

Magna Surgical Center

7456 S. State Road, Suite 300
Bedford Park, IL 60638

Phone: 773-445-9696
Fax: 888-531-2827

The following documents must be submitted for membership and privileges to the Magna Surgical Center:

- Completed IDPH Health Care Professionals **Credentialing** & Business Data Gathering Form
- Legible copy of a valid state or federal agency photo identification (e.g. drivers license or passport)
- Current curriculum vitae/ resume
- Current copy Illinois physician licensure
- Current copy of Illinois controlled substance certificate
- Current copy of Federal DEA certificate
- Current copy of malpractice insurance certificate (carrier name, address, amounts in force, expiration date)
- Copy of current Board certificate(s)
- Copy of hospital appointment letter
- Copy of hospital privilege form – delineation of privileges
- Any ACLS and/or BLS certification cards
- CME credits past 2 years
- Copies of diplomas from medical/podiatric schools, and internships, residencies, fellowships and preceptorships

- Our Initial Supplemental Informational form
- Our Clinical Privilege form
- Our Applicant's Agreement form
- Our Acknowledgement & Release From Liability
- Our Consent & Release of Insurance Information

Please make sure that you are submitting the appropriate IDPH application, as we cannot accept the **re-credentialing application for an initial appointment** to our Facility.

If you have any questions, please do not hesitate to contact us.

Sincerely,

The Credentialing Office
Magna Surgical Center

Please direct all credentialing inquiries to:

773-445-9696 (tel.)

(888) 531-2827 (fax)

credential@magnasys.com

Please use the following address for credentialing responses:

**Credentialing Office / Magna
C/o 900 N Michigan Surgical Center
60 East Delaware Place, 15th floor
Chicago, IL 60611**