

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: May 12, 2014

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Mike Myers, present; Chairperson, Ms. Pat Cochenour, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iams, 211 Clermont, Russells Point
Mr. Dale Albert, Contracted Water License Holder

Minutes: April 28, 2014

Mr. Mike Myers moved to approve the April 28, 2014 minutes as submitted.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *None*

REPORTS:

A. Water Loss Report

The board was presented with a copy of the April 2014 Monthly Water Loss Report. The report showed a loss of 34.4% most of which was due to draining the water tower to replace the sampling valve.

ADJUSTMENTS:

A. Acct. 2775-RO, Fritz Krouskop, 435 W. Main

Customer has long history of on-time payments. Customer misread the bill thinking that it was \$49.17 when it was actually \$79.17. After the service was turned off, the customer and water clerk reviewed the account to find the mistake and customer immediately paid the balance along with current charges. The \$50.00 shut off fee was removed from the account.

B. Acct. 1785-1-RO, Krista Jackson, 450 Center St.

Balance on the account was \$121.32. Customer had made a \$100.00 payment prior to shut-offs leaving a balance of \$21.32 (under the minimum monthly charge) which should not have warranted a shut-off. The \$50.00 shut off fee was removed from the account.

Ms. Pat Cochenour moved to approve the account adjustments.

Mr. Mike Myers seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Well Replacement Update

Layne Christensen Company, contractor for the drilling of the well, is waiting for site approval from the Ohio EPA. Drilling is expected to commence around the last week of May.

B. Aeration Pump Improvement Project

Request for quotes have been sent out to the interested contractors with the revised engineering specifications.

NEW BUSINESS:

A. Meter Lid Replacement

During removal of a tree, H&H Tree Service accidentally broke a meter pit lid and immediately reported the accident to the water clerk. The lid was replaced with a used spare. The board agreed not to charge the tree service for the labor or cost of parts.

B. Leak at 166 E. Wilgus

Mr. Weidner advised Mr. Albert about a leak at 166 E. Wilgus which requires a new valve. Mr. Albert will place it on the list of work to be done.

C. Drinking Water Consumer Confidence Report

The yearly report has been completed and is now ready for print to send out to all customers.

D. Water Line Upgrades

A quote was given to the board for review from Reichert Excavating for the replacement of approximately 372 feet of service line in the 300 block of Westview. The estimate shows a cost of \$12,600 excluding materials, backfill, pavement repair, permits and staking.

E. Memorial Day Meeting

The regular meeting scheduled for May 26, 2014 has been cancelled due to the Memorial Day Holiday.

Mr. Mike Myers moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays.

The Meeting was adjourned at 6:35 p.m.

Next Meeting Date: **Monday, June 9, 2014**

Next Resolution No.: **14-14**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____