



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

March 18, 2015
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

Commissioner Hill called the meeting to order at 1700 hrs.

ADDITION TO THE AGENDA

- Resolution 2015-04: Land Purchase
- Cascade Title expenditure

THOSE PRESENT:

Commissioner Gregg Couch
Commissioner AJ Hill
Commissioner Woody Russell
District Secretary Slita Bradley
Acting Chief Ed Dunbar
Captain Bill Cherwien
Lieutenant Tom Harper

Lieutenant Ray Newton
FF Aaron Meloy
FF Josh Jordan
FF Tyler Reynolds
FF Garrett Goodwin
Krista Weeks
Bill Shane

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 03/18/2015
- Approval of Special Meeting Minutes dated 03/16/2015
- Approval of Regular Meeting Minutes dated 03/04/2015
- Approval to accept and pay:
- *Expenditures*

522 Fire Control	60,390.27
589 Payroll Clearing	16,682.04
<u>001 General Fund</u>	<u>77,072.31</u>

522 Fire Control	1,230.14
<u>110 EMS Fund</u>	<u>1,230.14</u>

- EFT

522 Fire Control	97,773.75
589 Payroll Clearing	-30,508.57
<u>001 General Fund</u>	<u>67,265.18</u>

- KEYBANK TAX DEPOSIT

522 Fire Control	2,046.56
589 Payroll Clearing	13,826.53
<u>001 General Fund</u>	<u>13,826.53</u>

Grand Total: \$159,394.16

Commissioner Russell made a motion to approve the consent agenda, seconded by Commissioner Couch and the motion carried.

RESOLUTIONS/MOTIONS

- Resolution 2015-04
 - Originally, Chief Whealan was approved to sign the land purchase contract. The resolution was made to authorize the Chairperson to sign for the land.

Commissioner Couch made a motion to approve resolution 2015-04: Land purchase, seconded by Commissioner Russell and the motion carried.

- Voucher for Cascade Title expenditure
 - The fund will come out of the construction fund

Commissioner Russell made a motion to approve the expenditure from Cascade Title Company, seconded by Commissioner Couch and the motion carried.

DISTRICT REPORTS

- Union Report
 - FF Meloy reported that he attended the 2015 Real hero breakfast. It was his first time and it was well attended.
- Volunteer Report
 - No report
- City Liaison Report
 - No report
- Commissioner's Report
 - Commissioner Hill reported that if there is anything the Board can do to support the staff during Chief Whealan's absence, please let the board know. Commissioner Hill reported that he was proud of the District personnel during this hard time.
 - Commissioner Hill reported that he and Chief Whealan spoke with Roscoe Slade, City of West Richland. Mr. Slade's recommendation was instead of waiving the water and sewer fees for the District, the City may be able to pay for the Hazmat team fees. Commissioner Hill asked if the District could evaluate what percentage the fire district was City's property. The interlocal agreement will be updated. Hill will go back to City and work out the details. Lieutenant Newton suggested that the City shall be responsible for the Technical Rescue Team as well. Commissioner Couch agrees.
 - Liz Loomis and AJ Chase were working on mailing the newsletter next Thursday.
- Fire Chief's Report (Acting Chief Dunbar)
 - Chief Whealan attended a captain's meeting
 - Chief Whealan worked on addressing issues
 - BCES upgrades switch out UPS units
 - The District submitted for two SAFER grants, one for hiring more firefighters and one for volunteer recruitment and retention
 - He signed the letters to State senators to support all hazard mobilization
 - Chief Whealan met with area Chiefs to discuss the training system for management team

- Chief Whealan met with SECOMM CAG working on assigning division supervisors and strike team/task force leaders sooner in an incident.
- District Secretary's Report
 - No report

OPEN FORUM DISCUSSION

- No report

IMPORTANT DATES

- April 25 – Earth Day Clean-up, Enterprise Middle School at 0800 hrs.
- May 9 – Tri-County Commissioners Meeting Walla Walla District #4
- May 22 – SEW Commissioner's meeting in Dayton 1830 hrs.
- August 8 – Tri-County Commissioners Meeting, Walla Walla District #5
- November 14 – Tri-County Commissioners Meeting, BCFD #2 Station 210
- August 2016 – Primary Election – EMS Levy

CORRESPONDENCE

- No correspondence

AMBULANCE SERVICE PROGRAM UPDATES

- The report was shown to the Board with no questions

UNFINISHED BUSINESS

- Richland Ambulance Billing Contract
 - Outstanding bills were submitted to Systems Design West, Ambulance Billing Company
- Parsec Computer contract
 - Lieutenant Newton reported that one of the potential companies never got back with him. Captain Carlyle purchased a computer through Parsec and was satisfied with the turn around. The management and service styles are different than before. They are more receptive to the District's requests. His recommendation is to continue the contract with Parsec Computer Company. He sees the improvement in service provided. He is working with Parsec on the MDT program and switching the provider would not be a good idea. Commissioners removed the topic off the agenda and will bring back the topic in October during budget request period.
- Shared Vision/Goals Presentation
 - IFSAC test
 - The report of the District's plans will be refined and possibly could be different than the original presentation.
 - Pre fire plans should be done by May. Active911 app can be used to access the plans
- FDCARES
 - Lieutenant Gaidos met with Captain Carlyle to talk about getting the program going while Lieutenant Gaidos is on light duty.
- Research of Regionalization
 - No report
- Storage facility bids
 - In progress. Commissioner Hill will be a point of contact while Chief Whealan is away
- Property located on the south side of SR224 and Ambassador PR NE.
 - There was another potential buyer of the land but the land owner chose to sell the land to the District. The potential buyer and the District could talk about plans they can do together.

NEW BUSINESS

- No new business

AGENDA ITEMS FOR NEXT MEETING

- Richland Ambulance Billing Contract
- Shared Vision/Goals Presentation
- FDCARES
- Research of Regionalization
- Storage facility
- Property located on the south side of SR224 and Ambassador PR NE.

EXECUTIVE SESSION

- No session

ADJOURNMENT:

The meeting was adjourned at 1738 hrs.

Attested:

 4/1/15
SLITA BRADLEY, DISTRICT SECRETARY

 04/01/15
GREGG COUCH, COMMISSIONER

 04/01/2015
WOODY RUSSELL, COMMISSIONER

 04/01/2015
AJ HILL, COMMISSIONER