

Appleton Library January Minutes  
January 16, 2019

The meeting was called to order at 7:05 on January 16, 2019. Trustees present were Margaret Wilson, Jessica Pearson, Nancy Brown, Victoria Bucklin, Debby Keiran, Annabel Turnbull and Jessica Whitworth. Library Coordinator Julie Sells was present. Selectboard Representative, Heather Wyman was present. Nominee to the Board of Trustees, Patti Chapman was also present.

**Annual Meeting:**

- I. Elect Trustees: Margaret Wilson and Nancy Brown were nominated and voted in for another three year term covering 2019-2022. Annabel Turnbull took over the trustee position for Heather Wyman. Heather now holds the position of Selectboard Representative for the library board. Annabel's term will be up in 2021. Patti Chapman took over the position of trustee to fill Debby Keiran's vacancy. Patti's term will be up for renewal in 2020. The board thanked Debby for her many years that she gave to the library. She was critical in creating and organizing the building of the new library.
- II. Approve Investments: Victoria Bucklin made a motion to approve the investment portfolio as is and postpone discussing the investments at the next meeting when we have more time. Margaret seconded it and all were in favor.
- III. Approve 2019 Budget: Debby Keiran, Margaret Wilson, Heather Wyman and Victoria Bucklin met to discuss the budget for the 2019 year. The board went over the anticipated and actual income sources for 2018, as well as the anticipated and actual expenses of 2018. These discussions helped to form the anticipated income sources and budget for 2019. Building insurance increased by \$300. Margaret Wilson made a motion to approve the 2019 budget as amended by the insurance increase. Victoria Bucklin seconded it and all were in favor.

Appleton Library January Board Meeting

The regularly scheduled monthly meeting was called to order at 7:35pm. Trustees present were Patti Chapman, Margaret Wilson, Annabelle Turnbull, Victoria Bucklin, Jessica Pearson, Jessica Whitworth, and Nancy Brown. Library Coordinator Julie Sells was present as was Selectboard Representative Heather Wyman. Debby Keiran was also present for the meeting.

Minutes: Victoria Bucklin made a motion to accept the December 2018 minutes. Jessica Whitworth seconded it and all were in favor.

Treasurer's Report: Heather Wyman discussed the check and deposit detail for the month of January. Margaret Wilson made a motion to accept January's treasurer's report. Jessica Whitworth seconded the motion and all were in favor.

Coordinator's Report: The board read over the coordinator's report. Julie has agreed to

stay on as library coordinator but in a different schedule. Margaret expressed the importance for Julie to continue to attend the monthly volunteer staff meetings.

Election of Officers: Patti Chapman will take over Heather Wyman's role to become the Treasurer for the Appleton Library. Margaret Wilson made a motion that all the officers that hold positions remain in their positions except for Patti taking Heather's place as treasurer. The 2019 officer positions are as follows: Chairperson-Margaret Wilson, Vice Chairperson-Victoria Bucklin, Secretary-Jessica Pearson, Treasurer-Patti Chapman, and Correspondence Secretary-Nancy Brown.

Jessica Whitworth seconded it and all were in favor.

Action between Meetings:

Old Business:

1. Souper Supper: The board discussed options for more bowls for the supper. Patti may be able to get us some to borrow.
2. Community Discussion: Will be at 7pm on Thursday, January 24.

New Business:

1. Change the next meeting to February 27

Items for next meeting on February 27 meeting:

1. Blooms, Barns, and Books
2. Discuss Investments
3. Meet with Deb Clark from Maine State Library/ Strategic Planning
4. Debrief Souper Supper

Jessica Pearson made a motion to adjourn the meeting. Jessica Whitworth seconded it; all were in favor. The meeting was adjourned at 8:36.

Respectfully submitted,  
Jessica Pearson  
01/16/2019