

Estes Valley Watershed Coalition  
**Meeting Minutes – January 28, 2015**

<b>Board</b>						
<b>Black C:</b>	<b>A</b>	<b>Jay Blackwood</b>	<b>A</b>	<b>Jim Sloan</b>		
<b>Big T:</b>	<b>X</b>	<b>Gary Miller</b>		<b>vacancy</b>		
<b>Fall R:</b>	<b>X</b>	<b>Frank Theis</b>	<b>X</b>	<b>Marcus Snyder</b>		
<b>Fish C:</b>	<b>X</b>	<b>Sue Durnford</b>	<b>X</b>	<b>Chuck Bonza</b>		
<b>At Large:</b>	<b>X</b>	<b>Jim Daugherty</b>	<b>A</b>	<b>Ron Wilcocks</b>	<b>X</b>	<b>Dixie Hendrix</b>
<b>Advisory Group:</b>	<b>X</b>	<b>Jeff Crane</b>		<b>Katherine Luscher</b>	<b>X</b>	<b>Naren Tayal</b>
		<b>Chris Sturm</b>		<b>Kim Slininger</b>		<b>Curt Gleaves</b>
		<b>Branden Krueger</b>	<b>X</b>	<b>Tina Kurtz</b>		<b>Christy Crosser</b>
	<b>X</b>	<b>Mary Banken</b>				
<b>Non-voting Representative in attendance</b>	<b>X</b>	<b>Barbara May (Fish Creek)</b>	<b>X</b>	<b>Joe Holtzman (Fish Creek)</b>	<b>X</b>	<b>Phil DuChateau (Fall River)</b>

**I. Call to Order**

The meeting was called to order by President Frank Theis at 6:35 pm. The meeting was held at the Estes Valley Library at Estes Park, Colorado.

**II. Coalition Status**

**A.** The Minutes of the January 14, 2015 were presented by Dixie Hendrix who acknowledges great assistance on the grant portion of the minutes from Mary Banken. Chuck made a motion to accept the minutes. Sue seconded the motion. The minutes were approved.

**B. Subcommittee Reports**

**1. Fiscal Agreement Evaluation Subcommittee (Frank, Marcus, Sue)**

Frank reported that the Fiscal Agreement signed by EVLT. Mary cautioned that there might be a need to renegotiated fiscal issues due to possible requirement in various grants.

**2. EVWS Coordinator Hiring Sub-Committee (Frank, Phil)**

Frank noted that the hiring subcommittee needed to get some expert-in-the-field advertising advice from Katherine Luscher of the EVWS advisory group. The Job is ready to be posted. Phil DuChateau agreed touch base with Katherine Lusher for online posting guidance. The goal is to post the job online in one week (February 6<sup>th</sup>, 2015) . The position will also be posted locally with the financial help of our fiscal sponsor, EVLT. Mary will be the contact person at the EVLT

# Estes Valley Watershed Coalition

to assist with finances for job postings if needed.

**Action Item 1: Phil DuChateau will contact Katherine Luscher for advice regarding online posting of the EVWS Coordinator position on professional websites.**

**Action Item 2: Phil and Frank will facilitate the posting of the job opening on professional websites and locally by February 6<sup>th</sup>.**

## **3. Grants/Projects Sub-Committee (Upcoming Grants & deadlines)**

### **a. Applicant Registration due 1/20/2015 (Banken)**

This grant is completed as was submitted online by Mary Banken. Confirmation of approval has not yet been received. Frank suggested that Mary make a phone call for the status.

**Action Item #3 Mary will call about the status of the applicant grant.**

### **b. Capacity (staffing) Grant due 1/30/2015 (Banken)**

This grant for the EVWC Coordinator is due in 2 days and is being completed by Mary Banken. The position will be advertised with a salary range of \$55,000-\$65,000 for an 18 month position. Total cost from the position will be \$260,000 for 18 months. Funding for this position will actually come from several different sources. Letters of support are still needed from local agencies, including the City of Estes Park. Sue is also pursuing several letters of support for this and other grants. Frank is assisting in this matter. The grant will be completed and submitted on January 30<sup>th</sup>, 2015. Jim D will fill out the environmental section of the Capacity Grant.

**Action Item #4: Mary, Sue and Frank will obtain letters of support from various agencies as supporting material for several grants due 1/30/15.**

**Action Item #5: Jim D. will fill out the environmental section of the Capacity Grant.**

**Action Item #6: Mary will complete the Capacity grant due 1/30/15.**

### **c. Planning Grant 1 due 1/30/2015**

Sue is writing this planning grant which will be for 7 projects: 3 on Fall River (Elk Horn Lodge/Antlers Point/Workshire Lodge, Lower Fawn Valley, and the Hydro Plant) and 4

## Estes Valley Watershed Coalition

projects on Fish Creek ( Brook to Country Club Drive, Sediment Mediation at Kitchens Property, Scott Pond, Chile Camp) for a total of \$294,00.

All projects are priorities from the two masters plans. The scope of work is completed. Mary will contact Julie Walsh regarding best estimate pricing. Mary and Sue will consult several times over the next two days to complete this grant. The completed grant will be sent to board members from review in the next two days. Prompt attention will be required from reviewers to submit this grant by the due date in two days. This grant is scheduled to end September 30<sup>th</sup>, 2015.

**Action Item #7 Sue will contact Julie for best estimate pricing on the 7 projects in the planning grant.**

**Action Item #8 Board members who receive the planning grants to review should do so by 2 pm on Thursday due to tight time constraints.**

### **d. Planning Grant 2 (Big Thompson and Black Canyon Master Plan ) due 1/30/2015**

Initially this grant was set aside due to lack of time to complete it. The City of Estes Park has offered to assist in the completion of the paperwork on this grant for the Upper Big Thompson master plan on behalf of the EVWC due to the critical nature of this watershed to the downtown projects. After discussion, Dixie made a motion to accept the assistance of the City of Estes Park in completing the paper work portion of this grant with the caveat that the EVWC will submit the grant. Sue seconded the motion. The motion passed.

The grant to fund the Black Canyon Master plan will be submitted in September, 2015.

**Action Item #9 Planning Grant 2 paper work will be completed with assistance by the City of Estes Park and submitted by the EVWC on 1/30/2015.**

### **e. Implementation (300K) Grant due 3/15/2015**

The Morton property on Fall River was presented as a possible “shovel ready” project for this grant at the last EWVC. The Stonebridge section on Fish Creek also presented information about becoming the candidate for this implementation project. After some discussion, it was noted that both properties had problems that would need to be worked out prior to consideration as an ideal project for this grant. Fall River and Fish Creek representatives will work over the next two weeks to iron out the project difficulties, and will report back at the next meeting on February 11<sup>th</sup>, 2015 for a final decision. Frank will assist in estimating costs

# Estes Valley Watershed Coalition

and working the City of Estes Park officials for a collaborative effort on this implementation grant. Mary and Dixie will work on this grant for submission. Subcommittee members for this implementation grant are Sue, Dixie, Marcus, and Phil. Two representatives from Fall Creek and Fish Creek were selected to insure fairness. The subcommittee will need to work over the next two weeks to create a detailed proposal outline for a shovel ready project for this implementation grant..

Timeline Update:

- Detailed proposal outline due 2/15/2015 for vote by the EVWC board.
- For CWCB/DOLA review by 2/17/2015
- For landowner review/support letter 2/26/2015
- Finalized draft 3/15/2015

**Action Item # 10 Implementation Grant Subcommittee (Sue, Dixie, Marcus, and Phil) will work with Frank to create a shovel ready project for the implementation grant. Home owners, and governmental agencies will need to be in agreement. The projects will be completed by the next meeting on February 11<sup>th</sup>.**

#### **4. Public Outreach Sub-Committee (Frank, Marcus, Jay)**

A brochure for the EVWC is in the draft form Jay and Marcus will continue to work on this project.

Frank released a press statement last week with the help of Mary Banken that should be in papers by the end of the week regarding the EVWC purposes and goals. He read the release to the city of Estes Park Board meeting last night which was greatly appreciated.

Frank encouraged any board members who want to make statements regarding the EVWC discuss it first with the EVWC public outreach subcommittee to insure that a consistent message is presented to the public.

Frank introduced a resolution of support for the community vision and the organizational process regarding the Fall River Master plan. This is not a support of the actual plan, but an acknowledgement of support for the process and the community. Sue moved that the resolution be adopted. Dixie seconded the motion. The motion passed.

**Action Item #11 Jay and Marcus will continue work on the EVWC brochure.**

**Action Item #12 Frank will release the resolution of support for the community organized process for the Fall River Master plan.**

# Estes Valley Watershed Coalition

## **III. PUBLIC INPUT**

No public input was provided at this meeting.

## **IV. ADJOURN MEETING**

The meeting was adjourned at 8:36 by President Frank Thies. The next meeting of the Estes Valley Watershed Coalition will be held on Wednesday, February 11<sup>th</sup>, 2015 at the Estes Valley Public Library at 6:30 pm.

Respectfully submitted,

Dixie Hendrix  
EVWC Secretary