



Region VII - Chapter 192

Current:
Director and Regional Chair – Larry Fisher
Assistant Regional Chair – Jeff Gatlin
Regional Vice Chair CTTC – Michael Cooper

MINUTES

THIS FORM SHOULD BE SUBMITTED TO YOUR REGIONAL CHAIR (DRC) AND TO REGIONAL VICE CHAIR (RVC) OF CHAPTER TECHNOLOGY TRANSFER WITH MINUTES FOR ALL OF THE FOLLOWING: CHAPTER MEETINGS, BOG MEETINGS AND SECTION MEETINGS WITHIN THREE WEEKS OF EACH MEETING. (BOD 03-06-27-1C)

Chapter Name: **West Virginia**

Meeting Date: **05-29-2015**

Check One:

Chapter BOG/BOD Section

Attendance: (Total for chapter and section meetings only)

Members 10 Guests 0 Students 0

Theme Night? Name

Check One:

Joint Meeting? Yes No

Check One:

Technical Speaker/Program: Yes No

Indicate Topic: **Planning meeting for 2015-2016**

WV ASHRAE 2015 – 2016 Planning Meeting

Meeting Held at:
FireSide Grille
4170 West Virginia 34
Hurricane, WV
25526

WV ASHRAE Board Meeting:

1. Meeting called to order by President Jennings Davis.
2. In attendance:



- A. Mr. Jennings Davis – President
 - B. Mr. Grant Spencer - BOG
 - C. Mr. John Pruett - Treasurer
 - D. Mr. James Lowry – CTTC Chair
 - E. Mr. Ted Zachwieja – Secretary
 - F. Mr. Will Dempsey – MP & YEA Chair
 - G. Mr. Shane Hall – Program Chair
 - H. Mr. Ray Wohlfarth – Research Promotion Chair, BOG
 - I. Mr. Samuel Butzer – President Elect
 - J. Mr. Ted A. Zachwieja III – Secretary
 - K. Mr. Joe Rigney - Historian
3. Past President’s gift and recognition given to Grant Spencer. Many thanks to Grant’s leadership for this past year.
 4. Jennings Davis acknowledged and thanked all officers, BOG members and Committee Chairs for their volunteerism, hard work and commitment to making this another successful year for the WV AHSRAE Chapter.
 5. Previous meeting minutes approved – Ted Zachwieja officially takes over as Secretary.
 6. Upcoming year meetings – Jennings Davis/Sam Butzer/Shane Hall
 - A. September 3, 2015 – First Quarter meeting on Building Controls
 - i. Joe Rigney is arranging a control systems trainer (Mr. Michael Fong) for this meeting to hold the technical program. One topic to cover is where the industry is heading in building controls.
 - ii. Initial thoughts are to have the technical session prior to or through the lunch time, followed by an open forum for questions and discussions in the afternoon.
 - iii. John Pruett questioned the length of the afternoon session – this will depend on length of the Building controls tech session. Joe Rigney stated that Mr. Fong is a trainer and is used to having lengthy 8 hour sessions so it wouldn’t be too hard from him to pull together a session that’s a couple hours in length.
 - B. November 20, 2015 – ASHRAE Standard 189.1 - Potential target for DL being taken care of by Shane Hall.
 - i. Desire to make this a combined meeting with USGBC and AIA. Sam Butzer to follow up with USGBC. Comments on emphasizing criteria for the DL to cover credits for both AIA and PE learning credits.
 - ii. Desire to emphasize the clean power plan from the Federal Government.
 - C. February 12, 2016 – Looking to schedule a northern meeting and possibly schedule a Ruskin Plant Tour in Fairmont.
 - i. Other possible tours that were discussed:



- a. Toyota Engine Plant in Buffalo – numerous attempts to contact Toyota, but no response to date.
 - b. John Amos Power Plant.
 - ii. **Post Meeting Note:** Jennings Davis found out that the Ruskin Plant has been permanently closed. Officers will be working on an alternative plan for a February meeting and tour if possible.
- D. March 23, 2016 – EXPO – Shoot for 2 meetings and 4 seminars.
- i. Schedule a DL – topic to be determined. Possibly have the DL cover 2 or more seminars.
 - ii. Possible other topics:
 - a. Seminar on COMcheck.
 - b. Seminar on Solar power in WV
 - iii. Will need to nail down topics and speakers for this event by the November meeting.
- E. April 22, 2016 (tentative date) – Training/Trade Show (initially presented to be a February event, but unanimously voted to move to April)
- i. Possibly set this up as a combined RP fund raising event. Maybe run the event from 3pm to 8pm. Could be promoted with WVAPPA and branch out to other groups. Wants to shoot for at least 15 booths at a price per booth to cover the event costs, and possibly have sponsors to cover additional things such as food.
 - ii. Ray Wohlfarth – Suggested a “back to basics” type event to hit on topics for young engineers and contractors for training opportunities. Topics and format to be determined.
 - iii. Shane Hall – Potentially have this meeting at Flatwoods to draw northerners in the state. Definitely wants to have all sessions as opportunities for Continuing education credits.
 - iv. Will Dempsey – brings up the opportunity to use the National Guard facilities around the state at no cost. He will be providing points of contact to set up these events.
- F. Vote on proposed meetings/dates for the upcoming year.
- i. Unanimous yes vote on schedule of events.
7. President Elect Reports – Sam Butzer
- A. No report.
8. Treasurer’s Report – John Pruett
- A. We are in the black.



- B. Our student scholarship and general funds have increased by about \$500.00 each from the previous year.
- C. Dues to ASHRAE regional went up to \$9.50 per person.
- D. How are we doing on local dues?
 - i. Last year cancelled memberships – 21.
 - ii. YTD – 8 members delinquent.
 - iii. Previous year focus was on increasing local chapter dues paying members.
 - iv. John Pruett will contact members that are delinquent/non-paying on local dues.
 - v. Ted Zachwieja will contact members that are delinquent on national dues.

9. Chapter Operations

A. CIQ and 2015 CRC in Memphis

- i. Grant Spencer is the current Delegate and Jennings is the Alternate.
 - a. Since WV has been selected as the 2017 CRC host, Jennings/Sam proposes that Jennings goes as Delegate and Sam Butzer as Alternate so they both gain experience of the CRC format for planning WV's CRC. Proposal and accepted by Grant and others in attendance.
- ii. Some level of required attendance for officers and chairs. Jennings and Sam will discuss with individuals to assemble the list of attendees to submit to the CRC committee.
 - a. Confirmed Attendees:
 - 1. Jennings Davis – Delegate
 - 2. Sam Butzer – Alternate
 - 3. James Lowry – CTTC Chair
 - 4. Ted Zachwieja III – YEA Chair
 - 5. Art Hallstrom – GGAC and MP Chair
 - 6. Todd Zachwieja – Honors and Awards, BOG

B. 2017 CRC has been selected to be in Charleston, WV.

- i. Art Hallstrom and Ken Peet (Region VII – Louisville Chapter) are heading the planning committee for this event. Discussions have been that this may be a focused CRC that will likely be a 2 day CRC instead of a 3 Day event.

C. Committee Chairs/PAOE:

- i. Shane Hall will continue as Program chair.
- ii. Will Dempsey was to be the MP and YEA chair for this year, but he is getting deployed. Will Dempsey will assume the YEA and MP chair positions once he returns from deployment in 2016.
- iii. Art Hallstrom is taking over MP and maintaining GGAC chair position.



- iv. Ted Zachwieja III will take over YEA chair.
 - v. Joe Rigney is taking over the Historian position.
 - vi. David Cotton will continue as Student Activities chair.
 - vii. Ray Wohlfarth will continue as RP chair. Discussed fundraising goal and potential methods for achieving the goal.
 - viii. All PAOE points must be entered by June 15, 2015 – recent discovery that this was an ASHRAE HQ typo in their latest newsletter and the correct date is **July 15, 2015**.
 - ix. Make sure we review technical committee members from our Chapter for potential additional PAOE points.
- D. New PAOE points system for 2015-2016, which comes from the new Society president.
- i. Make sure you work on your MBO's for the coming year, review with Jennings and Sam, and present to your Regional Chair prior to the deadlines (October 1). Talk to Jennings/Sam for assistance.

10. Committee Reports – Current Year (2014-2015)

A. Program Chair – Shane Hall

- i. Programs are complete for 2014-2015. Working on 2015-2016 (see above).

B. CTTC Chair – James Lowry

- i. Currently over PAR, will be gathering final end of year information to update PAOE points..

C. Membership Promotion/YEA – Ted Zachwieja

- i. Currently Working on end of year PAOE and following up with delinquent members.

D. GGAC – Art Hallstrom (reported by Jennings Davis)

- i. GGAC made good progress this year: Got the first bEQ labeled building in WV, worked on getting ASHRAE 90.1-2010 adopted by the State, and chapter submitted for an International GGAC award.

E. Historian – Art Hallstrom (reported by Jennings Davis)

- i. Completed a history presentation at CRC, created a Leadership Recall and tried to document as much history as possible.

F. Student Activities – David Cotton

- i. No current report.



G. Research Promotions – Ray Wohlfarth:

- i. Ray reported that our RP fundraising goal is \$25 short. The shortage was covered by donations from those in attendance at the meeting and after the meeting by Art Hallstrom.
- ii. Possibly RP fundraiser: Calendar that has full page add and/or Rep directory for the chapter area. Cost per advertising page to be determined, but could be roughly \$300. Additional details need to be discussed outside of this meeting.

11. Meeting Adjourned