

**BOLIVAR
TOWN COUNCIL MEETING
MINUTES
Tuesday, November 13, 2018 @ 7:30p.m.**

**Helen Dettmer, Mayor
Sarah Gordon
John Paul Heafer-Mayor Pro Tem
Stephen J. Paradis
Jerry Powell
Scott Whetsell
P. Jean Reed, Recorder**

Mayor Dettmer asked everyone to stand for a moment of silence and the Pledge of Allegiance.

Call to Order

The regular meeting of the Bolivar Town Council was called to order by Mayor Helen Dettmer on Tuesday, November 13, 2018 @7:32p.m.

Treasurers Report

Mayor Dettmer presented the Treasurers Report for the month of October. Eric Lewis was not present for this meeting but should return next month. Mayor Dettmer answered one question concerning Sports Betting. She said we get nothing from Sports Betting. We ended the month of October with \$30,562 to the good. **Councilperson Sarah Gordon moved to accept the Financial Report as presented by Mayor Dettmer. Councilperson John Paul Heafer seconded the motion. Motion passed.** (See attached *Financial Report*)

Minutes:

Approval of Minutes for October 2, 2018 Regular Meeting

Councilperson John Paul Heafer moved to approve the Minutes for the October 2, 2018 Regular Meeting as presented. Councilperson Jerry Powell seconded the motion. Motion passed.

Attendee Concerns:

No one

Town Attorney, Effie Kallas

Attorney Kallas gave an update on the inquiry of Bolivar's percentage of the Liquor Tax sales. Attorney Kallas said, in the last 18 months, \$4000 was collected from sales, our portion would be 5% of that. Wine, bottles of Alcohol could be taxed but not the pour. Bolivar has never received their portion of this tax. Attorney Kallas said the State says there were changes made recently in this law. It possibly was sent someplace else. Attorney Kallas is still checking on this.

Mayor's Report:

- To date, we do not have a letter of interest for the Canal Town Partnership vacancy position. Councilperson Steve Paradis said Gary Hill might be interested.
- On 10/9/18 Laura and I met with Mr. Clark at Region 9. We discussed a sidewalk study. We are planning a walk around evaluation next week. We need the study of the sidewalks before we can apply for a grant.
- Doug Pixler, Transit Authority, is still working with NPS to bring visitors to Bolivar.
- I received an invitation to attend the December 8, 2018 Christmas Parade sponsored by Harpers Ferry-Bolivar Friendship Fire Company. The time of the Parade has been changed to 11:30a.m. Lineup will be at 10:30a.m. We will participate in this parade. They are also doing Pancakes with Santa.

- November 22 and 23, Town Offices will be closed for Thanksgiving.

Sheriff's Department Report and Public Comment (Pete Dougherty)

For the month of October, 2018 there were a total of 161 recorded calls of service by the Sheriff's Department in Bolivar. The breakdown included: 96 directed patrols, 1 alarm call, 6 Animal complaints, 1 disabled vehicle, 1 Domestic violence complaint, 1 Drug Activity NIP, 4 Follow Up visits, 1 Harassment complaint, 1 Juvenile Complaint, 3 MVA, 2 Noise Complaints, 1 Reckless Drive, 1 Traffic Hazard, 10 Traffic Stops, 1 Threat, 3 Welfare Checks, 3 Miscellaneous, 1 Attempt to Locate, 1 Assault Not in Progress, 2 Citizen Assist, 1 Child Abuse, 2 Disturbance calls, 1 Fraud Complaint, 1 Intoxicated Driver, 3 MVA no injuries, 2 Psychiatric Emergencies, 4 Public Service Calls, 6 Welfare Checks, 2 Suspicious Vehicles, 1 Theft NIP, 1 Trespassing, 3 Warrant Service, 1 Wildlife Complaint, 2 Civil Matter/Writ Service.

The level of activity this month is within the normal range. We have increased the number of directed patrols as we consider this to be an effective way to prevent criminal activity.

The Jefferson County Sheriff's Office will continue to do all we can to provide the high quality service to Bolivar. If Members of the Council and Citizens have a general concern about law enforcement to call the Sheriff's Office during business hours Monday-Friday 8a.m. to 5:30p.m and anytime there is an emergency to call 911.

Councilperson Jerry Powell asked about more patrols when speeders are headed to the Train Station.

Street Committee (John Paul Heafer and Scott Whetsell)

Councilperson Heafer and Mr. Hoak looked at a hole at 11 Elm Street and Mr. Hoak said this belongs to the water department. No resolution on the hole at Mrs. Wilt's property at Elm Street.

Bolivar Planning Commission (Steve Paradis)

Steve Paradis reported on an issue from last month in which the Board of Zoning Appeals approved.

1. Received a permit for a dog kennel on Washington Street. This permit was granted.
2. Received 6 Building permits for Ashland Village. These permits were granted.
3. Chris Dove has put together a copy of the changes to the permits according to State Law. Mr. Paradis hopes to get this to Attorney Kallas by October 22, 2018 meeting. This should show the duties of everyone serving on the Planning Commission.

Councilperson John Paul Heafer asked if Town Council was to have final say on the Building Permits. Mayor Dettmer said no, this was changes on the building permits not ordinances. This will be presented to the Town Council and everything will be explained. No changes to the Ordinances.

Councilperson Heafer had questions about the dog kennel, the size and structure. Councilperson Paradis explained.

Park and Recreation Committee (Laura Whittington)

No meeting this month but Park and Recreation Committee will meet in December.

Old Business

1. Approval of Bid for Snow Removal

We received one bid for Snow Removal from Courtney and Sons for Snow Plowing and Treating of Town Streets. The price per hour did not change from last year (Plow Truck @ \$70.00 per hour, Bob Cat Loader @\$85.00 per hour and Larger Plow Truck @ \$80.00 per hour). **Councilperson Scott Whetsell moved to accept the Bid for Snow Removal from Courtney and Sons Towing. Councilperson Sarah Gordon seconded the motion. Motion passed.**

2. Discussion of correction and approval of Bid for Estimate of Roof Repair for Bolivar Community Center (\$7060 to \$7076).

Councilperson Sarah Gordon moved to pay the additional \$16.00 to repair the Roof of the Bolivar Community Center. Councilperson John Paul Heafer seconded the motion. Motion Passed.

New Business

1. Update from Harpers Ferry-Bolivar Merchants Association request for funding for Olde Tyme Christmas Activites.

Laura Whittington spoke on behalf of the Harpers Ferry- Bolivar Merchants Association. Laura said the Merchants wanted to thank Bolivar for the donation of \$500 to help fund Olde Tyme Christmas.

2. Nancy Strine, Eastern Panhandle Hud Program Resolution

Nancy Strine explained this three year program for the Residents of Bolivar to obtain Affordable Housing and a Resolution that Bolivar will participate.

Mayor Dettmer read the Resolution and signed the Resolution to continue this program.

Housing Consortium Cooperation Agreement-Mayor Dettmer read by title.

Section 1, Definitions

Section 2, Purpose

Section 3, General Provisions

Section 4, Administration

Section 5, Terms of Agreement

Vote to approve Eastern Panhandle HUD Program. Roll call as follows:

John Paul Heafer	Yes	
Steve Paradis	Yes	
Sarah Gordon	Yes	
Jean Reed	Yes	
Jerry Powell	Yes	
Scott Whetsell	Yes	Approved

3. Discussion of Bolivar Nature Park

Jennifer Myers of Jefferson County Parks and Rec., said they have a vision where they may be willing to give this 7 acres of park property to Bolivar if interested. We need to look at all the pro's and con's before we consider this property. Think about this and we will discuss this in December.

4. Resolution supporting Home Rule as a Permanent Program

Home Rule in West Virginia was a pilot program that is coming to an end. With this resolution, Bolivar will support and requests that its Legislators and the Governor pass and sign legislation removing the sunset date in WV Code 8-1-5A and making the Home Rule Program a permanent one in WV. **Councilperson Jerry Powell moved to support for the future to preserve Home Rule in West Virginia.**

Councilperson Sara Gordon seconded the motion. Roll call as follows:

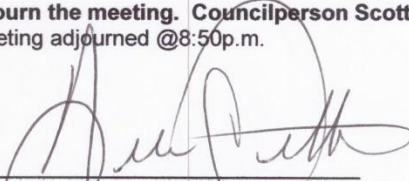
John Paul Heafer	Yes	
Steve Paradis	Yes	
Sarah Gordon	Yes	
Jerry Powell	Yes	
Scott Whetsell	Yes	
Jean Reed	Yes	Motion Passed

Adjournment

Councilperson John Paul Heafer moved to adjourn the meeting. Councilperson Scott Whetsell seconded the motion. Motion passed. Meeting adjourned @8:50p.m.

Respectfully submitted,

P. Jean Reed
P. Jean Reed, Recorder



Helen Dettmer, Mayor