

7:30 p.m., Wednesday, November 16, 2016, the meeting of the Rolla City Council was called to order by Council President Christopher Albertson. Council members present were Albert, Gottbreht, Hemmy, Sparrow and Vollmer. Mayor Scott Mitchell present by telephone.

Others present: Alex Albert, Rolette County Commissioner; Mike Henshaw, SCH Engineering; Tom Fuchs, Construction Engineers; John Rosinski, Turtle Mountain Star; Brian Julius, Moore Engineering; Public Works Director Cliff Rush; Rolla Police Officer Calib Poitra

Additions to the Agenda- Tom Fuchs, Construction Engineers,for NDDOT utility permit; Mike Henshaw, SCH Engineering

Consent Agenda: October Starion bank statements submitted at the meeting.

Noted the City office will be closed Friday, November 25th

- Councilmember Hemmy moved, Councilmember Vollmer seconded, to approve the Consent Agenda of the October 19thth council meeting minutes; October Financial Report; Timesheets for 10/31/16 and 11/15/16; Building Permits- Mitchell Laducer-breezeway addition; Raffle Permit- Rolla Public Library; NDLC Biennial Legislative Workshop expenses; Pledge of Securities –Dacotah Bank \$ 21,950,000 and Starion Bank \$5,433,626.80; and Election results on Property Tax Exemption Measure. All members on roll call voted “yes”. None voted “no”. Motion carried.

- Minutes October 19th council meeting
- Financial Report – October including transfers
- Time Sheets- 10/31/16 PR and 11/15/16 PR
- Building Permits- Mitchell Laducer- breezeway addition
- Raffle Permit- Rolla Public Library
- NDLC Biennial Legislative Workshop expenses- Bismarck, December 7th
- Election Results on Property Tax Exemptions Measure

Bills:

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
RAEANN VIVIER	BOND REFUND	\$ 600.00	55774
AMERICAN GENERAL CONTRACTORS	WTR PLANT IMPRV.#2015-2	\$ 227,352.73	55775
JOB SERVICE ND	CLAIMS	\$ 2,550.27	55776
MOORE ENGINEERING	WTR PLANT IMPRV.#2015-2	\$ 89,569.83	55777
WAGNER CONSTRUCTION	WTR PLANT IMPRV.#2015-2	\$ 338,313.75	55778
YOUNGERMAN, GEORGE	JDA- TRAVEL	\$ 283.30	55779
US POSTAL SERVICE	BILLING POSTAGE	\$ 146.31	55780
AFLAC	PREMIUM 2016 OCTOBER	\$ 500.23	55781
BANK OF NORTH DAKOTA	COMM WTR LOAN #2015-2	\$ 47,112.73	55782
BANYON DATA SYSTEMS	ANNUAL SUPPORT	\$ 2,385.00	55783
BRECKS TRANSPORT	Delivery for WTR PLANT #2015-2	\$ 4,300.00	55784
CENEX FLEET CARD	GAS - POLICE	\$ 1,127.90	55785
CNH INDUSTRIAL CAPITAL	STREETS	\$ 155.01	55786
DACOTAH BANK	2015 PICKUP PMT	\$ 595.27	55787
FISCHER LAND SURVEYING	WATER-utility easement to new jail	\$ 1,800.00	55788
GATTKE EXCAVATING	DELIVERED CRUSH GRAVEL	\$ 920.00	55789
GIBBENS LAW OFFICE	LEGAL FEES	\$ 50.00	55790
GRAND FORKS LABORATORY	WATER TESTING	\$ 52.00	55791
GUSTAFSON OIL	GAS /PROPANE	\$ 1,059.93	55792
GUSTAFSON, NATHAN	POLICE- COURT	\$ 20.00	55793
HACH	CHEMICALS	\$ 143.90	55794
HAWKINS	CHEMICALS	\$ 70.00	55795
INFORMATION TECH. DEPT.	VPN- POLICE	\$ 72.80	55796
INFORMATION TECH. DEPT.	VPN-COURT	\$ 12.70	55797
LADUCER SANITATION	SERVICE	\$ 17,890.00	55798
LEEVERS	POLICE	\$ 150.74	55799
MEARS AUTO PARTS	STREETS	\$ 300.06	55800
MEARS IMPLEMENT	SUPPLIES	\$ 326.08	55801
MUNRO ACE HARDWARE	SUPPLIES	\$ 215.20	55802
ND LEAGUE OF CITIES	2017 MEMBERSHIP	\$ 1,240.00	55803
NORTH CENTRAL GRAIN COOP	STREETS/POLICE	\$ 106.35	55804
NORTH DAKOTA ONE CALL	STREETS	\$ 16.00	55805
NORTHERN PLAINS ELECTRIC	LAGOON	\$ 67.02	55806
OTTER TAIL POWER	ELECTRICITY	\$ 5,159.83	55807
POITRA, CALIB	POLICE- COURT	\$ 60.00	55808
POWER PLAN	STREETS	\$ 374.20	55809
ROLETTE COUNTY	VANGUARD-FINAL PAYMENT	\$ 663.75	55810
ROLETTE COUNTY TREASURER	SPECIAL ASSESSMENTS	\$ 945.11	55811
STARION BANK	PETTY CASH SLIPS	\$ 13.22	55812
STARION BOND SERVICES	WATER REV.BOND 2011 PAYMENT	\$ 68,923.25	55813
TECTA AMERICA	CITY HALL ROOF-PARTIAL PMT	\$ 64,900.00	55814
TUOMALA PLUMBING AND HEATING	WATER	\$ 9,699.35	55815
TURTLE MOUNTAIN COMMUNICATIONS	TELEPHONE	\$ 618.87	55816
TURTLE MOUNTAIN STAR	ANNUAL SUBSCRIPTION	\$ 34.00	55817
US POSTAL SERVICE	ANNUAL PRESORT PERMIT/STAMPS	\$ 262.00	55818
VERIZON WIRELESS	PUBLIC WORKS	\$ 217.76	55819
VISA	POLICE/PUBLIC WORKS/OFFICE	\$ 684.43	55820
WESTSIDE C STORE	POLICE- CAR WASH TOKENS	\$ 40.00	55821
WRIGHT, CHRIS	POLICE- COURT	\$ 20.00	55822

Electronic Payments

Payroll 941 Tax Deposit	Oct 31, 2016 Payroll	\$	4,844.83	001044 EFT	
Payroll 941 Tax Deposit	Nov. 15, 2016 Payroll	\$	4,707.62	001057 EFT	
NDPERS	Def. Compensation-Oct 31st PR	\$	1,140.00	001045 EFT	
NDPERS	Def. Compensation- Nov 15th PR	\$	1,140.00	001058 EFT	
NDPERS	Health Ins- Nov 2016 premium	\$	5,186.88	001054 EFT	
NDPERS	Retirement- Oct 2016	\$	4,644.29	001049 EFT	
NORTHERN PLAINS ELECTRIC	JDA -LOAN PMT- Oct 2016	\$	145.86	001053 EFT	
PAYROLL	10/31/16 PAYROLL	\$	12,687.01	401452 -	401469
PAYROLL	11/15/16 PAYROLL	\$	12,146.96	401470 -	401783
STARION BANK	ACH FEE	\$	29.56	001047 EFT	
STARION BANK	SERVICE CHG	\$	4.00	001048 EFT	
PAYMENT SERVICES NETWORK	OCTOBER FEES	\$	82.95	001052 EFT	
VERIZON	POLICE- VERIZON JETPACK PLAN	\$	382.98	001050 EFT	
CITY OF ROLLA	#413 SAVINGS TO #413 CHECKING	\$	731,776.31	001046 EFT	
USDA-RD	LOAN # 91-09 PAYMENT on#2015-2	\$	44,341.50	001051 EFT	
ND PUBLIC FINANCE AUTHORITY	#2012-2 DEBT SERVICE Storm Sewer	\$	987.50	001056 EFT	
ND PUBLIC FINANCE AUTHORITY	SEAL COAT DEBT SERVICE PMT	\$	621.53	001055 EFT	

Rolla Community Center cash account

VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
CULINEX	REPAIRS	\$ 100.01	2220
OTTER TAIL POWER	ELECTRICITY	\$ 645.26	2221
TUOMALA PLUMBING & HEATING	REPAIRS	\$ 2,233.98	2222

Councilmember Hemmy moved, Councilmember Sparrow seconded, to pay bills are read when funds are available. All members on roll call voted "yes". None voted "no". Motion carried.

Committee Reports

Public Works Committee – Councilmember Hemmy moved, Councilmember Vollmer seconded, introduced a resolution to approve the NDDOT Utility Occupancy permit for construction of utility to the new county jail. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Sparrow moved, Councilmember Gottbreht seconded, to allow Cliff Rush to use sick leave. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Sparrow moved, Councilmember Gottbreht seconded, to approve purchase of Bobcat skid steer and the Public Works Committee be allowed to approve the financing option. All members on roll call voted "yes". None voted "no". Motion carried.

Police –

Other Committees:

Rolla Community Center replacement of windows - Councilmember Albert moved, Councilmember Gottbreht seconded, to approve window replacement at Rolla Community Center. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Vollmer moved, Councilmember Hemmy seconded, to approve the committee reports. All members on roll call voted "yes". None voted "no". Motion carried.

Water Treatment Plant Improvement Project # 2015-2: Councilmember Vollmer moved to approve the Wagner Construction Change Order #2. Councilmember Gottbreht seconded the motion. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Vollmer moved to approve the Wagner Construction Pay Request # 2 less \$3250.00 for the culvert for a total of \$ 139,254.75. Councilmember Gottbreht seconded the motion. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Gottbreht moved to approve the Moore Engineering invoice # 14280 for \$ 3331.85. Councilmember Sparrow seconded the motion. All members on roll call voted "yes". None voted "no". Motion carried.

Councilmember Sparrow moved to set effective date of January 2017 service month for rate increase of \$ 19.00 per month for Water Treatment Plant improvement Project #2015-2 Debt Service. Councilmember Hemmy seconded the motion. All members on roll call voted "yes". None voted "no". Motion carried.

Street Improvements-

Utility Easement –Councilmember Hemmy moved, Councilmember Sparrow seconded, to approve easement description for Block 103, White's 1st Addition and Block 2, Neameyer's Third Addition as prepared by Fischer Land Surveying. All members on roll call voted "yes". None voted "no". Motion carried.

There being no further business, Council President Christopher Albertson adjourned the meeting at 8:40 p.m.

Chris Albertson, Council President

ATTEST:

Mae Murphy, City Auditor