

VERMONT EMS DISTRICT 6
MEETING MINUTES
August 9, 2016 @ 1900 hours
CVMC Conference Room 2
<http://vtemsdistrict6.org>

Members present: Joe Aldsworth, Sheila Brown, Scott Bagg, Marge Bower, Howie McCausland, Michelle Franklin, Ty Rolland, Gordon Murray, Don Angolano, Chris LaMonda, Doug Jasman, Steven Tiersch, Eric Hannett, and Laurie Beth Putnam.

- I. Meeting called to order by Joe Aldsworth at 1908.
- II. Secretary's Report – Motion to approve June minutes as written by Steven/Gordy. Approved.
- III. Treasurer's report – Laurie Beth supplied full reports. Motion to accept treasurer's report after questions answered. Gordy/Steven. Approved.
- IV. Additional agenda items: District fundraising
- V. Reports:
 - A. Jared Blum MD – Medical Advisor: Absent – Report from Joe Aldsworth for Dr. Blum:
 1. Transfer policy paperwork that was at nurses stations are MIA. They are being worked on to provide new ones
 2. No book of District policies can be found from way back when. Michelle says John has kept a big binder with every policy there ever was. She will make copies of them all and get them to Joe.
 3. QA/QI committee has been put together. Dr. Blum has invited some area paramedics to be involved and help him with this.
 - B. Scott Bagg – Training Coordinator:
 1. D6 AEMT course – Eric Hannett put together a course syllabus, budget, and appropriate paperwork. Course will run beginning October 3rd – February 4, 2017 w/ practical test date of February 11th, 2017; Mondays and Thursdays, 1800-2200 and some Saturdays, 0900-1600. Cost is \$1100.00 without textbook. Location: NERSA. Instructors: Eric Hannett, NRP, I/C, Ryan DeCoursey, NRP, Keith Taylor, CCP. 2011 Bradybook and newer online resources will be used for material to be covered. Ride time needs to be set up. Motion to approve syllabus made by Sheila/Howie. Approved. Discussion followed about course cost. Scott proposed using \$6000 of grant funds to help offset course cost to D6 students. Motion to approve by Steven/Howie. Further discussion had about district operating costs to be aware of, FISDAP program questioned. Motion called, defeated. Motion made to approve budget as it currently stands and if there is a significant profit made that it be

allocated to offsetting D6 students course costs after the class is completed by Ty/Doug. Approved.

2. MRVAS EMR course to be held from September 14, 2016 – February with a February 11th test date. Course cost: \$50 testing fee for students testing within district on 2/11; students responsible for buying their own books. Motion to approve by Steven/Marge. Approved.
3. Training Council meeting – Talked about doing an annual NCCP course this fall and quarterly alphabet soup courses for the upcoming year. Also looking at a Tactical EMS course in about 6 months or so.
4. “Regonline” is a program for students to be able to sign up and pay for courses online. Currently no start up fee. District is going to try this for the AEMT course and see how it goes. \$4.00/student registration fee to register for a course if you are affiliated with a squad that is sponsoring you; 10% of course cost registration fee for people who are paying individually and not affiliated; will also be used for surveys at a cost of 0.10/survey charge. No motion needed. Already included in AEMT course budget.
5. “EMSTesting” online program – Huge database of testing questions which can be used for studying, online testing within a course, practice test taking. Eric has included this in his AEMT budget, however it has a \$500.00 setup fee. Cost per course: \$20/EMR, \$40/EMT, and \$60/AEMT. Motion made to pay the setup fee out of grant money made by Howie/Steven. Approved.
6. FISDAP tabled due to previous discussion during AEMT course approval discussion.
7. October is EMS Conference. There will be a bridge I/C course for 1 day. Scott recommends sending David Danforth and Ryan DeCoursey. District will pay for the course if there is a cost. This was previously approved several months ago when another course was being planned then cancelled. No need to reapprove.
8. Saturday, October 8th, 2016 is the District State mandated practical exams. Location will be Norwich University. We need people to help with these. Email Scott if you can help out. At this time it is unknown how many students there will possibly be for testing. We will also be holding a District sponsored practical exam February 11th, 2017, and will need people to assist then as well. Testing fee is \$50/student. Motion to approve Michelle/Marge. Approved.

VI. Old Business:

- A) District Fundraising committee – Don brought up the idea again about doing district sponsored fundraisers throughout our services to help with training costs, and recruitment and retention. Idea is that 50% would be going to the squad that sponsors the event and 50% would go to the Training budget. He had previously attempted to put together a Wiffle Ball tournament, however it was cancelled due to lack of participation and multiple events already going on at that time. He wants to revisit this idea especially due to the fact that we may not have grant funds to pull from in upcoming years and we need to sustain our district. Don is willing to head up the committee. Please contact him if you’re interested in getting this going.

VII. New Business:

- A) East Montpelier Paramedic License – Not yet ready to go live, will continue to use BCFD. Anticipates starting out with a medic on from 8-4 or 7-7 M-F to begin with.
- B) Reminder to have your state license packets to Joe prior to the September meeting for signatures. Dr. Blum would like an email if you plan on changing the level that your service will be operating at prior to receiving your paperwork. Discussion was had about staffing paramedics if you have a paramedic licensed service.
- C) CVH does have a seat on the board. They hope to have someone attending future meetings.
- D) Transfer policy discussed earlier.
- E) EMS Rules group meeting – talked about recuperating our costs for the state mandated practical testing. Moving forward on this.
- F) Chris asked board about replacing/swapping out medications with Fast Squads. He reported that the pharmacist had no problem with it. Does District want to be involved in this? Opted to put this on the agenda for next month with Fast Squad agencies coming to the meeting to be represented and have their input as they will be the one's mostly affected. **NOTICE TO ALL FAST SQUAD REPS – PLEASE ATTEND THE SEPTEMBER 13TH MEETING TO HAVE INPUT ON THIS DISCUSSION!!!****

VIII. Announcements:

- A) Reminder to get your announcements for training or other things of interest to Marge Bower if you'd like it to be put on the District website.

IX. Adjourn at 2050. Marge/Gordy. Approved.

X. Next meeting: September 13, 2016

Respectfully submitted;

Sheila Brown, Secretary for Veronica tonight!