

REGULAR MEETING

MAY 14, 2012

The Board of Trustees held the Regular Meeting of May 14, 2012 at the Village Municipal Building, 167 North Main Street, Liberty New York. Mayor Winters opened the meeting with the Pledge of Allegiance.

PRESENT: Mayor Richard Winters, Trustee Joan Stoddard, Trustee Corinne McGuire, and Trustee Luis Alvarez. Also Present: Langdon Chapman, Attorney for the Village and Judy Zurawski, Clerk/Treasurer

ABSENT: Trustee Shirley Lindsley

ALSO David Ohman (Delaware Engineering), Daniel Ratner Sr., Scott Kinne,
PRESENT: Steven D'Agata, Henrich Strauch, Charles Barbuti Sr., Edward Lopez, Marc Baez, Peter Jones, Ryan Burns, Travis Atkins and member of Team Skate.

APPROVAL OF MINUTES: Motion by Trustee McGuire, seconded by Trustee Stoddard and unanimously carried approving the following minutes:

REGULAR MEETING - APRIL 23, 2012

Motion by Trustee Stoddard, seconded by Trustee McGuire and unanimously carried approving the following minutes:

PUBLIC HEARING - APRIL 23, 2012 RE: Budget

CORRESPONDENCE: Mayor Winters said the Village has received the following correspondence and it is available in the Clerk's Office:

- ❖ Letter from TOL re: Memorial Day Parade 4/30/12
- ❖ Letter from the Catskill Center Re: Ash Trees 4/23/2012
- ❖ Letter from Senator Bonacic Re: Agency 5/7/12

PUBLIC COMMENTS: Mayor Winters opened the meeting to comments from the Public.

HENRICH STRAUCH - LIBERTY C.D.C.

Team Skate (Ryan Burns and Travis Atkins) approached the Board about the final location of the skate park. They explained after looking at several locations throughout the Village and surrounding area they have determined that the two-tier parking lot on Oberferst Street is most suited for the park. The issue is, however, that the park would interfere with the one side of the farmers market and they would have to reconfigure their area or possibly move the Farmers Market to School Street if the parking lot was refurbished.

Ryan explained to the Board how the skate members move from town to town where there are skate parks, which often means there will be skate members from other towns here so they will be utilizing our restaurants, etc.

Henrich said the Team Skate Members have raised \$70,000 for the Park and Senator Bonacic has \$40,000 secured for the park. Henrich said the park will be designed to fit in that financial range.

Mayor Winters said he is in support of a Park for Team Skate and will work with them on the project.

Henrich informed the Board that the Consolidated Funding Application is available with a submittal deadline of July 16th. Henrich said the Village would have to revisit their options in applying for this grant.

Mayor Winters said the Village has a professional grant writer in mind – Mark Blauer – to help with this application.

Henrich discussed the former Fleet Bank/Bank of America building and the request to pull it from the auction. He said Ira Cohen would like more of a commitment (idea of what we want to do with it) before making a decision to remove it.

Mayor Winters said that the USDA has grant money available for the purpose of refurbishing building and he feels if we work with the Town it would be even more favorable.

Trustee Stoddard said the building is in very poor condition and getting worse with time.

Trustee McGuire said if we can convince them to keep it out of the auction this year we would have a year to prove we can do something positive with the building and keep it out of the hands of speculators. If we cannot accomplish anything in a year it would go back to the auction next year.

Henrich also said the Review Groups will be going thru and making the awards for the Micro Grants.

Henrich also informed the Board and public they are planning a spring/summer informational meeting with the Chamber, Churches, Museum, etc. which will inform the public of the activities and events planned in the area for the summer months.

Henrich said that although Doug Yaun was on the agenda he was not in attendance and that he was looking for an expression of support from the Village to adopt and take over the maintenance of the planting, weeding etc.

at the traffic circles. Henrich said they would be strictly doing the ground maintaining and would not be handling the flags. The Board said they were in support of Doug Yaun trying this project.

ATTORNEY Attorney Chapman had no comment.

COMMENTS:

TREAS. TREASURER'S REPORT FROM APRIL 30, 2012
REPORT:

Treasurer Zurawski gave a written report to the Board which included the following:

- ❖ Financial Comparison for General, Water, Sewer and Sanitation Fund as of 4/30/12
- ❖ List of Current Taxes outstanding, which as of 4/30/2012 is \$338,604.12
- ❖ List of Delinquent Taxes, which as of 4/30/2012 is \$365,419.37
- ❖ Starting and Ending Central Check Numbers for April
- ❖ Starting May 2012 Central Check #7995
- ❖ The Court Revenue received from the Town of Liberty for March, which is \$1280.00.
- ❖ List of CDBG loans and the payment status of each one

TABLED UPDATE ON REVONAH HILL WATER TANK
BUSINESS:

David Ohman of Delaware Engineering reported on the following:

- No changes in status; pre-engineering report to USDA
- George Popp, USDA Middletown, checking status with USDA reviewers in Syracuse.
- Candance Balmer, RCAP Solutions, gathering some more information for CDBG grant application – July deadline
- May dovetail with NYSEFC DWSRF loan
- New Village grant writer (?) to lead the financing hunt?

UPDATE ON GREEN LANE SEWER ISSUE

David Ohman of Delaware Engineering reported that they are monitoring the success of final site restoration with contractor; may need to redo a portion of the work.

WASTE WATER TREATMENT PROJECT- UPDATE FROM DELAWARE ENGINEERING, P.C.

David Ohman of Delaware Engineering updated the Board as to the following:

Oxidation Ditch – Emergency Repair Work –

- At the March meeting the Village Board authorized to proceed with emergency repairs to remove broke brush aerators and appurtenances from both oxidation ditches and install to new submersible mixers and

appurtenances in accordance with the pending Near Term Improvements.

- Village issued a Purchase Order for two (2) ITT-Xylem submersible mixers – anticipate delivery mid-June.
- Delaware Engineering has prepared scope of work/bid request package and project plans based on the Near Term Improvement bid package for both a General and Electrical Contract.
 - In addition to the scope anticipated in March 2012, we decided to have General Contractor provide davit cranes to allow for mixers to be removed and required modifications to make handrail removable for davit operation and mixer removal, and to include patching of the common wall between the Storm water Tank and Oxidation Ditch 2.
- Quotes solicited from companies with proven record with the Village – TAM Enterprises, Inc. (General) and Ross Electric (Electrical)
- Delaware met on-site with selected General and Electrical contractors and WWTP staff to discuss details and refine of proposed work and construction sequences prior to submission of quote requests.
- Quote packages have been received:
 - General (TAM Enterprises, Inc.) - \$49,800 for planned work with possible contingency work – more tank bottoms removal at an additional \$4,500 per day and additional \$2,500 per day – see attached. Contingency work unit prices are reasonable and should be considered acceptable if work is required.
 - Electrical (Ross Electric) - \$23,774 – cost does not include replacing the MCC bucket in the Influent Building since Ross could not locate a replacement for the old gear; our source had gotten rid of the ones that he had – see attached.
- Updated the cost summary spreadsheet (attached) with quotes and known cost to date and all seems within the planned \$145,000 budget.
- Delaware has established the scope of work with both contractors and believe that their costs are fair and reasonable.
- Therefore, we recommend that the Village Board resolve to:
 - Award the General Contract work for WWTP Oxidation Ditch Emergency Repairs to TAM Enterprises, Inc. for their quoted price of \$49,800; \$49,800 for planned work with possible contingency work – more tank bottoms removal at an additional \$4,500 per day and additional pumping to transfer wastewater between oxidation ditches at an additional \$2,500 per day.
 - Award the Electrical Contract work for WWTP Oxidation Ditch Emergency Repairs to Ross Electric for their quoted price of \$23,774.
 - Authorize Village Clerk to notify the contractors of the contract award and request certificates of insurance for each contract.
- Per the Construction Sequence, work is anticipated to be complete by the end of June.

Near Term WWTP Improvements – Oxidation Ditch Aerator and Influent Screens

- NYSDEC has stated that technical approval is not needed for the Village to proceed with the work
- Recommend that the Village proceed with bidding the work and authorize the Clerk to advertise for bids for the upgrade work
- Delaware will provide bid notice for Village to put into local newspaper
- Delaware is revising the contract documents to remove on-going emergency repairs work and will then make sets for bidding and deliver to the Village Clerk for bid document disbursement.

Engineering Report

- Report is 60% complete. Will satisfy both Village and USDA.

CONSIDER AWARD OF QUOTES FOR EMERGENCY WWTP OXIDATION DITCH REPAIRS

Motion by Trustee Stoddard, seconded by Trustee Alvarez and unanimously carried approving the awards for the Contract work for the WWTP Oxidation Ditch Emergency Repairs as followings:

General Contract - TAM Enterprises, Inc. - \$49,800.00
Electrical Contract - Ross Electric - \$23,774.00

The Board also authorized the Village Clerk to notify the contractors of the contract award and request certificates of insurance from each contract.

CONSIDER BIDDING THE UPGRADE WORK FOR THE WWTP

Motion by Trustee Stoddard, seconded by Trustee McGuire and unanimously carried to proceed with bidding the work for the WWTP upgrades and authorize Clerk Zurawski to advertise the bids for the upgrade work.

The bid notice will be prepared by Delaware Engineering.

IDEAL SNACKS – UPDATE FROM DELAWARE ENGINEERING

David Ohman of Delaware Engineering reported on the following:

Based on April 26 meeting, Ideal Snack will:

- Install a grease trap (Trapzilla) on the sewer line that discharges in the Village System upstream of the second discharge that already has a Village system upstream of the second discharge that already has a Trapzilla – should reduce fats/oils/grease. Ideal plans to install it very soon.
- Pay for and coordinate clean out Elm Street pump station after second Trapzilla goes in (coordinate with Village DPW)

- With Village DPW (Peter Parks) monitor grease accumulation in Elm Street PS – clean out semi-annually or more frequently if needed.
- Pay for and coordinate cleanout force main from Elm Street PS to gravity sewer if determined to be needed. Look at annually or more frequently if needed.
- Conduct some more wastewater sampling to establish levels of BOD, TSS, FOG going into the Village system and determine if more treatment is needed.
- Village will look at options and cost for installing new grease collection in WWTP secondary clarifier peripheral feed areas and what to do with collected grease.

RED MEAT FACILITY – UPDATE FROM DELAWARE ENGINEERING

David Ohman of Delaware Engineering reported the following on the Red Meat Facility:

- There have been site visits by surveyors but no further actions.

STATE POLICE BARRACKS NEVERSINK ROAD

David Ohman of Delaware Engineering reported:

- Front entrance, front steps, H/C accessible sidewalk and portions of front sidewalk require repair and replacement
 - Settlement Issues
 - Deterioration of some concrete
- Cost of repairs will be paid by NYS
- Village desires to have engineering plans done to provide details of repairs for quoting, construction and future record and for code compliance review.
- We are reviewing scope of work and procurement procedures with the Troopers and will be refining a project estimate soon.

DAYS INN PUMP STATION SANITARY FORCE MAIN – EXPOSED PIPE

- NYSDEC recently carried out an inspection of the Village's sanitary collection system and wastewater treatment facility and noted that the Days Inn Pump Station sanitary force main is exposed at the Mongaup River crossing. The force main also crosses under State Highway 17/Future 1-87 and continues to WWTP.
 - NYSDEC requested a report to be submitted on how the problem is to be rectified by May 1, 2012. NYSDEC noted that design standard for pipes in such stream/river crossings call for pipes to be encased in concrete with adequate burial depth.
 - Delaware drafted letter for Mayor to send to DEC stating that options were being investigated.
 - Issues:

- NYDOT:
 - The force main is located in the bottom of NYSDOT's 5' – 8' corrugated metal drainage pipe that crosses under Route 17.
 - DOT is planning to line this culvert pipe
 - Need to determine if DOT has any desires/plans to move the force main before lining the culvert and conform what and when they intend to do.
- Working in Stream
 - Trout stream so all work needs to take place in accordance with Article 15 stream work permit which typically requires work to be restricted to June 15 to September 1.
 - Working to set up a pre-application meeting with DEC, Sansalone – as technical person, as well as people from permits, fisheries and habitat.
 - Need to figure out what may be acceptable to DEC
- Access/ROWS
 - Plan to come in from Days Inn but need to find out what ROW exist and if they are adequate
 - If directional bore under 17 done, need to figure out where to land
- Scope and cost
 - Option 1 – leave pipe as is and cover with low profile device – construction cost \$15,000
 - Option 2 – leave pipe in DOT culvert, cut and lower it in the stream and encase in concrete \$50,000
 - Option 3 – take pipe pout of DOT culvert, directional bore from Days Inn to other side of Route 17 and reconnect \$100,000.

CONSIDER ELIMINATION OF DAM – GRIEBEL PARK SWIMMING POND/DAM

Mayor Winters said there is nothing new to report on this matter.

CONSIDER EMERGENCY SERVICES BID FOR ONE YEAR

Mayor Winters said the Board could start by reviewing the Emergency Response Plan for the Water and Waste Water Departments and possible design a similar document for the Department of the Public Works.

CONSIDER POSSIBLE AMENDMENT TO LOCAL LAW RE: WATER METER SERVICE

Mayor Winters said the problem with this amendment is that every case is sight specific and should be approved by the Water Supervisor.

Trustee Stoddard said she did not want to see us have the problems that we had at the school again in the future.

Mayor Winters said maybe a basic amendment can be drawn up.

CONSIDER NEW PILOT ON BELMONT MANAGEMENT – AT ASSESSOR’S OFFICE

This item will remain tabled. The Assessor’s Office said they are sharing the information with the other parties involved and get their input.

**NEW
BUSINESS:**

CONSIDER LOAN TO SEWER FUND FOR DEBT SERVICE PAYMENT

Motion by Trustee Stoddard, seconded by Trustee McGuire and unanimously carried approving a loan to the sewer fund in an amount of up to \$46,0000 from the general fund. This loan will be used for the debt service payment and will be paid back as soon as possible.

CONSIDER RESOLUTION OF RESPECT IN MEMORIAM TO ROBERT H. SHERWOOD

RESOL. 19-2012: Motion by Trustee Stoddard, seconded by Trustee McGuire and unanimously carried approving Resolution #19-2012.

**RESOLUTION OF RESPECT
In Memoriam to
ROBERT H. SHERWOOD SR.
September 29, 1928 – April 11, 2012**

WHEREAS, Almighty God in his wisdom has seen fit to call from our midst one of our former Village Mayors who served with honor and dignity, **Robert H. Sherwood, Sr.** who had served the Village of Liberty as Mayor for eight (8) years;

WHEREAS, **Bob** served his community as an entrepreneur, politician and Volunteer Firefighter. Bob was a lifelong member of the Liberty United Methodist Church; a member of the Red Vest Assn., served on the School board of the Liberty Central School; was a member of the BPOE Elks Lodge #1545 as well as the Mayor of the Village of Liberty.

WHEREAS, during his service at the Village he had diligently performed his duties and had always exhibited those qualities essential as a public servant for the welfare of the Village and **Bob** had the respect and admiration of all who worked or who became associated with him and he will always be remembered for his kindness toward his fellow man; and

NOW THEREFORE BE IT RESOLVED that the Village of Liberty Board of Trustees expresses their most sincere sympathy at the passing of **Robert H. Sherwood Sr.** on April 11, 2012, and extends their condolences to his family and friends, and in respect of his memory cause this Memorial Resolution to become a part of the

official minutes of the Village of Liberty Board minutes with a copy to be sent to his family.

Trustee Stoddard read the Resolution to the Public.

CONSIDER EXTENSION OF HACK AND TAXI LICENSES TO JUNE 11, 2012

Motion by Trustee Stoddard, seconded by Trustee McGuire and unanimously carried to extend the hack and taxi licenses until June 11, 2012. This will allow the money to be collected in the new fiscal year as well as all the paperwork to be processed.

CONSIDER BUDGET MODIFICATIONS FOR 2011/2012 BUDGET

RESOL. # Motion by Trustee Stoddard, seconded by Trustee McGuire and
20-2012: unanimously carried approving Resolution #20-2012.

**CONSIDER RELEVY RESOLUTION OF WATER/SEWER/ACCOUNTS
RECEIVEBLE TO 2012/2013 TAXES**

RESOL.# Motion by Trustee Stoddard, seconded by Trustee McGuire and
21-2012: unanimously carried approving Resolution #21-2012.

RESOLVED that pursuant to Chapter 67.5 and Chapter 83 of the Code of the Village of Liberty pertaining to unpaid water and sewer rents, the following listing of unpaid rents billed before March 1, 2012 and unpaid by May 1, 2012 shall be added to the real property tax of the owner of the property whose property benefited by the use of the water/sewer systems, and the Village services to wit:

The total amounts are:	Water	-	\$32,153.73
	Sewer	-	\$31,986.62
	Accts. Rec.	-	\$ 8,315.98

TOTAL TO RELEVY: \$72,456.33

CONSIDER BANNER PERMIT FOR CIVIL WAR REENACTMENT

Motion by Trustee Stoddard, seconded by Trustee McGuire and unanimously carried approving the **BANNER PERMIT** for the 143rd New York Volunteer Infantry's Annual Civil War reenactment at Walnut Mountain Park. The event is from July 21 – to July 22nd and the origination would like to have the Banner put up by July 1st.

CONSIDER MEMORIAL DAY PARADE – MAY 28, 2012

Motion by Trustee Stoddard, seconded by Trustee Alvarez and unanimously carried approving a **PARADE PERMIT** to hold a **MEMORIAL DAY PARADE** on Monday, May 28, 2012 at 10:30 a.m. sponsored by the Town of Liberty and the American Legion.

CONSIDER EVENT AND PARADE PERMIT FOR THE JULY 4TH CELEBRATION

Motion by Trustee Stoddard, seconded by Trustee Alvarez and unanimously carried approving an EVENT PERMIT and a PARADE PERMIT for the 19th Annual Summer Celebration sponsored by the Liberty Chamber of Commerce to be held July 4th.

CONSIDER ALLOWING EMPLOYEES TO CARRY OVER VACATION TIME

Motion by Trustee Stoddard, seconded by Trustee McGuire and unanimously carried approving the following vacation carryovers for Village of Liberty employees:

JUDY ZURAWSKI -	36 Days
ALICE GONZALEZ -	30 Days
PAMELA WINTERS -	17 Days
PETER PARKS -	40 Days
KEN HESSINGER -	35 Days
JOHN PICARD -	38 Days
MARK KELLAM -	29 Days

CONSIDER CONTRACT WITH STATE POLICE

RESOL.# Motion by Trustee Stoddard, seconded by Trustee McGuire and
22-2012: unanimously carried approving Resolution #22-2012.

WHEREAS, the Village of Liberty approves the Agreement of Lease made between the Village of Liberty and The People of the State of New York;

WHEREAS, in this agreement the tenant (State Police) will pay the landlord (Village) \$1.00 for the period of October 1, 2010 through September 20, 2030;

NOW, THEREFORE BE IT RESOLVED, that the Village of Liberty Board of Trustees authorizes Mayor Winters to sign this agreement subject to the changes that Attorney Chapman has made to the agreement.

Clerk/Treasurer Zurawski said that she would mail the contracts back to the State Police with the changes Attorney Chapman is requesting and once the amended Contracts are received Mayor Winters can sign them.

CONSIDER APPOINTMENT OF HARRY RAMPE TO PLANNING BOARD

RESOL.# Motion by Trustee Stoddard, seconded by Trustee McGuire and
23-2012: unanimously carried Resolution #23-2012.

RESOLVED, the Board of Trustees of the Village of Liberty approves the following appointment:

HARRY RAMPE - PLANNING DEPARTMENT - APPOINTMENT
EXPIRES APRIL 1, 2013

CONSIDER RESOLUTION FOR EAGLE SCOUT ACHIEVEMENTS

RESOL.# Motion by Trustee Stoddard, seconded by Trustee Alvarez and unanimously
24-2012: carried approving Resolution #24-2012

**CONGRATULATORY RESOLUTION
IN RECOGNITION
OF TRAVIS PAUL JOHNSON**

WHEREAS, TRAVIS PAUL JOHNSON IS A LIBERTY RESIDENT; AND

WHEREAS, TRAVIS PAUL JOHNSON ATTENDED LIBERTY HIGH SCHOOL; AND

WHEREAS, TRAVIS HAS BEEN AN ACTIVE AND EXEMPLARY MEMBER OF THE CUB SCOUTS AND BOY SCOUTS AND;

WHEREAS, TRAVIS HAS SUCCESSFULLY COMPLETED THE REQUIREMENTS NECESSARY FOR **EAGLE SCOUT** DESIGNATION; AND

WHEREAS, TRAVIS HAS BEEN AWARDED THE HIGHEST HONOR TO BE BESTOWED UPON A BOY SCOUT, THAT OF AN **EAGLE SCOUT**;

NOW, THEREFORE, BE IT RESOLVED THAT THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTY RECOGNIZES THE SIGNIFICANCE OF THE **EAGLE SCOUT HONOR**; AND

BE IT FURTHER RESOLVED, THAT THE VILLAGE BOARD OF THE VILLAGE OF LIBERTY URGES ALL OUR RESIDENTS TO JOIN TRAVIS AND HIS FAMILY, FRIENDS AND ASSOCIATES IN THE BOY SCOUTS IN CONGRATULATING TRAVIS ON HIS IMPRESSIVE ACCOMPLISHMENT IN BEING AWARDED **THE HONOR OF EAGLE SCOUT**.

**CONGRATULATORY RESOLUTION
IN RECOGNITION
OF RYAN NATHAN REINSHAGEN**

WHEREAS, RYAN NATHAN REINSHAGEN HAS BEEN AN ACTIVE AND EXEMPLARY MEMBER OF THE CUB SCOUTS AND BOY SCOUTS AND;

WHEREAS, RYAN HAS SUCCESSFULLY COMPLETED THE REQUIREMENTS NECESSARY FOR **EAGLE SCOUT** DESIGNATION; AND

WHEREAS, RYAN HAS BEEN AWARDED THE HIGHEST HONOR TO BE BESTOWED UPON A BOY SCOUT, THAT OF AN **EAGLE SCOUT**;

NOW, THEREFORE, BE IT RESOLVED THAT THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF LIBERTY RECOGNIZES THE SIGNIFICANCE OF THE **EAGLE SCOUT HONOR**; AND

BE IT FURTHER RESOLVED, THAT THE VILLAGE BOARD OF THE VILLAGE OF LIBERTY URGES ALL OUR RESIDENTS TO JOIN RYAN AND HIS FAMILY, FRIENDS AND ASSOCIATES IN THE BOY SCOUTS IN CONGRATULATING RYAN ON HIS IMPRESSIVE ACCOMPLISHMENT IN BEING AWARDED **THE HONOR OF EAGLE SCOUT**.

CONSIDER PAYMENT OF INSURANCE CLAIM

Motion by Trustee Alvarez, seconded by Trustee Stoddard and unanimously carried approving the payment of \$384.05 to Colleen Casey of Livingston Manor, New York.

This was due to a snow plow accident on February 16, 2012 in which employee Michael Houghtaling stated he did not feel the snow plow was working properly and there was a delay in the lift which caused them to strike the mirror of Colleen's car parked on Main Street.

CONSIDER GOING OUT TO BID FOR ELECTRIC POWER SUPPLY

Motion by Trustee Stoddard, seconded by Trustee McGuire and unanimously carried to accept sealed bids for electric power supply for existing Village accounts. The Village will be seeking a two year fixed rate bid on approximately 3684624 kilowatts, which will begin with the new fiscal year.

The bid opening will be Thursday, May 24, 2012 at 9:00 a.m.

PUBLIC COMMENT: Mayor Winters opened the meeting to comments from the Public.

Henrich Strauch said that Maurice Gallant is still working on improving his CDBG Loan Application and that he is increasing the capital that he will be putting into the business.

Peter Jones (Wawanda Avenue) asked the Board to consider a variance to allow back yard small chickens (no roosters) in the Village. He explained it is a growing trend and they are kept in small coops called tractors. He said one chicken produces approximately four eggs per week which is a big financial help for some people. He suggested the Board limit the amount of chickens to no more than eight (8).

The Board suggested he start with a petition to see the interest in allowing chickens in a controlled environment in the Village and if there is enough interest they will start the process to change the local law.

Steven D'Agata (Police Sergeant) discussed the MOU regarding the twelve hour shifts with the Board.

Daniel Ratner (West Lake Street) said the Cinco De Mayo celebration held on May 5th was a huge success and that many businesses sold out. He said the day went by with no incidents and the only complaint he heard was the lack of elected officials.

TRUSTEE REPORTS: Mayor Winters opened the meeting to comments from the Board.

Trustee Alvarez said he was in attendance at the Cinco De Mayo celebration and that there are additional celebrations being planned at Hanofee Park during the summer season.

Trustee Stoddard said the guard rails will be done on the West Liberty Street bridge next week.

Trustee Stoddard gave Attorney Chapman information on the salon that Joel Brodie is currently working in. Joel Brodie has a delinquent CDBG loan with the Village of Liberty.

Trustee McGuire said she was driving through Liberty at 11:00 p.m. the other night and was happy to see Officer Vogler walking the beat. She said it is very important for the residents to feel safe. She also stated the bicycle patrol will be another great asset to the Village.

Mayor Winters – No Comment

APPROVAL OF BILLS FOR PYMT: Motion by Trustee Stoddard, seconded by Trustee McGuire and unanimously carried approving Voucher #13-042 to Voucher #13-119 in the amount of \$108,521.59.

Post Audit Vouchers

Motion by Trustee Stoddard, seconded by Trustee McGuire and unanimously carried approving Post Audit Voucher #13-035 to Voucher #13-041 in the amount of \$278,524.45.

EXECUTIVE SESSION: Motion by Trustee Stoddard, seconded by Trustee McGuire and unanimously carried to go into Executive Session at 9:40 p.m. to receive Attorney-Client Advice and to discuss a specific employee in the Water Department.

Motion by Trustee Alvarez, seconded by Trustee Stoddard and unanimously carried to come out of Executive Session at 11:15 p.m.

CONSIDER CONTRACT FOR APPOINTMENT OF POLICE CHIEF

Motion by Trustee Alvarez, seconded by Trustee Stoddard and unanimously

carried to appoint Scott Kinne as Police Chief effective June 1, 2012 and to authorize Mayor Winters to sign a contract with Chief Kinne as approved by Village Attorney until July 1, 2012 and a longer term contract will be authorized by the Board thereafter.

ADJOURN: Motion by Trustee Stoddard, seconded by Trustee McGuire and unanimously carried to adjourn the meeting.

THE MEETING WAS ADJOURNED AT 11:17 P.M.

RESPECTFULLY SUBMITTED,

JUDY ZURAWSKI, CLERK/TREASURER

