

Western Ada Recreation District
Meeting Minutes

December 21, 2021 Special Business Meeting

In Attendance:

Shaun Wardle, Chairman

Tyler Rountree, Director

Colin Moss, Director

Ema Brenneman, Secretary-Treasurer

Willow Spurlock, Pool Manager

Garrett White, City of Meridian Parks and Recreation

Mike Barton, City of Meridian Parks and Recreation

Steve Siddoway, City of Meridian Parks and Recreation

The meeting was called to order by Director Wardle at 11:00 am

1. Approve the Agenda

Director Rountree moved to approve the agenda; Director Moss seconded. The agenda was approved unanimously.

2. Discussion of Draft Pool Operation Agreements

a. License and Maintenance Agreement Between WARD and the City of Meridian for Maintenance and Operation of Meridian Community Swimming Pool and Park at Settlers Village Subdivision

b. Cooperative Agreement Between WARD and City of Meridian for Financial Contribution to Support Licensed Recreational Activities

Steve noted that the Fuller Park agreement was used as the base for the License and Maintenance agreement. The board discussed dates of transfer of operations and financial support. The board also discussed timing of repairs, capital improvements, and remaining budget to transfer. The board reviewed a list of questions/clarifications provided by the City of Meridian Parks and Recreation Department. See board meeting packet for memorandum and questions.

Question 1 Answer: Yes, two separate payments. Two biggest payments come in January and August. The city anticipates less than 100k of repairs and capital expended in the next 8 weeks.

Question 2 Answer: City can allocate budget categories as they see fit.

Question 3 Answer: Staffing budget has been fluid and hasn't gone over budget while WARD operated pool. The board discussed potential future partnership agreements and funding.

WARD did not increase the budget for staff in 2022 but budgeted for a higher pay rate and less staff. In 2021 WARD only used 48% of the pool staff budget.

Question 4 Answer: WARD's budget categories can be modified with a motion by the board

Question 5 Answer: See question 4 answer

Director Wardle discussed timing of the agreements and operations transfer. Steve said that the Parks Department is working through staffing. Schedules and future meeting dates were discussed to see what dates may work for reconvening.

3. Pool Inspection Reports Discussion

Garrett presented two documents of repairs and capital improvements needed at the pool. Garrett met with multiple pool contractors, local pool operators and city staff to gather the list of items needed. All repairs are currently within WARD's capital and equipment budget.

4. Miscellaneous

Owyhee high school is not building a pool as previously thought.

Hearing no other business, Director Wardle adjourned the meeting at 12:00 pm

Respectfully submitted,
Ema Brenneman
Secretary Treasurer, Western Ada Recreation District.