

# HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

President

Gloria Romo

Vice-President

Rodolfo Valdez

Treasurer

Gloria Grijalva

Secretary

Norma M. Apodaca

Trustee

Hector Martinez

601 HEBER AVE.  
CALEXICO, CALIFORNIA 92231

NOTICE OF REGULAR MEETING  
ON  
Wednesday, October 23, 2019

Executive District

Manager

Tomas Virgen

General Counsel

Eduardo Rivera

Board Clerk

Brenda Ryan

THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT  
WILL CONDUCT A  
REGULAR MEETING

THE MEETING WILL BEGIN AT  
5:30 P.M

A T

THE BOARD'S REGULAR MEETING PLACE  
601 HEBER AVE.  
CALEXICO, CA. 92231

AGENDA

1. CALL TO ORDER
2. ROLL CALL-DETERMINATION OF QUORUM
3. PLEDGE OF ALLEGIANCE
4. CONSIDER APPROVAL OF AGENDA:

In the case of an emergency, item may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

**5. PUBLIC COMMENT TIME:**

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.

**6. CONSENT CALENDAR:**

Any member of the Board, staff or public may request that items for the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

- a. Approve minutes for meetings of August 7, 2019, August 21, 2019, September 11, 2019 and September 25, 2019.

**7. REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS:**

- a. Brief reports by Directors on meetings and event attended. Schedule of upcoming Board meetings and events.

**8. REPORTS BY ALL HMHD COMMITTEES**

**9. COMMENTS BY PROMOTION AND PUBLIC RELATIONS TONY PIMENTEL**

**10. COMMENTS BY EXECUTIVE DISTRICT MANAGER TOMAS VIRGEN**

**11. COMMENTS BY GENERAL COUNSEL EDUARDO RIVERA**

**12. INFORMATION ITEMS:**

- a. Presentation by Imperial County Food Bank.

**13. DISCUSSION AND/OR ACTION ITEMS:**

- a. Discussion and/or action on status of Heffernan Memorial being placed on the City Council agenda regarding maintenance on the Wellness Park equipment.
- b. Discussion and/or action on establishing an increase of travel per diem (County, State and out of State) effective July 1, 2019.
- c. Discussion and/or action on Farm workers breakfast sponsorship: Silver under \$500.00, Gold \$500.00-\$999.00 and Diamond above \$1000.00.
- d. Discussion and/or action on renewing the 6 month Jumbo Certificate account at First Imperial Credit Union.
- e. Discussion and/or action on the Treasurer Report.

**14. CLOSED SESSION:**

- a. Pursuant to Resolution No. 2010-3 adopted by this Board on June 8, 2010, Health & Safety Code Section 32106 (b), deliberation and possible action as a trade secret regarding a possible arrangement with third party concerning off-site medical diagnoses and treatment.
- b. Public Employee appointment, employment and/or evaluation of performance: District Bookkeeper. Gov. Code section 54957.

**15. ITEMS FOR FUTURE AGENDAS:**

This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

**16. ADJOURNMENT:**

- a. Regular Board meetings are held on the second and fourth Wednesday of each month.
- b. The next regular meeting of the Board will be held at 5:30 P.M., November 13, 2019.
- c. The next agenda committee meeting will be held at 5:00 P.M., November 6, 2019.
- d. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours

---

**POSTING STATEMENT**

A copy of the agenda was posted October 20, 2019 at 601 Heber Avenue, Calexico, California 92231 at 3:30 p.m. Pursuant to CA Government code 54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board, including such records and written distributed less than 72 hours prior to this meeting are available for public inspection at the District Administrative Office, 601 Heber Avenue, Calexico, CA.

**NOTICE** In compliance with the Americans with Disabilities Act, any individuals requesting special accommodations to attend and/or participate in District Board meetings may contact the District at (760)357-6522. Notifications 48 hours prior to the meeting will enable the District to make reasonable accommodations.

**HEFFERNAN MEMORIAL HEALTHCARE DISTRICT**

**601 HEBER AVENUE**

**CALEXICO, CA 92231**

September 19, 2019

Mayor Bill Hodge  
City of Calexico  
608 Heber Avenue  
Calexico, CA 92231

Re: Calexico Wellness Park Agreement

Dear Mayor Hodge and Members of the  
City Council:

Heffernan Memorial's President and board of directors congratulate the City of Calexico on the tremendous work accomplished by the City in the past several years. Heffernan Memorial wishes continued success in achieving the many goals in making Calexico a great city in which to live and work.

Heffernan Memorial and the City of Calexico are celebrating many years of working together to enhance the health and safety of Calexico residents. Many of our joint programs and projects have been very successful and have provided Calexico residents with opportunities that are underscored by our concern for the well being of our residents.

Heffernan Memorial and the City of Calexico have offered the Calexico public the Calexico Wellness Park program in many of the City's parks throughout the city. Many of the Wellness Parks provide excellent exercise opportunities to many

residents who enjoy our parks. As can be expected, after several years of use, some of the exercise equipment in the Wellness Parks need repair.

It is with this situation in mind that Heffernan Memorial wishes to ask the City of Calexico for your co-operation in having the City review and inspect the Wellness Parks for any needed repairs to any of the exercise equipment. If repairs are needed, they should be done immediately, now that the weather will permit even more use of this exercise equipment and the parks.

Heffernan Memorial requests that this item be placed on the City of Calexico's agenda of October 2, 2019, for discussion with the City Council. Please confirm with either President Gloria G. Romo or District Manager Tomas Virgen that our request has been placed on the October 2, 2019 city council agenda.

Sincerely,

President Romo or CEO Virgen

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Profit & Loss

July 1 through October 23, 2019

---

	<u>Jul 1 - Oct 23, 19</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4000 · Rev Sharing - County Prop Tax	72,709.05
4010 · Rev Sharing - Pass Thru City	6,115.28
4100 · Interest income	12,178.49
	<hr/>
<b>Total Income</b>	91,002.82
<b>Expense</b>	
6010 · Trustee remuneration	9,200.00
6300 · Repairs and maintenance	1,864.00
6310 · Landscaping	360.00
6600 · Legal and professional	7,400.00
6615 · Accounting - Other	7,970.00
6650 · Administration services	21,379.80
7000 · Marketing	5,997.00
7200 · Office supplies	1,966.35
7201 · Leasing Offices Equipment	602.40
7214 · Janitorial Services	1,460.00
7250 · Utilities	
Electricity	773.98
Trash	723.48
Water	1,805.10
	<hr/>
<b>Total 7250 · Utilities</b>	3,302.56
7270 · Telephone	3,034.79
7285 · Grants - By HMHD	193,257.61
7400 · Travel	2,746.83
7410 · Training and education	15,490.00
7420 · Meals	1,438.29
7550 · Promotion	5,153.00
7610 · Dues and subscriptions	5,250.00
7800 · Mileage reimbursement	114.84
7900 · Miscellaneous	99.00
8030 · Property tax	3,757.12
8200 · Bank charges	0.78
	<hr/>
<b>Total Expense</b>	291,844.37
<b>Net Ordinary Income</b>	<hr/> (200,841.55) <hr/>
<b>Net Income</b>	<hr/> <b>(200,841.55)</b> <hr/>

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

**Balance Sheet**  
As of October 23, 2019

	<u>Oct 23, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1010 · Cash in bank - SCFCU	2,705.42
1014 · Public Funds-2 -SCFCU	3,079,176.86
1030 · Cash in bank - SCFCU Savings	652.12
1050 · Cash in bank - Checking RBB	342,728.33
1052 · Cash in bank - First ICUnion	257,698.02
1055 · Cash in bank - Wells Fargo	1,540,987.36
	<hr/>
<b>Total Checking/Savings</b>	5,223,948.11
<b>Other Current Assets</b>	
1250 · Deposits payable - Land	500,000.00
	<hr/>
<b>Total Other Current Assets</b>	500,000.00
	<hr/>
<b>Total Current Assets</b>	5,723,948.11
<b>Fixed Assets</b>	
1600 · Land	142,750.00
1605 · Building and improvements	576,433.00
1610 · Office equipment	58,109.93
1700 · Accumulated depreciation	(70,347.72)
	<hr/>
<b>Total Fixed Assets</b>	706,945.21
	<hr/>
<b>TOTAL ASSETS</b>	<b>6,430,893.32</b>
	<hr/> <hr/>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3020 · Retained earnings	6,631,734.87
Net Income	(200,841.55)
	<hr/>
<b>Total Equity</b>	6,430,893.32
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,430,893.32</b>
	<hr/> <hr/>

7:42 PM

10/17/19

Accrual Basis

## HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

## Transactions by Account

As of October 23, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1055 - Cash in bank - Wells Fargo</b>							1,544,569.92
Deposit	09/30/2019			SEPT-2019 INTEREST CHECKING ACCT.	39.65		1,544,609.57
Check	10/01/2019	6772	GLORIA GRIJALVA	OCT.-2019 BOARD MEETING ASSIST.		500.00	1,544,109.57
Check	10/01/2019	6773	GLORIA G ROMO	OCT.-2019 BOARD MEETING ASSIST.		500.00	1,543,609.57
Check	10/01/2019	6774	RODOLFO VALDEZ	OCT.--2019 BOARD MEETING ASSISTANCE		500.00	1,543,109.57
Check	10/01/2019	6775	NORMA M APODACA	OCT.-2019 BOARD MEETING ASSIST.		500.00	1,542,609.57
Check	10/01/2019	6776	JOSE PIMENTEL	SEPT.-2019 BORDERLINE-SERVICE		1,999.00	1,540,610.57
Check	10/01/2019	6777	MEXUS HEALTHCARE ...	SEPT.--2019 DISTRICT.MANAGER SERVICE		5,500.00	1,535,110.57
Check	10/01/2019	6778	BRENDA RYAN	OCT.--2019 BOARD CLERK SERVICES		1,000.00	1,534,110.57
Check	10/01/2019	6779	ROSARIO VIZCARRA	OCT.--2019 BOOKKEEPING SERVICE		1,500.00	1,532,610.57
Check	10/01/2019	6780	MARIA TAVERA SANT...	SEPT.-2019 CLEAN UP 601 HEBER OFFICE		480.00	1,532,130.57
Check	10/01/2019	6781	EL SOL DEL VALLE IM...	OCT.-2019 ADVERTISEMENT/NEWSPAPER SE...		522.00	1,531,608.57
Check	10/01/2019	6782	GLORIA G ROMO	MILEAJE REPORT SEPT-25-2019		17.40	1,531,591.17
Check	10/01/2019	6783	GreatAmerica Financial ...	ACCT. 013-1228273-000 LEASING -RICOH CO...		136.61	1,531,454.56
Check	10/01/2019	6784	REPUBLIC SERVICES ...	ACCT. 3-0467-0031459 SEPT.--2019 SERVICE		180.87	1,531,273.69
Check	10/01/2019	6785	CITY OF CALEXICO - V...	ACCT.38078 -63295 WATER BILL AUG.- SERVI...		382.56	1,530,891.13
Check	10/01/2019	6786	AT&T U-VERSE	ACCT.# 119773610 INTERNET SERVICE 9/16-...		40.00	1,530,851.13
Check	10/01/2019	6787	ISRAEL PADILLA HER...	9/1-9/29-2019 LANDSCAPING 601 HEBER OFF...		120.00	1,530,731.13
Check	10/01/2019	6788	EDUARDO A RIVERA	SEPT.-2019 LEGAL SERVICES SERV.		2,250.00	1,528,481.13
Check	10/01/2019	6790	TOMAS VIRGEN	REIMB.CELL PHONE SERVICE		298.54	1,528,182.59
Check	10/01/2019	6789	void	VOID	0.00		1,528,182.59
Check	10/02/2019	6791	PROACTIVE HEALTH I...	OCT.-2019 PROACTIVE HEALTH PROGRAM		13,980.00	1,514,202.59
Check	10/02/2019	6792	LUZ TRISTAN, MD.	OCT.--2019 WELLNESS 4 KIDS PROG.		13,333.33	1,500,869.26
Check	10/02/2019	6793	IMPERIAL COUNTY A...	AUG.-2019 CLX.SENIORS HOME DELIVERED ...		5,384.00	1,495,485.26
Check	10/02/2019	6794	CESAR'S SERVICES	ELECTRICIAN-FENCE SERVICES		1,515.00	1,493,970.26
Check	10/07/2019	6795	GLORIA G ROMO	MEALS-ACHD 67Th CONFERENCE,LA JOLLA ...		450.00	1,493,520.26
Check	10/07/2019	6796	GLORIA GRIJALVA	MEALS-ACHD 67Th CONFERENCE,LA JOLLA ...		450.00	1,493,070.26
Check	10/07/2019	6797	NORMA M APODACA	MEALS-ACHD 67Th CONFERENCE,LA JOLLA ...		450.00	1,492,620.26
Check	10/07/2019	6798	RODOLFO VALDEZ	MEALS-ACHD 67Th CONFERENCE,LA JOLLA ...		450.00	1,492,170.26
Check	10/07/2019	6799	HECTOR MARTINEZ	MEALS-ACHD 67Th CONFERENCE,LA JOLLA ...		450.00	1,491,720.26
Deposit	10/10/2019			Deposit IMPERIAL COUNTY- PROPERTY TAX...	6,115.28		1,497,835.54
Check	10/11/2019	6800	HECTOR MARTINEZ	REIMB.MILEAGE-ACHD 67Th CONF.LA JOLLA ...		147.32	1,497,688.22
Check	10/11/2019	6801	AT&T	ACCT.(760)357-6522-066 5 &(760)357-9712-80...		192.46	1,497,495.76
Check	10/11/2019	6802	CITY OF CALEXICO - V...	JULY- 2019 REIMB.EXPENSES SENIOR HEAL...		4,166.67	1,493,329.09
Check	10/11/2019	6803	CITY OF CALEXICO - V...	AUG.- 2019 REIMB.EXPENSES SENIOR HEAL...		3,497.79	1,489,831.30
Check	10/11/2019	6804	IMPERIAL COUNTY A...	SEPT.-2019 CLX.SENIORS HOME DELIVERE...		4,128.00	1,485,703.30
Check	10/11/2019	6805	SUN COMMUNITY FED...	CREDIT CARD # 1280 STATEMENT SEPT-2019		1,052.74	1,484,650.56
Check	10/14/2019	6806	GLORIA G ROMO	REIMB.GAS AVIS CAR -ACHD 67Th CONFERE...		54.87	1,484,595.69
Check	10/14/2019	6807	IMPERIAL COUNTY PU...	FLU SHOTS CALEXICO RESIDENT- 10-15-2019		410.00	1,484,185.69
Check	10/14/2019	6808	RODOLFO VALDEZ	REIMB. MILEAGE-ACHD 67Th CONFERENCE,...		147.32	1,484,038.37
Check	10/14/2019	6809	NORMA M APODACA	RIEMB.MILEAGE-ACHD 67Th CONFERENCE,L...		147.32	1,483,891.05
Check	10/16/2019	6811	ENTRAVISION.-	SEPT.-2019 TV- SPOTS SERVICES		455.00	1,483,436.05
Check	10/16/2019	6810	void	VOID VOID	0.00		1,483,436.05
Check	10/16/2019	6812	CARDIO PARTNERS	CARDIAC SCIENCE AED-BATTERY-PADS		4,667.74	1,478,768.31



7:42 PM

10/17/19

Accrual Basis

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Transactions by Account

As of October 23, 2019

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	10/16/2019	6813	ESTES PARK INSTITUTE	6 REGISTRATS CONF.SAN DIEGO,CA 3/1-4/20...		10,490.00	1,468,278.31
Deposit	10/17/2019			DEPOSIT IMPERIAL COUNTY PROPETY TAX	72,709.05		1,540,987.36
Total 1055 · Cash in bank - Wells Fargo					78,863.98	82,446.54	1,540,987.36
<b>TOTAL</b>					<b>78,863.98</b>	<b>82,446.54</b>	<b>1,540,987.36</b>

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT  
OCTOBER 23, 2019.

CURRENT ASSETS:

<u>SUN COMMUNITY</u>		
REGULAR SAVING ACCOUNT	652.12	
CHECKING ACCOUNT	2,705.42	
JUMBO CERTIF.12 MONTHS (3/9/2018-2019)	<u>3,079,176.86</u>	
TOTAL SUN COMMUNITY BANK		3,082,534.40
RABOBANK CHECKING ACCT.		342,728.33
WELLS FARGO CHECKING ACCT.		1,540,987.36
FIRST FEDERAL CREDIT UNION		<u>257,698.02</u>
TOTAL CD / CHECKING/SAVING ACCT.		\$ 5,223,948.11
OTHER CURRENT ASSETS:		
CALEXICO MEGAPARK,LLC	( PURCHASE LAND-DEPOSIT)	\$ 500,000.00

PREPARED By: ROSARIO VIZCARRA  
10/17/2019.