

**APPROVED MINUTES**

**RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS**

**Board of Trustees Meeting**

**Tuesday, June 3, 2014 5 – 6:30 PM**

**Location: Boylan Code Attorneys at Law, Culver Road Armory, 145 Culver Road, Suite 100, Rochester, New York 14620**

**Mission:** Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.

**Present:** Audrey Cummings, Dr. Marilyn Patterson Grant; Dale Klein; Fred Kulikowski; Alan Lockwood; Nan Westervelt; Dr. Donna Marie Cozine; David Silver; Barbara Cozine

**Absent:** Patrick C. Burke; Steven Gordon; Dr. Lisa Hiley

**1. Welcome/Call to Order and Introductions**

**2. Approval of Minutes from May 6, 2014**

**Motion 9.0** to approve May 6, 2014 minutes by: Fred Kulikowski; 2<sup>nd</sup> by: Audrey Cummings

The minutes were unanimously approved with no corrections.

**3. Approve Draft Agenda**

**Motion 9.1** to approve the draft agenda by: Audrey Cummings; 2<sup>nd</sup> by: Dale Klein

The agenda was unanimously approved with no discussion.

**4. Facilities Committee Report (Fred Kulikowski)**

The Facilities Committee presented three alternatives being actively pursued for Board review and discussion. Each alternative is subject various conditions (e.g., SED approvals, timing, etc.) as indicted in the chart below.

<b>Facility</b>	<b>Status</b>	<b>Conditions</b>	<b>Timing</b>
<b>1. Kirk Road School (299 Kirk Road )</b>	Bid for full price submitted which Greece School Board must approve; RA will need help purchasing the building (in process) but the Letter of Agreement includes leasing with an option to buy on April 1, 2015. RA can pay for all internal renovations including handicap water fountains and adult	1)Regents Approve Charter Change at June meeting;  2) Greece School Board votes to accept the Letter of Agreement	*Receive Greece School Board decision at June 10 meeting.  *Notify SED on June 11 if LOI is

	bathroom. RA presented at a Greece School Board Public Hearing.		accepted. *Regents approval decision made at late June meeting.
<b>2. Bishop Kearney</b>	Lease the facilities which are available for 2014-15. The lease agreement is within the RA budget.	Because BK is in the West Irondequoit School District the procedure to change the Charter must begin ASAP.	*If Greece does not accept the LOI on June 10, action to change the charter to West Irondequoit would begin with the final step being a Public Hearing at the June 19 W.I. School Board Meeting.
<b>3. Raines Park</b>	Lease the building from E2 who is purchasing the building. Donna Marie is working with E2 and the State to address various non-compliance issues for the facility. A plan to address the programmatic changes to address the handicap accessibility issues is being worked on. No Charter change would be needed for the Raines Park site.	Waiver (SED facility requirements); acquisition; lease negotiations (no charter change)	No final date has been projected for receiving a waiver. (There has never been a waiver given to an Upstate Charter yet.)

The Board discussed the various sites considering the benefits and risks of each option. Additionally, The Cayuga Center, which is closing, was suggested as another possible Rochester option which will be investigated. Because of the timing issues

surrounding two of the facilities options, the Board decided to propose the two motions below.

**Motion 9.2** to authorize acquisition of property at 299 Kirk Road from Greece School Board on the terms and conditions set forth in the Letter of Intent attached to these minutes and subject to such nonmaterial changes as negotiated by the Facilities Committee and facilitated by the Board Chair was made by Alan Lockwood and seconded by Marilyn Grant. A roll call vote was taken and the motion passed.

**Role Call Vote**

Cummings Yes  
Burke NA  
Lockwood Yes  
Klein Yes  
Gordon NA  
Hiley NA  
Grant Yes  
Kulikowski Yes  
Westervelt Yes

**Motion 9.3** In the event that the Kirk Road proposal does not work out, to conditionally approve space at Bishop Kearney in West Irondequoit School District for the 2014–2015 school year, in that event, to revise our Charter to change the district of location from the Rochester City School District to the District of West Irondequoit, and to petition the Board of Regents to approve the revision of our Charter was made by Alan Lockwood and seconded by Dale Klein. A roll call vote was taken and the motion passed.

**Role Call Vote**

Cummings Yes  
Burke NA  
Lockwood Yes  
Klein Yes  
Gordon NA  
Hiley NA  
Grant Yes  
Kulikowski Yes  
Westervelt Yes

5. **Finance & Audit Committee Report (Fred Kulikowski)**
  - There were no variances to report for the current month.
  - The Year 1 Budget and month-to-month cash flow projections are being developed and will be approved at the July Board meeting and the approved budget will be submitted to the State.
6. **Discuss, determine, and vote on a Conflict of Interest as disclosed by Alan Lockwood. [Disclosure of Possible Conflict of Interest – Attachment 1]**

**Motion 9.4 to approve by: Audrey Cummings; 2<sup>nd</sup> by: Dale Klein**  
Alan Lockwood left the room

**Discussion:** The Board determined there wasn't a more advantageous transaction or arrangement was available from a person or entity that would not give rise to a conflict of interest.

**Approved without Opposition**

7. **Approve the transaction to contract with Boylan Code Attorneys at Law for real estate legal services.**

**Motion 9.5 to approve by: Dale Klein; 2<sup>nd</sup> by: Fred Kulikowski  
Alan Lockwood was not in the room.**

**Discussion; A Roll Call Vote was taken and the motion passed.**

**Roll Call Vote**

Lockwood	Recusal
Cummings	Yes
Klein	Yes
Kulikowski	Yes
Westervelt	Yes
Grant	Yes

8. **Approve a resolution to accept the hiring of Nancy Pigno, Dance Teacher; Curtis Woods, Special Education; and Budget Director, Barbara Cozine.**

**Motion 9.6 to approve by: Marilynn Grant; 2<sup>nd</sup> by: Audrey Cummings**

• **Discussion; A Roll Call Vote was taken and the motion passed.**

**Roll Call Vote**

Cummings Yes  
Burke NA  
Lockwood Yes  
Klein Yes  
Gordon NA  
Hiley NA  
Grant Yes  
Kulikowski Yes  
Westervelt Yes

9. **Approve a resolution to accept the final Daily Schedule (Attachment #2).**

**Motion 9.7 to approve by: Alan Lockwood; 2<sup>nd</sup> by: Dale Klein**

• **Discussion**

**The motion was unanimously passed.**

10. **Approve a resolution to accept the final School Calendar (Attachment #3).**

**Motion 9.8 to approve by: Alan Lockwood; 2<sup>nd</sup> by: Fred Kulikowski**

• **Discussion: Dr. Cozine clarified that once a month students will leave at 2pm for faculty/staff meeting. The motion was unanimously passed.**

**The motion was unanimously passed.**

11. **Approve a resolution to approve the year 1 budget and month-to-month cash flow projections (July 1, 2014–June 30, 2015) (Under Separate Cover).**

**Motion 9.9 to table approval until July by: Alan Lockwood; 2<sup>nd</sup> by: Fred Kulikowski**

- **Discussion:** Request to submit the budget to SED in early July will be requested.  
**The motion was unanimously passed.**

**12. Governance Committee Report (Dale Klein)**

- **A meeting will be scheduled to discuss cultivating and recruiting new Board Members and to finalized Board Self Assessment procedures.**

**13. Ad Hoc Dashboard Committee Report (Marilynn Grant for Lisa Hiley, Chair)**

The committee drafted a framework based on the Performance Benchmarks listed in the New York State Education Department Charter School Performance Framework to ensure compliance with State regulations. Board members received the initial draft which will be revised as needed. Certain topics/issues will be focused on and discussed in depth as needed.

**14. Staff Reports (Submitted in Writing Under Separate Cover—see attached)**

- The monthly staff report will be formatted similar to the Performance benchmarks used by the Dashboard Committee.
- For Kindergarten, families who were accepted but not registered will be put on a waiting list, there is room for students in First Grade and Second grade families who were accepted but not registered will be put on a waiting list.

**15. New Business**

- RA Board and Staff Meet & Greet – Tuesday, June 10, 2014 at Dale Klein’s art studio: Hungerford Bldg., 1115 East Main Street, Studio 250, Second Floor – Door 2
- Planning for drafting a Strategic Plan will take place in July.

**16. Public Comments**

David Silver commented on a recent newspaper article that highlighted the current high expectations of kindergarten students and how the new increased expectations could impact RA children.

**17. Adjournment**

**Motion 10** was made by Dale Klein and seconded by Marilynn Grant to adjourn at 6:40 PM. The motion unanimously passed.