

## **Minutes of the May 1, 2023, Regular Board Meeting of Sherman Township**

The regular scheduled meeting of the Sherman Township Board was held on Monday May 1, 2023, at 7:00 pm, in the meeting room of the township hall. Meeting was called to order by Supervisor-Smalligan at 7:00 pm. After the pledge of allegiance, roll call was taken and members present were Karen Berens, Doug Berens, Stan Stroven, Ken Smalligan, and Jamie Kukal.

Motion was made by K Berens and 2nd by S Stroven to approve the agenda with the addition of Fremont Public Library representatives. All approved, motion passed.

Motion was made by S Stroven and 2nd by D Berens to approve the minutes from April 3, 2023, with corrections. All approved, motion passed.

For public comment, Stephani Gibson from the Fremont Public Library, introduced us to the summer reading program for 2023. There is a whole lot for all ages to participate in this summer.

Treasurer-Berens presented her report of outgoing funds highlighting the large transfers previously approved to the cemetery and road funds and the 50% down payment for this year's road project of \$99,492. This quarter's State Revenue Sharing check was \$33,680. Motion was made to accept the treasurer's report as presented and authorize her to pay the bills. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, Ken Smalligan and J Kukal No; none. Motion passed.

Clerk-Kukal presented the clerk's report, highlighting the completion of the yearly SLFRF report for the ARPA funds and the awarding of \$955 from the MTPP Cycle 24 Grant to be used on the surveillance system for the hall and cemetery. With no questions on the Clerk's report, she moved into opening the sealed bids for the cemetery drive resurfacing. Bids were opened in order of date received:

1. Ryerson Brothers Excavating LLC - \$11,840
2. Dan's Excavating Service - \$16,000
  - a. Alternate of slag - \$14,000
3. Dirt Perfect LLC - \$16246.50
4. Oakridge Excavating LLC - \$18,719
5. Bob's Asphalt Paving - \$15,525
  - a. Alternate of asphalt - \$25,280

Clerk-Kukal reminded the board to compare quantity of materials along with total pricing to get a better idea of how the bids compared, then she excused herself from further discussion due to her employment with Oakridge Excavating LLC. After great discussion, it was decided to take out the lowest and the highest of the dolomite bids and award the job to the next lowest. Motion was made by K Berens and 2nd by D Berens to accept the bid for resurfacing for the cemetery drive from Bob's Asphalt Paving for \$15,525. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, and Ken Smalligan No; none. Abstained; Jamie Kukal Motion passed.

For trustees' reports, trustee-Stroven confirmed that the replacement flag supply has been replenished. He also asked if there was any interest in putting cement bumper curbs in the hall parking lot, to prevent people from driving on the grass. Supervisor-Smalligan suggested that we consider using them down at the cemetery to prevent driving on the grass down there.

Supervisor- Smalligan presented his communications and presented a thank you card from Harbor Hospice for the donation in Betsy Tinkham's honor. For hall flooring, Stroven presented four different quotes for replacement of the carpet, however they varied greatly in style and service. J Kukal suggested that the board get quotes on the

## **Minutes of the May 1, 2023, Regular Board Meeting of Sherman Township**

remaining ARPA project ideas to see how the remaining funds will be used before making any decisions. Motion was made by D Berens and 2nd by S Stroven to get bids for the resurfacing of the hall parking lot prior to a decision on future ARPA fund projects. All approved. Motion passed. Kukal all so asked the board to look more closely at the possibility of applying for the Sparks Grant for Crystal Lake Park upgrades. Supervisor-Smalligan presented the Charter Communications Franchise agreement for approval. There would be a 5% fee, the same as Comcast to the customers. Motion was made by S Stroven and 2nd by D Berens to accept the Charter Communications Franchise agreement as presented, with the 5% franchise fee applied to customers. All approved. Motion passed.

Sexton-Tollefson didn't have much to report, but with the mowing season starting, she would like to get the stolen weed whip replaced. Motion was made by K Berens and 2nd by D Berens to allow Vonda to go to Ace Hardware and purchase a new weed whip and possible leaf blower, for up to \$300. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, Ken Smalligan and J Kukal No; none. Motion passed. Stroven confirmed that Nieboer Electric finally installed the lights at the cemetery.

Assessor-Story was not present, so Supervisor-Smalligan read the assessor's report highlighting the processing of the March BOR and the State of Michigan PRE audit. He reminds the board that he is available for questions if residents need assistance with the state audit or any other assessing issues.

For the planning commission, D Berens reported that the subcommittee is working with Mr. Coffey on the next project, and they had the public hearing with their April meeting, for the Luce Ave Event Barn and the special use permit was granted.

Building inspector-Smalligan reported doing 8 permits and 10 inspections last month.

Zoning Administrator-Kukal confirmed the 8 permits for zoning in our township last month and 2 STR permits. Supervisor-Smalligan asked the board for their views on how to compensate the Zoning department with the added work that the STR permits. J Kukal voiced that from a bookkeeping standpoint, she is concerned with the appearance of the fee coming in and going right back out to an individual employee's pocket. She would prefer to see position compensation evaluated yearly and at that time adjusted to compensate for increased duties. Supervisor-Smalligan reminded the board that they already have set a precedent with the land split fee going straight to the person performing the paperwork. S Stroven proposed that the fee be split for compensation, \$125 to zoning personnel for paperwork, \$25 to clerk personnel for mailing, and \$100 to the general fund for supply costs. Clerk-Kukal refused any portion for doing her duties. Motion was made by D Berens and 2nd by S Stroven to split the STR fee in half, \$125 to the zoning personnel who sign the permit and \$125 to the township general fund. 4 eyes and 1 nay. Motion passed.

For White Cloud Sherman Utilities, Karen Koprolices reported that at today's meeting they approved the 23-24 budget. The City of White Cloud is now hiring a utility attorney to look into the issues between the authority and the city, concerning assets. There is a contract agreement in the works for the few homes in Evert Township that are currently using the system.

For Fremont Fire District, K Berens reported billing \$844.34 and collecting \$1,518.12 for the month. For White Cloud, Stroven reported that they are hoping to purchase a new truck in the fall. He confirmed that the initial information presented for the MFR is correct and we will need to make a final decision next month.

# Minutes of the May 1, 2023, Regular Board Meeting of Sherman Township

For new and unfinished business there was nothing.

For public Comment, Al Smalligan asked for clarification on the franchise agreement. K Smalligan explained that Charter Communications is expanding its services in our area. Jerry Engel asked how many STR permits are issued each year? K Smalligan said it was the first year, so he could only answer that two have been issued so far. Karen Koprolices commented that she did not understand why individuals are getting the fee for doing a portion of their job duties. K Smalligan said it was no longer up for discussion.

There was no board member comment at that time.

Meeting adjourned at 8:30 pm

Submitted by: Jamie Kukal-Clerk

Visitors present: Gary Smalligan Jerry Engel Chad Kukal Karen Koprolices  
 Wayne Berens John Borgman Al Smalligan Vonda Tollefson  
 Dick Chenard

## Jamie Kukal, Sherman Township Clerk

### Balance Sheet

As of April 30, 2023

	Apr 30, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>MASTER ACCOUNT</b>	
101-001 · General Fund cash	239,892.91
203-001 · Mayo Drive cash	23,548.89
220-002 · Robinson Lake Cash	33,265.66
221-001 · Crystal Lake Cash	55,738.86
336-001 · Fire protection millage Fr & WC	7,017.71
<b>Total MASTER ACCOUNT</b>	<u>359,464.03</u>
151-001 · Cemetery cash	6,254.65
202-001 · Road Checking	120,446.99
249-001 · Capital acquisition cash	3,626.29
<b>260-001 · Gerber FCU</b>	
261-336 · Gerber Fire Runs Savings	39.46
263-001 · Gerber FCU ARPA Account	135,634.05
<b>Total 260-001 · Gerber FCU</b>	<u>135,673.51</u>
401-001 · Winter Tax Account	3,622.30
402-002 · Summer Tax Account	8,774.52
<b>Total Checking/Savings</b>	<u>637,862.29</u>
<b>Total Current Assets</b>	<u>637,862.29</u>
<b>TOTAL ASSETS</b>	<u>637,862.29</u>
<b>LIABILITIES &amp; EQUITY</b>	<u>637,862.29</u>