

2019 PLAN APPLICATION FEE AGREEMENT WITH POLK TOWNSHIP

THIS AGREEMENT MADE THIS _____ DAY OF _____, 2019 by and between **Polk Township**, hereinafter called the "**First Party**" and _____ hereinafter called the "**Second Party**"
Plan's Property Owner, please print (2nd party)

to also include _____ hereinafter called the "**Second Party**" to also include
Developer is equally responsible, please print name (2nd party)

Plan's Name

WHEREAS, P.L. 805, NO. 247 Section 503 as re-enacted and amended, provides that the **SECOND PARTY**, upon the submission of a PLAN and /or PLANNING MODULE for review by POLK TOWNSHIP'S ENGINEER, SEWAGE ENFORCEMENT OFFICER, and/or CONSULTANT(S) INCLUDING SOLICITOR FEES SHALL PLACE CERTAIN FUNDS ON DEPOSIT TO PAY FOR SAID REVIEWS. **NOW, THEREFORE**, in consideration of the terms, conditions, covenants set forth hereunder and parties hereto agree as follows:

1. Upon any submission of your Plan or Planning Module, the **SECOND PARTY**, shall simultaneously herewith remit the required deposit of funds. Failure of the **SECOND PARTY** to submit said funds shall be deemed as an **INCOMPLETE SUBMISSION**, and will not be accepted by Polk Township, the **FIRST PARTY**, for review.

2. It is mutually agreed and expressly understood between the parties that all costs related to the **SECOND PARTY'S** Plan and Planning Module reviews or consultations by the Township Engineer, Sewage Enforcement Officer, and Solicitor **SHALL BE THE SOLE RESPONSIBILITY OF THE SECOND PARTY**. This responsibility shall not be affected in any way by Polk Township's approval or disapproval of said submission. Additionally, the **SECOND PARTY** shall pay all additional costs, as required, such as postage to send the PLANNING MODULE TO DEP, and ALL SALDO fee requirements, as outlined in **Polk Township's 2019 Plan application**. The submission fee is a **nonrefundable** administration fee that handles costs associated with reviews of your plan by the Polk Township Zoning/Codes Officer, along with township clerk preparation, correspondence, and record keeping for your plan. Failure of the **SECOND PARTY** to pay said costs within 30 days of the date written request for payment of the same is made by any agent of the **FIRST PARTY** shall be deemed to be withdrawal of the subject submission by the **SECOND PARTY**. The Parties hereto intend to be legally bound hereby.

IN WITNESS WHERE OF THE PARTIES HAVE SET THEIR HANDS AND SEALS:

**FIRST PARTY,
BOARD OF SUPERVISORS**

SECOND PARTY- PROPERTY OWNER & DEVELOPER OF

ATTEST:

PLAN: _____

FIRST PARTY, Agent for the Township

SECOND PARTY, Signature of Property Owner

DATE

DATE _____

SECOND PARTY, Signature of Developer

DATE

SALDO (Subdivision & Land Development) FEES 2019 POLK TWP.

Your PLAN will not be signed until all costs associated with your plan are paid.

Costs include: legal, engineering, & septic system consults & reviews + Twp. meeting reviews over 15 minutes.

* All Escrows must be replenished upon notification ASAP. Application Fees are non-refundable.

Escrow pays SEO, Engineering, & Legal Fees for Reviews/Consultations. Remaining escrow is refunded.

PLANS

Sketch Plan - meeting comment only	\$175.00
Sketch Plan - written reviews	\$225.00
Lot Joinder - in recorded subdivision	\$300.00
Lot Joinder - in unrecorded subdivision	\$100.00 Application + Escrow [\$500]
Minor Subdivision	\$100.00 Application + Escrow [\$1,000.00]
Major Subdivision, Preliminary	\$250.00 Application + Escrow [\$75.00/lot + \$1,500.00]
Major Subdivision, Final	\$250.00 Application + Escrow [\$75.00/lot + \$1,500.00]
Land Development, Preliminary	\$250.00 Application + Escrow [\$150.00/acre + \$2,000.00]
Land Development, Final	\$250.00 Application + Escrow [\$150.00/acre + \$1,500.00]
Detention/Stormwater Basin Escrow	\$0.25 per cubic ft. of storage below the emergency spillway/outlet

Component I

Planning Modules

Component II

1st check - Site Suitability.....	695.00 per lot
<i>site suitability cost breakdown is on sewage fee chart</i>	
2nd check - Twp. Clerical Fee.....	\$100.00
3rd check - Escrow	\$1,000.00
4th check to DEP -submit to Twp. upon notification	

1st check -Site Suitability.....	695.00 per lot
<i>site suitability cost breakdown is on sewage fee chart</i>	
2nd check - Twp. Clerical Fee	\$250.00
3rd check - Escrow	\$3,000.00
4th check to DEP -submit to Twp. upon notification	

