



## Forest Grove Board of Fire Commissioners March 28<sup>th</sup>, 2023 - Meeting Minutes

**This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on March 28<sup>th</sup>, 2023 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.**

### **1. Members Present**

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. – Commissioner**

### **Public Present & Others:**

None

### **2. Reading of the minutes of the previous meeting**

A motion to accept minutes as read was made by Thomas Bellone Sr. and seconded by Samuel Scapellato. No changes to be made.

### **3. Treasurers Report & Bills against the Commission**

Joseph Scapellato reported:

Petty cash balance in the amount of \$200.00.

The workmans compensation refund for the 2022 audit was received in the amount of \$2,451.00, the check was deposited.

LOSAP award for this year is \$25,582.65. PO 6486 and check 13096 have been processed and will be sent to VALIC for distribution to the awardees accounts.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Thomas Bellone Sr.



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### 4. Old Business

Mykola Myronowskyj reported on the following:

Filing of documents that he can locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit. Andrew Bellone helped to complete the audit during the 2023 Fire District Election. We are now waiting for the equipment inventories for both of the Command vehicles.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

The post-election public notice was published in the Courier Post.

### 5. New Business

Mykola Myronowskyj reported:

The annual workmans compensation audit was completed and the report was submitted to the Board for review. The refund check was processed by the Treasurer.

For the first time the Board received a bill from the Gloucester County Board of Elections for the annual Fire District Elections. The bill was for their time and their printing the voter list. The amount of the invoice was \$215.00.

The annual financial disclosures will be due by the end of April. Mykola Myronowskyj reminded the Board members that these are mandatory and if any members need assistance with completing their forms online to see him and he can help. The Board members were reminded to check their emails.

The 2022 LOSAP awards have been calculated. A total of 15 members achieved the LOSAP award for 2022. The 2021 CPI adjustment for LOSAP is 7.3%. \$25,582.65 sent to VALIC / AIG for LOSAP. \$25,582.65 divided by 15 members = \$1,705.51 per member.

This year 3 new members achieved LOSAP, 1 of these members was a junior member.

The completed 2022 annual financial audit and synopsis was received and distributed to all Board members. There were no discrepancies noted in the report. The Audit Synopsis will be sent to the Courier Post as required.



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**6. Public Comments**

**Chief of the Fire Department:** Not Present

**President of the Fire Department:** Not Present

**Others:** Not Present

**7. Adjournment**

A motion to adjourn the meeting was made by Andrew Bellone Jr. and seconded by Samuel Scapellato.

Meeting was adjourned at 19:13 hours.

*Respectfully Submitted,  
Mykola "Nick" Myronowskyj  
Secretary of the Board  
Board of Fire Commissioners, District 4  
Township of Franklin, Gloucester County NJ*



## Forest Grove Board of Fire Commissioners March 28<sup>th</sup>, 2023 - Meeting Minutes

5:23 PM  
03/28/23  
Accrual Basis

### Franklin Township Fire District No 4 Balance Sheet As of December 31, 2023

	<u>Dec 31, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Newfield Na Bk 0505	-42,910.88
Newfield Savings 9924	753,714.79
<b>Total Checking/Savings</b>	710,803.91
<b>Total Current Assets</b>	710,803.91
<b>TOTAL ASSETS</b>	<b>710,803.91</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
<b>Total Other Current Liabilities</b>	378,748.54
<b>Total Current Liabilities</b>	378,748.54
<b>Long Term Liabilities</b>	
Future Capital	12,000.00
Truck Loan	-95,223.90
<b>Total Long Term Liabilities</b>	-83,223.90
<b>Total Liabilities</b>	295,524.64
<b>Equity</b>	
Opening Bal Equity	44,604.16
Retained Earnings	565,377.79
Net Income	-194,702.68
<b>Total Equity</b>	415,279.27
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>710,803.91</b>



## Forest Grove Board of Fire Commissioners March 28<sup>th</sup>, 2023 - Meeting Minutes

6:21 PM  
03/28/23  
Accrual Basis

### Franklin Township Fire District No 4 Transactions This Month As of March 31, 2023

Type	Date	Num	Name	Amount
<b>Newfield Na Bk 0505</b>				
Transfer	03/01/2023			125,000.00
Bill Pmt -Check	03/28/2023	13078	Ball Buckley & Seher, LLP	-9,039.30
Bill Pmt -Check	03/28/2023	13079	Bayshore Fire Training	-3,200.00
Bill Pmt -Check	03/28/2023	13080	Capital One Trade Credit	-2,636.73
Bill Pmt -Check	03/28/2023	13081	Comcast (Xfinity)	-30.01
Bill Pmt -Check	03/28/2023	13082	Comcast 569	-220.28
Bill Pmt -Check	03/28/2023	13083	County of Gloucester	-215.00
Bill Pmt -Check	03/28/2023	13084	Dennis Allonnardo	-205.87
Bill Pmt -Check	03/28/2023	13085	Dival Safety Equipment, Inc.	-120.00
Bill Pmt -Check	03/28/2023	13086	DTA Solutions LLC	-125.00
Bill Pmt -Check	03/28/2023	13087	Forest Grove Fire Co	-2,878.75
Bill Pmt -Check	03/28/2023	13088	Genna Electric	-250.00
Bill Pmt -Check	03/28/2023	13089	Hydra-Ram Unlimited, Inc.	-198.55
Bill Pmt -Check	03/28/2023	13090	Mykola Myronowskyj	-65.00
Bill Pmt -Check	03/28/2023	13091	New Jersey State Fire Chiefs A...	-25.00
Bill Pmt -Check	03/28/2023	13092	Public Safety Outfitters	-1,487.00
Bill Pmt -Check	03/28/2023	13093	Riggins	-429.90
Bill Pmt -Check	03/28/2023	13094	Staples	-148.45
Bill Pmt -Check	03/28/2023	13095	TransUnion	-75.00
Bill Pmt -Check	03/28/2023	13096	VALIC	-25,582.65
Bill Pmt -Check	03/28/2023	13097	Verizon Wireless 197	-192.16
Bill Pmt -Check	03/28/2023	13098	Vineland Auto Electric	-531.88
<b>Total Newfield Na Bk 0505</b>				<b>77,343.47</b>
<b>Newfield Savings 9924</b>				
Transfer	03/01/2023			-125,000.00
Deposit	03/14/2023			2,451.00
<b>Total Newfield Savings 9924</b>				<b>-122,549.00</b>
<b>TOTAL</b>				<b>-45,205.53</b>