

NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL ANNUAL MEETING MINUTES of November 30, 2017; 9:00 am

Ascension Saint Clare's Hospital - Weston, WI

Members Present: Jenny Blenker, Rob Bowen, Gina Brandl (phone), Dr. Michael Clark, Robbie Deede, Nicole Dekan, Audrey Evans, Dr. Bruce Gordon, Del Horn, Brenda Kechelhoffer, Tara Kolodzik, Liz Kracht, Jennifer Kuester, Ken Marg (phone), Christine Masterson, Dr. Jesse Moskowitz, Terry Nichols, Kathy Palm, Mark Schroeder (phone), Tina Stephanus, Ashley Tremmel, Dr. Tim Vayder (phone), Carmen Viegut (phone), Linda Vollmar,

Chairperson: Corey Smith

NCRTAC Coordinator/ Recorder: Michael Fraley

Others present: None

Introduction and Welcome	Corey Smith welcomed attendees.
November Meeting Minutes	Motion by Kachelhoffer to approve the November 30, 2017 meeting minutes as posted. Second by Gordon. Unanimously approved
Correspondence	None
WHEPP/HERC	<ul style="list-style-type: none"> • The initial briefing for the Coalition Surge Test was held in November and the group is preparing for the Spring table top drill. The CST will test many pieces of the planning that has been underway for the last several years and identify future planning needs. Please see the NCW-HERC.org website for more information about the CST. • Working with a consultant to conduct a table top drill for a large scale infectious disease outbreak. • Working with hospitals to increase preparedness for MCI influx of patients. • Conducting WISCOM & WiTrac drills and roll calls. Robbie is working on including more evening & night shifts in the drills as the focus is now turning to training staff other than the emergency preparedness officers. • Robbie will include trauma program managers in communications in the future as many of them are more involved and knowledgeable in operations and issues in their hospital/department.
State Trauma/ STAC	<ul style="list-style-type: none"> • The March STAC meeting date may be moved. Please watch the calendar for details. • The RTAC Coordinators completed an RTAC Assessment Tool to be used for regional needs assessments and strategic planning. We updated our assessment and plan last year so we will do this in 2019. • The CRC reminded hospitals that PAs and NPs who care for trauma patients must be current in ATLS. • Eric's 2018 Trauma Registry initiatives: <ul style="list-style-type: none"> ○ Decrease the time burden of entering cases ○ Increase training ○ Improve the PI module use ○ Publish quarterly reports

	<ul style="list-style-type: none"> • Please be sure your email and hospital name are correct. You can update these in the profile section of the registry. Eric will use email for time sensitive communication. Non-time dependent communication will be on the dashboard. Consider adding the notification widget to your dashboard. • When searching for an EMS PCR consider using DOB and/or admit date. Be sure the admit date range is updated if the case is older than 30 days. • Do not send Eric any PHI if you are asking him for help with a case. He can find the case with just the case number. • He recommends taking screen shots if you have any tech issues, especially if an error code is shown. • Be sure to change the case status to “Complete” when you have the majority of your case information in. Changes can still be made but Eric is monitoring case completion time to help improve the efficiency of the registry. • The RTAC Coordinators will be getting access to more regional data next month after a training session. If you know of any regional data reports that would be helpful please let Michael know. • If you are preparing for a site visit and need any help with data or reports feel free to contact Eric. • The State will be putting all the RTAC Coordinator, HCC Coordinator and Medical Advisor contracts out for their “request for application” process in the near future. • The Transport to Undesignated Facilities document was approved by the EMS Advisory Board and STAC. More to come on how DHS implements this. • Group discussed increasing difficulty arranging timely acceptance of trauma patients at level II facilities. Definitive Care Committee will re-visit this.
State EMS Update	<ul style="list-style-type: none"> • The EMS Section Chief has resigned and they have not yet posted the third regional coordinator position. The current staff encourages services to be patient and continue trying to reach them. • They are encouraging services to update their operational plans. • The office encourages services to submit any new or changed protocols, operation plan updates or special event plans as early as possible. Start thinking about special event season now. • The department will have to make rules about the legislation recently passed allowing flexible staffing and mobile integrated healthcare. The legislation did not provide any funding to the office to do so. • The next state EMS Board meeting will be a strategic planning meeting in February. <p><u>EMS for Children</u></p> <ul style="list-style-type: none"> • Results from their recent state survey showed: <ul style="list-style-type: none"> ○ 21% of services have a pediatric champion ○ 22% of services have a requirement that members do actual demonstration of pediatric equipment ○ The goal for both is 30%
RTAC Coordinator Report	<ul style="list-style-type: none"> • Fiscal report: \$5,151.37 has been used. \$24,538.63 remains. • Michael has completed 4 Stop the Bleed (B-Con) “train the trainer” sessions and 5 more are currently scheduled. <ul style="list-style-type: none"> ○ There has only been one request for training kits so far. ○ Michael asked the group if the NCRTAC should sell StB kits to groups that take the class. Group discussed and decided it

	<p>would be best to just offer information about sites that sell the materials.</p> <ul style="list-style-type: none"> • Michael has completed four hospital visits and found them very beneficial. One item that came up that may be worth further discussion is whether or not we should develop a “new trauma medical director” information packet. • The TCAR course has been organized and scheduled. Fliers have been sent to hospitals. Be sure to let your staff members know that they are “NCRTAC members” when they register.
Committee Reports	<p><u>Process Improvement</u></p> <ul style="list-style-type: none"> • A case was reviewed with the general membership. <p><u>Definitive Care</u></p> <ul style="list-style-type: none"> • Requesting a representative from level III & IV hospitals. Audrey Evans volunteered. <p><u>Out of hospital</u></p> <ul style="list-style-type: none"> • Putting together additional Stop the Bleed kits • Will be discussing Stop the Bleed classes • Discussing MABAS and ambulances for MPI/MCI <p><u>Injury prevention</u></p> <ul style="list-style-type: none"> • Planning support for a farm safety event in the spring <p><u>Conference</u></p> <ul style="list-style-type: none"> • We have set up an Eventbrite account to allow online registrations and credit card payments. Site will also allow multiple registrations on one credit card transaction. • An Eventbrite site has been set up for vendors also. Vendor information packets have been posted and sent to vendors that Michael has information for. We do not have any coming yet. Need help recruiting. Michael will visit vendors at the WEMSA conference. • The schedule of speakers was reviewed. • Give away ideas were reviewed. The group liked the trauma sheers.
Training	<ul style="list-style-type: none"> • Tabitha Uitenbroek & Amanda Daniels from ThedaCare joined us via GoToMeeting and presented on Geriatric Considerations. The slides are posted with the minutes.
Other business	<ul style="list-style-type: none"> • Grant Awards <ul style="list-style-type: none"> ○ The 2017-2018 NCRTAC grant awards were given to Wausau FD for a Hazmat Life Support course and Mosinee Fire District for a fall prevention and back safety project. ○ The Hazmat life support course will be April 19 & 20. Details coming soon. • Dr. Clark recommended we do a media release about Stop the Bleed. Michael wanted to be sure we had instructors and sites to teach it but will work on this.
Future Agenda Items	<ul style="list-style-type: none"> • Trauma transfer accepting issues • Bariatric capabilities across the region
Announcements/ Training	<ul style="list-style-type: none"> • HAZMAT First Receiver Train the Trainer Course, Apr 16 & 17, Rhinelander <p>See Calendar at NCRTAC-WI.org for more events and details</p>

Adjournment	

Next Meeting:
Aspirus Wausau Hospital
Thursday, March 22, 2018
9:00 am – Noon