

Sydenham Parish Council

Minutes of the Parish Council meeting held on 5th December 2024 in the Old School Room

Present: Michael May (MM) - Chair
 Vicki Roe (VR) - Vice Chair
 David Wilkins (DW)
 James Knight (JK)
 Heather Mullins (HM) - Clerk

Apologies: Tara Glen (TG)

151	Members' declaration of interests (for items on the agenda)	None.	
152	Minutes of previous meeting	The minutes of the previous meeting were approved and signed.	
153	Planning	<p>P24/S3577/N4B Dutch Barn at Manor Farm Brookstones Sydenham OX49 4LZ Conversion of a disused agricultural barn into a dwellinghouse. Resubmission of P21/S2243/N4B. <i>For information only, not consultation</i></p> <p>P24/S3682/LDE The Inn at Emmington Sydenham Road Sydenham Chinnor OX39 4LD CERTIFICATE OF LAWFUL DEVELOPMENT FOR EXISTING USE OR DEVELOPMENT A Lawful Development Certificate is sought to confirm that planning permission P13/S1431/FUL for the 'Erection of a two-storey extension and single storey extension' was implemented by the carrying out of a material operation in accordance with Section 56(4) of the Act. <i>No consultation on Planning, no representation from the Parish Council</i></p> <p>P24/S3042/RM Land Adjoining Park House Park View Sydenham Oxon OX39 4LQ Application for approval of Reserved Matters (access, appearance, landscaping, layout and scale) following application P21/S3405/O for the construction of one dwelling house. <i>SODC decision – approval granted</i></p>	
154	Finance	<p>The following items were approved for payment:</p> <p>£8.75 Virtual Landline £67.75 SSE electricity supply for defibrillator £613.50 Clerk's salary (including backdated pay award) £54.00 Pet Waste Solutions £9.18 Amazon – treat bags for sleigh – Fayre</p>	
	NatWest Current a/c: b/f £609.86	<p>Payments: £476.25 Clerk's salary for October</p>	Closing balance at

Signed Date

	NatWest Reserve a/c: b/f £42,222.21	<p>£33.88 DW expenses, fuel for mower</p> <p>£54.00 Pet Waste Solutions, dog bin emptying</p> <p>£50.00 S Williams play park weeding and strimming</p> <p>£2,862.00 Community Heartbeat - replacement defibrillator unit</p> <p>£130.83 Jamieson Brothers - daffodil bulbs</p> <p>£8.75 Virtual Landline</p> <p>£120.00 SmartWheelie - bin stickers</p> <p>£18,801.94 Drayton Construction - culvert works on Sydenham Road</p> <p>Receipts:</p> <p>£7,000.00 total of transfers from reserve account</p> <p>£15,668.28 OCC grant for culvert works on Sydenham Road</p> <p>Payments:</p> <p>£7,000.00 total of transfers to current account</p> <p>Receipts:</p> <p>£41.07 interest received November</p>	<p>30/11/24</p> <p>£740.49</p> <p>£35,263.28</p>
155		Draft budget 2025/26 discussed, amended version to be circulated for January meeting at which the precept will be confirmed.	HM
156	Matters carried forward	Playing field Zip wire options being investigated. £50 expenditure approved for clearing the ditch and around the new hedging plants.	DW
157		VAS signs, existing and 20mph replacements Swarco have submitted a variation order to the installation price of the VAS on the B4445 to cover traffic management. This has been forwarded to the insurers for approval and to request further payment. OCC have confirmed ownership of the two 20mph VAS signs, and the manufacturers will cover faults for a period of 6 years.	HM
158		Speeding The bin stickers are ready for use. The CSW signs have been collected. Once property marked (stickers to be ordered) they can be put in place.	DW HM
159		Village repairs and maintenance Unfortunately the gate order will not be viable. Other options to be investigated and quotes sought. Maintenance schedule discussed and final details decided. Expenditure of £500 for hedging approved. The village working party is rescheduled for January due to bad weather, although some individuals have been brook clearing. The road sweeper to be booked for w/c 16 th December.	DW HM
160		Drainage and flooding Blocked drains near the Mill House have been investigated by OCC and jetted where possible. After tree clearance they will be able to compete their jetting works. Ditching works are scheduled for the New Year. The culvert clearance by the Inn will take place 9-10 th December and the Brookstones works will be undertaken 11-13 th December.	

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161		Footpaths and bridleways Modification orders for Footpath 8 have been issued and displayed on the notice boards. These are to update the Definitive Map and Statement.	
162		Emergency Plan Review The final changes have been made to the document ready for issue to the Lead Group. Expenditure for property marking labels approved.	DW HM
163		Assets of Community Value There has been no response from SODC regarding a meeting to discuss the application process. Issue to be escalated with other contacts.	MM
164		Defibrillator supply The new equipment is in place and active. A formal complaint to be raised with SSE regarding the lack of information for the electricity contract and the process for disconnecting the supply. Motion sensor battery light to be purchased.	MM HM
165		Neighbourhood Plan Review The Neighbourhood Plan team are awaiting an update regarding any requirement for site allocation. Village meetings confirmed for 22 nd January in the OSR and 27 th January at the Inn at Emmington.	TG/MM
166	Matters Arising	Change of Parish Council website and email domain Guidance has been sought regarding the recommended change to gov.uk and possible funding. Quotes to be sought from approved Registrars.	HM
167	Correspondence	OCC- consultation on proposed update to Local List OCC – footpath modification order 2024 ref 03670 (Footpath 8) OCC – public path diversion and Definitive Map and Statement modification order 2024 ref 03769 (Footpath 8) SSE – disconnection of defibrillator supply and quote SODC Planning Officer - response re P24/S3042/RM OALC - November update	N.Board N.Board
168	AOB	A daffodil audit to be done in the Spring and a photo record taken to help identify any further planting areas. Date of January meeting to be moved from 2 nd to 9 th . OSR to be booked if available, otherwise meeting to relocate.	
There being no other business the meeting closed at 9.10pm The next meeting will be held on Thursday 9 th January 7.00pm – venue to be confirmed.			

Signed Date