

Minutes of the March 31, 2021 Budget Meeting of Sherman Township

The 2021-21 budget meeting for Sherman Township was held on March 31, 2021 at 6:30 pm at the meeting room of the Sherman Township Hall. After the pledge of allegiance roll call was taken and members in attendance were Karen Berens, Doug Berens, Stan Stroven, Ken Smalligan and Jamie Kukal.

Motion was made by s Stroven and 2nd by K Berens to approve the Agenda with the deletion of minute approval. All approved, motion passed.

There was no public in attendance to make a comment.

Clerk Kukal lead the board through the adjustments for the 2020-21 budget and recommended no need for any transfer of funds to close out the 2020-21 budget. Motion was made by S Stroven and 2nd by D Berens to accept the adjusted budget. All approved, adjusted budget adopted.

Motion was made by S Stroven and 2nd by K Berens to open the public hearing for the proposed 2021-2022 budget. Vote taken, All yes, public hearing opened.

There was no public comment.

There was a motion by S Stroven, 2nd by D Berens to close the public hearing. Vote taken, all yes, public hearing closed.

Motion was made by K Berens and 2nd by S Stroven to adopt the proposed 2021-22 Budget. Roll Call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan, and J Kukal No; none Motion passed and the budget was adopted.

Treasure-Berens announced that the monies for the township are kept in Huntington Bank and Gerber Credit Union.

Clerk-Kukal presented Resolution 2021-4 to establish the 2021-22 board meeting dates as follows.

The 2021-2022meeting dates for the Sherman Township Board are as follows:

April 5, 2021	October 4, 2021
May 3, 2021	November 1, 2021
June 7, 2021	December 6, 2021
July 5, 2021	January 3, 2022
August 2, 2021	February 7, 2022
September 7, 2021	March 7, 2022

All meetings are at the Sherman Township Hall at 2168 S Wisner and starting at 7:00pm. Special meetings may be held at other times.

The meeting dates for the Sherman Township Planning/Zoning Commission are as follows:

April 14, 2021	October 13, 2021
May 12, 2021	November 10, 2021
June 9, 2021	December 8, 2021
July 14, 2021	January 12, 2022
August 11, 2021	February 9, 2022
September 8, 2021	March 16, 2022

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Motion was made by D Berens and 2nd by S Stroven to approve Resolution 2021-4 as presented. All approved resolution adopted.

Supervisor-Smalligan represented the road work contracts up for review and asked for the board's opinion on which of the four to consider for the 2021-22 project. Motion was made by S Stroven and 2nd by D Berens to do Sherman for \$66,160 and 12th for \$35,343.88. . Roll Call vote was taken. Yes; K Berens, D Berens, S Strove, K Smalligan, and J Kukal No; none Motion passed

Stan Stroven commented as public about the White cloud Area Fire Department. He presented the audit reports of both the Fire Department and Joint Building Authority for the clerk to retain on record. He also mentioned that the White Cloud station is the only station in the county up to date with the radio rollover.

The meeting was adjourned at 8:30 pm

Sherman Township Balance Sheet As of April 6, 2020

	Apr 6, 20
▼ ASSETS	
▼ Current Assets	
▼ Checking/Savings	
▼ MASTER ACCOUNT	
101-001 • General Fund cash	77,109.59
203-001 • Mayo Drive cash	10,118.36
220-002 • Robinson Lake Cash	41,782.92
221-001 • Crystal Lake Cash	57,551.03
336-001 • Fire protection millage Fr & WC	24,350.40
336-249 • WC Fire Station Building Fund	320.10
Total MASTER ACCOUNT	<u>211,232.40</u>
151-001 • Cemetery cash	32,155.85
202-001 • Road Checking	785.90
249-001 • Capital acquisition cash	6,279.29
261-336 • Gerber Fire Runs Savings	69.77
401-001 • Winter Tax Account	473.76
402-002 • Summer Tax Account	8,828.98
Total Checking/Savings	<u>259,825.95</u>
Total Current Assets	<u>259,825.95</u>
TOTAL ASSETS	<u>259,825.95</u>
▶ LIABILITIES & EQUITY	<u>259,825.95</u> ◀

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Sherman Township
Balance Sheet
 As of March 31, 2021

		Mar 31, 21
ASSETS		
Current Assets		
Checking/Savings		
MASTER ACCOUNT		
101-001 · General Fund cash		197,707.28
203-001 · Mayo Drive cash		15,253.36
220-002 · Robinson Lake Cash		39,023.64
221-001 · Crystal Lake Cash		56,580.46
336-001 · Fire protection millage Fr & WC		<u>7,962.78</u>
Total MASTER ACCOUNT		316,527.52
151-001 · Cemetery cash		36,169.89
202-001 · Road Checking		3,115.12
249-001 · Capital acquisition cash		3,626.29
261-336 · Gerber Fire Runs Savings		30.32
401-001 · Winter Tax Account		435.14
402-002 · Summer Tax Account		<u>9,532.72</u>
Total Checking/Savings		369,437.00
Total Current Assets		369,437.00
TOTAL ASSETS		<u>369,437.00</u>
LIABILITIES & EQUITY		369,437.00

Master Account

Rollover Balance as of 4/6/2020 \$ 77,109.59

General Fund Income

Category	20-21 Proposed	Actual YTD	2020-21 Revised
CATV	\$6,000	\$11,092.04	\$ 11,093
Inves/Intrest	\$200	\$65.30	\$ 65
Permits	\$15,000	\$20,096.72	\$ 20,097
Misc	\$6,000	\$14,122.77	\$ 14,120
Township Cut of property tax	\$99,000	\$99,441.70	\$ 99,440
Hall Rent	\$2,000	\$0.00	\$ -
Rev. Sharing	\$150,000	\$186,686.00	\$ 186,690
Total	\$278,200	\$331,504.53	\$ 331,505
Total Operating Funds			\$ 408,614.59

Rollover Balance 3/31/2021 \$ 197,707.28

General Fund Income

Category	21-22 Proposed
CATV	\$ 10,000
Inves/Intrest	\$ 100
Permits	\$ 21,000
Misc	\$ 14,000
Township Cut of property tax	\$ 100,000
Hall Rent	\$ 1,000
Rev. Sharing	\$ 187,900
Total	\$ 334,000
Total Operating Funds \$ 531,707.28	

General Fund Expcnes

Category	20-21 Proposed	Actual YTD	2020-21 Revised
Assessor	\$16,000	\$11,187.21	\$ 11,187
Bd or Rev	\$2,500	\$3,210.04	\$ 3,210
Clerk	\$8,200	\$7,553.70	\$ 7,554
Contingencies	\$1,500	\$0.00	\$ -
Elections	\$5,000	\$4,906.62	\$ 4,907
Fire Billing	\$500	\$500.00	\$ 500
Income tax	\$15,000	\$15,160.76	\$ 15,161
Inspectors	\$18,000	\$17,708.64	\$ 17,709
Ins/retirement	\$14,000	\$10,281.00	\$ 10,281
Misc	\$10,000	\$1,620.22	\$ 1,620
Parks	\$3,000	\$2,238.90	\$ 2,239
Planning	\$6,000	\$825.84	\$ 826
Supervisor	\$9,000	\$8,460.90	\$ 8,461
Twp board	\$18,000	\$12,978.16	\$ 12,978
Twp hall	\$20,000	\$11,893.78	\$ 11,894
Treasurer	\$15,000	\$11,482.69	\$ 11,483
Bank fees	\$500	\$363.90	\$ 364
Sexton Wages	\$3,500	\$4,894.00	\$ 4,894
Zoning	\$12,000	\$10,033.83	\$ 10,034
Professional Services	\$5,000	\$10,605.50	\$ 10,606
Junk Drive	\$3,000	\$0.00	\$ -
Total	\$185,700	\$145,905.69	\$ 145,908

General Fund Expcnes

Category	21-22 Proposed
Assessor	\$ 22,000
Bd or Rev	\$ 2,000
Clerk	\$ 8,200
Contingencies	\$ 1,500
Elections	\$ 2,000
Fire Billing	\$ 500
Income tax	\$ 17,000
Inspectors	\$ 20,000
Ins/retirement	\$ 14,000
Misc	\$ 3,000
Parks	\$ 3,000
Planning	\$ 7,000
Supervisor	\$ 9,000
Twp board	\$ 18,000
Twp hall	\$ 16,000
Treasurer	\$ 15,000
Bank fees	\$ 500
Sexton Wages	\$ 6,000
Zoning	\$ 12,000
Professional Services	\$ 8,000
Junk Drive	\$ 3,000
Total	\$ 187,700

Township General Fund Transfers Debits

Category	20-21 Proposed	Actual YTD	2020-21 Revised
Road fund	\$55,000	\$65,000.00	\$ 65,000
Cap acq	\$ -	\$0.00	\$ -
Cem	\$5,000	\$0.00	\$ -
Total	\$60,000	\$65,000.00	\$ 65,000
Total General Fund Expenses	\$245,700	\$210,905.69	\$ 210,908
Total Net Income			\$ 197,707

Township General Fund Transfers

Category	21-22 Proposed
Road fund	\$ 130,000
Cap acq	\$ -
Cem	\$ 16,300
Total	\$ 146,300
Total General Fund Expenses	\$ 334,000
Total Net Income \$ 197,707	

Master Account

Rollover Balance as of 4/6/2020 \$ 41,782.92

Robinson Lake Special Assessment Income

Category	20-21 Proposed	Actual YTD	2020-21 Revised
tax ass collected	\$11,000	\$10,642.80	\$ 10,643
Total	\$11,000	\$10,642.80	\$ 10,643
Total Operating Funds			\$ 52,425.92

Robinson Lake Special Assessment Expense

Category	20-21 Proposed	Actual YTD	2020-21 Revised
PLM	\$19,000	\$12,602.08	\$ 12,602
State of Mich	\$800	\$800.00	\$ 800
Total	\$19,800	\$13,402.08	\$ 13,402
Total Net Income			\$ 39,023.92

Rollover Balance as of 4/6/2020 \$ 57,551.03

Crystal Lake Special Assessment Income

Category	20-21 Proposed	Actual YTD	2020-21 Revised
tax ass collected	\$21,000	\$17,809.45	\$ 17,809
Total	\$21,000	\$17,809.45	\$ 17,809
Total Operating Funds			\$ 75,360.03

Crystal Lake Special Assessment Expenses

Category	20-21 Proposed	Actual YTD	2020-21 Revised
PLM	\$14,000	\$12,280.02	\$ 12,280
Progressive AE	\$7,000	\$6,500.00	\$ 6,500
Total	\$21,000	\$18,780.02	\$ 18,780
Total Net Income			\$ 56,580.03

Rollover Balance as of 4/6/2020 \$ 10,118.36

Mayo Dr Special Assessment Income

Category	20-21 Proposed	Actual YTD	2020-21 Revised
tax ass collected	\$6,000	\$7,750.00	\$ 7,750
Total	\$6,000	\$7,750.00	\$ 7,750
Total Operating Funds			\$ 17,868.36

Mayo Dr Special Assessment Expenses

Category	20-21 Proposed	Actual YTD	2020-21 Revised
Brine	\$1,000	\$475.00	\$ 475
Grading (Jahrs)	\$6,000	\$2,140.00	\$ 2,140
Snow Plowing	\$ 3,000.00	\$0.00	\$ -
Total	\$10,000	\$2,615.00	\$ 2,615
Total Net Income			\$ 15,253

Rollover Balance 3/31/2021 39023.64

Robinson Lake Special Assessment Income

Category	21-22 Proposed	
tax ass collected	\$ 14,000	
Total	\$ 14,000	
Total Operating Funds		\$ 53,024

Robinson Lake Special Assessment Expenses

Category	21-22 Proposed	
PLM	\$ 19,000	
State of Mich	\$ 800	
Total	\$ 19,800	
Total Net Income		\$ 33,223.64

Rollover Balance 3/31/2021 56580.46

Crystal Lake Special Assessment Income

Category	21-22 Proposed	
tax ass collected	\$ 18,000	
Total	\$ 18,000	
Total Operating Funds		\$ 74,580

Crystal Lake Special Assessment Expenses

Category	21-22 Proposed	
PLM	\$ 14,000	
Progressive AE	\$ 7,000	
Total	\$ 21,000	
Total Net Income		\$ 53,580.46

Rollover Balance 3/31/2021 \$15,253.36

Mayo Dr Special Assessment Income

Category	21-22 Proposed	
tax ass collected	\$ 8,000	
Total	\$ 8,000	
Total Operating Funds		\$23,253.36

Mayo Dr Special Assessment Expenses

Category	21-22 Proposed	
Brine	\$ 1,000	
Grading (Jahrs)	\$ 6,000	
Snow Plowing	\$ 3,000	
Total	\$ 10,000	
Total Net Income		\$13,253.36

Master Account
 Rollover Balance as of 4/6/2020 \$ 24,350.40

Fire Protection Fund Income			
Category	20-21 Proposed	Actual YTD	2020-21 Revised
tax assessment	\$60,000	\$62,688.92	\$ 62,689
Transf. from Gerber	\$4,500	\$6,200.00	\$ 6,200
Total	\$64,500	\$68,888.92	\$ 68,889
Total Operating Funds			\$ 93,239.40

Fire Protection Fund Expenses			
Category	20-21 Proposed	Actual YTD	2020-21 Revised
Fremont	\$38,000	\$62,983.00	\$ 62,983
White Cloud	\$21,000	\$22,293.54	\$ 22,294
Total	\$59,000	\$85,276.54	\$ 85,277
Total Net Income			\$ 7,962

Rollover Balance as of 4/6/2020 \$ 320

White Cloud Fire Station Fund Income			
Category	20-21 Proposed	Actual YTD	2020-21 Revised
Assessment	\$ -	\$1,112.68	\$ 1,113
Transfer from General		\$2,234.98	\$ 2,235
Total	\$ -	\$3,347.66	\$ 3,348
Total Operating Funds			\$ 3,668

White Cloud Fire Station Fund Expenses			
Category	20-21 Proposed	Actual YTD	2020-21 Revised
WCAFD Joint Bldg. Authority	\$ -	\$3,667.76	\$ 3,668
Total	\$ -	\$3,667.76	\$ 3,668
Total Net Income			\$ 0

Rollover Balance as of 3/31/2021 \$ 7,962.78

Fire Protection Fund Income	
Category	21-22 Proposed
tax assessment	\$ 65,000
Transf. from Gerber	\$ 5,000
Total	\$ 70,000
Total Operating Funds \$ 77,963	

Fire Protection Fund Expenses	
Category	21-22 Proposed
Fremont	\$ 40,000
White Cloud	\$ 25,000
Total	\$ 65,000
Total Net Income \$ 12,963	

This line item is colsed with a \$0 Balance

White Cloud Fire Station Fund Income	
Category	21-22 Proposed
Assessment	
Total	

White Cloud Fire Station Fund Expenses	
Category	21-22 Proposed
WCAFD Joint Bldg. Authority	
Total	

Rollover Balance as of 4/6/2020 \$ 32,681.95

Cemetery Fund Income			
Category	20-21 Proposed	Actual YTD	2020-21 Revised
Bases	\$1,000.00	\$5,661.00	\$ 5,661
Sales/open	\$5,000.00	\$7,750.00	\$ 7,750
Misc & (int)	\$0.00	\$0.00	\$ -
From gen fund	\$5,000.00	\$0.00	\$ -
Total	\$11,000.00	\$13,411.00	\$ 13,411
Total Operating Funds			\$ 46,092.95

Cemetery Fund Expenses

Category	20-21 Proposed	Actual YTD	2020-21 Revised
Misc CPCo, gas misc	\$20,000.00	\$809.50	\$ 810
Lot buy back	\$500.00	\$0.00	\$ -
Supplies/repairs	\$1,000.00	\$92.50	\$ 93
Wages	\$6,000.00	\$9,021.20	\$ 9,021
Total	\$27,500.00	\$9,923.20	\$ 9,924
Total Net Income			\$ 36,169

Rollover Balance as of 4/6/2020 \$ 785.90

Road Fund Income			
Category	20-21 Proposed	Actual YTD	2020-21 Revised
Transfer from Gen fund	\$55,000.00	\$65,000.00	\$ 65,000
Carryover	\$785.90	\$785.90	\$ 786
Total	\$55,785.90	\$65,785.90	\$ 65,786
Total Operating Funds			\$ 66,572

Road Fund Expenses

Category	20-21 Proposed	Actual YTD	2019-20 Revised
Brine	\$4,000.00	\$5,625.00	\$ 5,625
Road work	\$50,000.00	\$58,920.78	\$ 58,921
Total	\$54,000.00	\$64,545.78	\$ 64,546
Total Net Income			\$ 2,026

Rollover Balance as of 4/6/2020 \$ 6,279

Capital ACQ Fund Income & Expenses			
Category	20-21 Proposed	Actual YTD	2020-21 Revised
Transfer from Gen			
Expenses	\$0.00	\$2,653.00	\$ 2,653
Total Net Income			\$ 3,626

Rollover Balance as of 4/6/2020 \$ 70.81

Gerber Fire Run Savings Income			
Category	20-21 Proposed	Actual YTD	2020-21 Revised
Interest	\$2.00	\$1.29	\$ 1
Collections	\$4,500.00	\$6,161.26	\$ 6,161
Total Income	\$4,502.00	\$6,162.55	\$ 6,162
Total Operating Funds			\$ 6,233

Gerber Fire Run Savings Expenses

Category	20-21 Proposed	Actual YTD	2020-21 Revised
Trans to fire protection	\$4,500.00	\$6,200.00	\$ 6,200
Bank Fees	\$2.00	\$2.00	\$ 2
Total Expenses	\$4,502.00	\$6,202.00	\$ 6,202
Total Net Income			\$ 31

Rollover Balance as of 3/31/2021 \$ 36,169.89

Cemetery Fund Income	
Category	21-22 Proposed
Bases	\$6,300
Sales/open	\$6,000
Misc & (int)	
From gen fund	\$16,300
Total	\$28,600
Total Operating Funds \$ 64,769.89	

Cemetery Fund Expenses

Category	21-22 Proposed
Misc CPCo, gas misc	\$30,000
Lot buy back	\$500
Supplies/repairs	\$1,000
Wages	\$10,000
Total	\$41,500
Total Net Income \$ 23,269.89	

Rollover Balance as of 3/31/2021 3115.12

Road Fund Income	
Category	21-22 Proposed
Transfer from Gen fund	\$130,000
Total	\$133,115
Total Operating Funds \$136,230	

Road Fund Expenses

Category	21-22 Proposed
Brine	\$5,700
Road work	\$127,415
Total	\$133,115
Total Net Income \$3,115	

Rollover Balance as of 3/31/2021 3626.29

Capital ACQ Fund Income & Expenses	
Category	21-22 Proposed
Transfer from Gen	0
Expenses	\$ -
Total Net Income \$ 3,626.29	

Rollover Balance as of 3/31/2021 30.32

Gerber Fire Run Savings Income 21-21 Proposed	
Category	
Interest	\$2
Collections	\$5,000
Total Income	\$5,002
Total Operating Funds \$5,032	

Gerber Fire Run Savings Expense 21-22 Proposed

Category	
Trans to fire protection	\$5,000
Bank Fees	\$2
Total	\$5,002
Total Net Income \$30	