

Clerk: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Cheltenham, GL54 5UG
E-mail: nauntonpc@gmail.com www.nauntonpc.org

MINUTES: of the Parish Council Meeting held in the Village Hall, Naunton, on Monday 15 July 2019 at 8.00pm.

PRESENT: Parish Councillors: Beverley Chance, Keith Russell and Peter Bell

IN ATTENDANCE: Maxi Freeman, Clerk,

- 1) **Call to order.** The Chairman called the meeting to order at 8.00 p.m.
- 2) **Apologies for absence.** Apologies received in advance from Cllrs Charlie Hanks and David Pickup. Guest CDC Councillor Richard Keeling also sent apologies in advance of the meeting.
- 3) **Declarations of Interest** in items on the Agenda (Localism Act 2011). None.
- 4) **Representations from the public regarding items on the Agenda.** None.
- 5) **Matters arising (Clerk's Report)** The clerk noted that the grit bin near the Chapel was not on the asset list of either Gloucestershire County Council, or of Naunton Parish Council and that, if Naunton PC decided that a grit bin was needed it would be at the PC's cost. Councillors resolved to purchase a new, 400 litre, black 'Victoriana' grit/salt bin for the site and to order 1 pallet of salt bags this year. **Action: Clerk to order bin and to notify GCC Highways of salt requirements.**
- 6) **To consider and note planning applications and agree responses.**

To consider

[19/02235/FUL](#) Brockhill Quarry. Neither the neighbours nor the council had any objections to this application. **Action: Clerk to post 'no objections' to planning portal.**

[19/020088/FUL](#) Conversion of Longford Barn and Ancillary Buildings into Single Dwelling. Councillors requested a further bat survey and further investigation into a tree which is encroaching onto a neighbouring property boundary (situated at the small barnstore to the left of the main barn. **Action: Clerk to post comments to planning portal.**

To note

18/00351/OTHER Lavender Hill Farm, small equestrian paddocks. Cllr Chance reported that Cllr Richard Keeling had contacted the Senior Enforcement Officer but that the investigation was on-going. A site visit was promised within the week. **Action: Cllr Chance to report back at the next meeting.**

[18/04521/FUL](#) Lavender Hill Stud. Councillors noted this refusal.

[18/04325/TCONR](#) The Manse. Councillors noted that the tree work had been permitted. Re: public access to the lower, older burial grounds at The Baptist Chapel, is by request to the owners of the Chapel. **Action: Clerk to request that owners place a sign giving access details by the entrance.**

[18/04939/FUL](#) & 18/04939/LBC Overbrook, Church Lane. Councillors noted that permission had been granted.

[19/01131/FUL](#) Waterloo Farm. Cllrs noted that this had not yet received permission.
- 7) **Highways**
 - a) **Drainage.** Councillors noted that the grips and drains were full of debris and in need of clearance.
 - b) **No visits from the lengthsmen are currently planned.** **Action: Clerk to contact Highways to request urgent attention from fully equipped workmen.**

- c) **Wildflower verges.** Councillors were in favour of increasing biodiversity in the verges but would need to discuss appropriate methods. Mowing is needed around junctions and signage. **Action: Clerk to include in next meeting's agenda.**
 - d) **Parking issues.** Monday nights and weekends were identified as the most problematic times. Councillors considered: signs requesting that specific areas be kept clear for emergency vehicles; alternative parking areas; more frequent visits from the police; low cost ANPR equipment (with police agreement). **Action: Clerk to include in agenda for the next meeting and to research low cost ANPR equipment, yellow warning 'no parking' signs, potential for further parking areas (although parking can only be designated by CDC); planning condition for off-road parking at the band room conversion; request police visits between 6 and 7 p.m.**
- 8) Assets and risk assessment.** Cllr Chance reported on the asset and risk assessment walk carried out 5th July.
- a) **Defibrillator/Phone box:** Johnny Duval has repainted this. Cllrs agreed to fix 'Defibrillator' signs on the phone box. **Action: Cllr Bell to research and buy signs and source replacement glass panes. Action: Clerk to draft letter of thanks to Mr Duval.**
 - b) **Playground:** **Action: Cllrs Chance and Bell to trim and repair fencing where required.**
 - c) **Picnic-style table:** This was in a poor condition. **Action: Cllr Hanks to remove the old bench which is chained in situ and install replacement bench already in waiting.**
 - d) **Benches:** Bench near village hall: **Action: Cllr Bell to repaint when required.** 'Holly & Jessica' bench at the west entrance to the church yard: **Action: Cllr Bell to contact Robert Hamilton to repair the damaged leg and to repaint when required.** DWH bench near cricket pavilion: Plinth is to be fitted w/c 15.7.19.
 - e) **Dog bins:** No work required. **Action: Clerk to order replacement waste bags for delivery to Cllr Bell.**
 - f) **Old cast-iron water pumps (x 5):** **Action: Cllr Russell to trim around the pump at the west entrance to the Parish Church.**
 - g) **Stone bench and Kissing gate** – no action.
 - h) **Parish Council noticeboard.** **Action: Arrange re-staining this year.**
 - i) **River/flood equipment:** 19 aquasacks, 2 three pronged cultivators, 1 hook and 1 hacksaw were missing. **Action: Clerk to update asset register.**
 - j) **Additional equipment:** CDC has donated litter picking equipment (4 litter pickers and 4 high vis vests to Naunton PC. **Action: Clerk to update asset register.**
- 9) 'Pick up after your dog' signs.** Cllrs resolved to allocate a budget of £50 for signs on the recreation field, on dog waste bins and elsewhere as appropriate. **Action: Cllr Bell to review requirements and decide on signage.**
- 10) Free training.**
- a) Community first aid training (GCC). Cllrs agreed to establish local interest. Action: Clerk to send details to holders of distribution lists Neil Vincent (Social Committee) or Bob Steiner (Parish Church Committee). Cllrs will decide whether to request the training once interest has been established.
 - b) Planning training (CDC) Councillors resolved that Cllr Chance and Cllr Bell would attend the training, which is scheduled for autumn. **Action: Clerk to register attendees.**
- 11) Grants. To decide whether to make a grant to Cotswold Riding for the Disabled.** Cllrs resolved to donate £102 to Cotswold RDA and a cheque was completed at the meeting. **Action: Cllr Chance to hand deliver cheque to Lois Vincent, Naunton volunteer for Cotswold RDA.**

12) Finances. Cllrs noted current balances and agreed to consider the internal audit report at the next meeting. The Chairman signed the reconciliation and the following payments were agreed:

749	GAPTC	Internal audit fees	LGA 1972 s.111	164.95
750	M Freeman	Clerk's salary April/May/June	LGA 1972 s.112 (2)	584.43
751	B Chance	Paper	LG(FP)A 1963 s.5	24.58
752	D Hindley	Maintenance - path clearing	HA 1980 ss. 43,50	97.50
753	Cotswold RDA	Grant to support charity	LGA 1972 s. 137	102.00

13) Any other business. The Chairman advised that the date of the next meeting has had to be changed from September 16 to September 23 due to double booking at the hall and the clerk's absence.

There being no further business the chairman closed the meeting at 10:20 p.m.

DRAFT