marlene Woodward gave the finance report for July 2024 with an ending balance of \$2,105,194.86. Judy Hinterlong motioned to approve the finance report as presented. Wendy Greenrod seconded the motion. All were in favor. Motion Carried. Marlene also mentioned that several options for new copy machines for the village hall were reviewed, and an order has been placed for a replacement freestanding floor copier for \$2,575.23 along with a service, supply, and support contract for \$22.50/month. We are also replacing the desktop copier with a cost of around \$1,000.00 for a desktop printer and toner cartridges.

CORRESPONDENCE:

Clerk Grimwood reported election packets would be available for pick up next week and could begin circulation on August 20th for the upcoming 2025 election. She also stated Fall Clean Up would be on October 25th.

MAYORS REPORT:

Mayor Wehner announced Pam Carlson's resignation due to health issues. He also asked for another trustee willing to sign checks in her place. Wendy Greenrod volunteered. Mayor Wehner approved having Wendy Greenrod added, authorizing her to sign checks.

COMMITTEE REPORTS:

Mayor Wehner gave the Police Report for July 2024. Judy Hinterlong motioned to approve the Police Report as presented. Heather Weber seconded the motion. All were in favor. Motion Carried.

Judy Hinterlong, Parks Committee, stated her next project will be working on cleaning up around the flowers. She would also be adding mulch around the flowers and trees.

Wendy Greenrod, Sewer Committee, will be implementing a new sewer maintenance schedule. She also commented that Russell Perkins has serviced and replaced parts in the sewer jetter.

Heather Weber, Streets Committee, mentioned additional tree work had been added to the listing. Stephens Tree Service has been out and completed all work for a total cost of \$7,200.00. Raynor Door has also given a quote for replacement garage door opener at the maintenance building for an inoperable door for a total of \$2,000.00. There was no objection to having this completed. The John Deere is currently in for repairs. The one-way street signs are now up as well.

Cathy Grimwood gave the permits for July 2024 in Jake's absence. There were 2 fence permits, 2 deck permits, 1 shed permit, 3 reroof permits and an entry stair/landing permit issued in July 2024 for a total of \$611.04.

OLD BUSINESS:

The check valve issue on the 800 block of W Si Johnson Avenue was discussed. A quote had previously been submitted by Ms. Walker's plumber to remove the check valve for a total of \$12,397.00. Engineer Howard Hamilton stated there is no damage being done with it remaining in place and has no issues leaving this as is and not filling in. He only suggested lowering the plate for easier mowing over the area, which Ms. Walker had previously suggested.

Discussion was held on the possible purchase of the vacant lot on Bushnell Street for possible park area or a parking lot. Howard Hamilton stated his firm would want to conduct an Environmental Ground Study and take samples as this was once a bulk storage plant. Studies would be in Phases with Phase 1 costing roughly \$4,000.00 and if pursuing this to also complete a Phase 2 study which would cost approximately \$12,000.00. Marlene and Wendy wondered if there was a zoning code avenue we could look into for current cleanup issues. Attorney Burton stated that we would need to review our current Zoning Codes for the Manufacturing District and make some changes. After further discussion, Wendy Greenrod motioned to have Judy reach out to the property owner for consent to conduct Phase 1 soil testing at the property for a total cost of \$4,000.00. Heather Weber seconded the motion. All were in favor. Motion Carried.

NEW BUSINESS:

Mayor Wehner introduced a Resolution Appointing a Village Trustee. Mayor Wehner nominates and appoints Dale Green to fill the vacant chair left by Pam Carlson. Judy Hinterlong motioned to approve Resolution 2024-42, approving Dale Green to the Board of Trustees. Wendy Greenrod seconded the motion. All were in favor. Motion Carried. Dale Green was sworn into office.

Dayle Thibault spoke on behalf of the Sheridan PTO regarding a Queen of Hearts Raffle at the Sheridan Elevator they would like to begin for fundraising efforts for new playground equipment, benches and picnic tables. Attorney Burton will review current state guidelines. Judy Hinterlong motioned to approve the request to begin the process. Marlene Woodward seconded the motion. All were in favor. Motion Carried. Dayle will be sent an application to complete for raffle approval.

Discussion on a recent water issue at 100 W Si Johnson Avenue began. Howard Hamilton met with the property owner regarding seepage of water into his property. Howard stated that prior to last

year's work on the alley, there was a low spot holding water at the northwest corner of the building and in order to get the water to drain to the street, the asphalt was brought up about even with the sill plate of the building. Review of the area shows that water is splashing on the side of the building, which has been occurring for some time. His best recommendation would be to place gutters on the back side of the building. Mr. Thompson, the property owner, feels this is caused by the village street work from 2023. He stated that the building has been there forever without ever having an issue with water until our street work was completed last year. He feels the street work completed was faulty in construction with the wrong elevation and it is not his responsibility for adding gutters or repairs. He also stated he has damage on the inside of the building from this as well. Attorney Burton inquired on the alley Right of Way. Howard guessed it was pretty close to the building. Attorney Burton stated that this could be a mutual problem if the building were placed on the lot line. He would like to figure out where the building is in relation to the Right of Way. Mayor Wehner inquired about a French Drain, if this could help. All were invited to go outside after the meeting to view the area in question. This will be further discussed at the meeting in September.

Jeff Hettrick, Board Chairman for the United Way was present asking Board approval of a Proclamation marking September 10th as United Way of Eastern LaSalle County Day in Sheridan and to recognize the contributions supporting their efforts. Marlene Woodward motioned to approve the Proclamation of September 10th being United Way Day in Sheridan. Judy Hinterlong seconded the motion. All were in favor. Motion Carried. Jeff thanked the board and invited them to a picnic in Ottawa on September 10th.

Mayor Wehner introduced a Resolution Accepting Proposal of Correct Electric Inc for Security Camera System. Wendy Greenrod asked for further cameras inside and outside around the back bay area of the building with costs coming from the building fund. Chief Bergeron has given her quotes for these. She has a few further questions for Chief Bergeron regarding this. The board will table this until next month.

Mayor Wehner introduced a Resolution Approving Bid for 2024 Street Repairs. Three bids were received with the lowest from D Construction for a total of \$137,593.17 which is the recommended bid from Village Engineer Howard Hamilton. Judy Hinterlong motioned to approve Resolution 2024-43, approving D Construction's bid. Heather Weber seconded the motion. All were in favor. Motion Carried.

Mayor Wehner introduced a Resolution Approving Bid for 2024 Sidewalk Repairs. Three bids were received, with the lowest being S & K Excavating, Inc. for a total of \$20,186.25. Marlene Woodward motioned to approve Resolution 2024-44, approving the bid of S & K Excavating, Inc. Wendy Greenrod seconded the motion. All were in favor. Motion Carried.

Mayor Wehner would like for Heather Weber to obtain a village credit card for street purchases if needed. Marlene Woodward motioned to approve obtaining a credit card for Heather Weber. Judy Hinterlong seconded the motion. All were in favor. Motion Carried.

The board discussed the future needs on maintenance workers as all are appointed as seasonal workers. Heather Weber motioned to approve going back to two permanent part time positions. Wendy Greenrod seconded the motion. All were in favor. Motion Carried.

Wendy Greenrod would like to purchase a laptop for the maintenance department for mainly viewing training videos during off time at work. The board felt a limit of \$500.00 would be sufficient for this purchase. Wendy motioned to approve the purchase of a laptop. Dale Green seconded the motion. All were in favor. Motion Carried.

Mayor Wehner introduced a Resolution Appointing a Seasonal Part Time Maintenance Person-Russell Perkins. Mayor Wehner had temporarily appointed him as seasonal maintenance on July 17th. Judy Hinterlong motioned to approve Resolution 2024-45, appointing Russell Perkins as seasonal maintenance. Wendy Greenrod seconded the motion. All were in favor. Motion Carried.

Mayor Wehner introduced a Resolution Making Appointment of Part Time Snowplow Driver-Russell Perkins. Marlene Woodward motioned to approve Resolution 2024-46, Russell Perkins for Snow Plowing. Heather Weber seconded the motion. All were in favor. Motion Carried.

Mayor Wehner introduced a Resolution Making Appointment of Part Time Snowplow Driver-Josh Crose. Heather Weber motioned to approve Resolution 2024-47, Josh Crose for Snow Plowing. Judy Hinterlong seconded the motion. All were in favor. Motion Carried.

Mayor Wehner noted the village has been approached by Worthy Insurance regarding our Municipal Insurance. Attorney Burton suggested sending them Declaration pages from our current IMLRMA policy. The board would then review any correspondence that comes back from them after that. This will be tabled until then.

PUBLIC COMMENT:

Beth Wood, Robert Rowe Library, thanked all Village employees for their work and for including them on this year's tree bidding so they could have a tree taken care of at the same time. She also thanked Judy Hinterlong for participating in their planter program this spring.

Tim Hall commented that the exterior of the grocery store is an eyesore with the weeds growing.

Patty Bublitz would like to see better enforcement of the traffic speeding through town.

Maxine Thompson also stated concerns of no policing in town and had to contact LaSalle County on a specific incident.

Judy Hinterlong mentioned that Karl Eccles would soon be returning to work part time, possibly one day a week.

Dayle Thibault added her concerns on no police officers in the evenings and an incident with her as well. She asked if Sheridan is informed of LaSalle County calls in town.

Phil Affrunti asked if there have ever been ads placed in the papers for help.

Tim Hall would like to see Josh Crose get a full-time maintenance position with the village. He would also like a permanent part-time position.

Greg Thompson mentioned a tree limb on this year's list wasn't taken down completely-only trimmed. Heather will add this to the next tree removal listing.

There being no further business, Judy Hinterlong motioned to adjourn the meeting. Marlene Woodward seconded the motion. All were in favor. Motion Carried.

Respectfully Submitted,

Cathy Grimwood
Village Clerk